MINUTES

Meeting of the Board of Trustees
of the Medical University of South Carolina

December 9, 2005

It is understood that the Minutes Herein Recorded Have Not as
Yet Been Approved and Cannot be Considered as Official Action
of the Board Until Such Approval Has Been Given

119 & 121 Education Center/Library Building
Medical University of South Carolina
Charleston, South Carolina
MINUTES
MEDICAL UNIVERSITY OF SOUTH CAROLINA
BOARD OF TRUSTEES MEETING
December 9, 2005

The Board of Trustees of the Medical University convened Friday, December 9, 2005, with the following members present: Dr. Donald R. Johnson II, Chairman; Mr. Charles L. Appleby, Jr.; Dr. Stanley C. Baker, Jr.; Mr. Melvyn Berlinsky; Mr. William H. Bingham, Sr.; Dr. E. Conyers O’Brien, Jr.; Dr. Paula E. Orr; Dr. Thomas C. Rowland, Jr.; Mr. Charles W. Schulze; Mr. Thomas L. Stephenson, Esquire; Dr. Charles B. Thomas, Jr.; and Dr. James E. Wiseman, Jr.

The following administrative officials were present: Dr. Raymond S. Greenberg, President; Dr. John Raymond, Vice President for Academic Affairs and Provost; Dr. Jerry Reves, Vice President for Medical Affairs, and Dean, College of Medicine; Ms. Lisa Montgomery, Vice President for Finance and Administration; Mr. Stuart Smith, Vice President for Clinical Operations and Executive Director, MUHA; Dr. Frank Clark, Vice President for Information Technology and CIO.

The following deans were present: Dr. John Sanders, College of Dental Medicine; Dr. Perry Halushka, College of Graduate Studies; Dr. Becki Tricky, College of Health Professions; Dr. Jerry Reves, College of Medicine; Dr. Gail Stuart, College of Nursing; and Dr. Joseph DiPiro, and Dr. Arnold Karig, College of Pharmacy.

**Item 1. Call to Order-Roll Call.**

There being a quorum present, Chairman Johnson called the meeting to order at 8:45 a.m. Ms. Celeste Jordan called the roll.

**Item 2. Secretary to Report Date of Next Meeting.**

The date of the next regularly scheduled meeting is Friday, February 10, 2006. Committee meetings will be held Thursday, February 9, 2006.

**Item 3. Approval of Minutes of the Regular Meeting of the Medical University of South Carolina Board of Trustees of October 7, 2005.**

Board Action: It was moved that the Minutes be approved. The motion was seconded, voted on and unanimously carried.

RECOMMENDATIONS AND INFORMATIONAL REPORTS OF THE PRESIDENT.

OLD BUSINESS: None.

NEW BUSINESS:

**Item 4. General Informational Report of the President.**

Dr. Greenberg distributed copies of his activities since the last board meeting (attached) and stated that it has been a very busy time with the on-going discussions with the VA. Particularly Dean Reves, Dr. Feussner, Stuart Smith and Lisa
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Montgomery have given a tremendous commitment of time to the effort and dr. greenberg thanked them. the university has also been very active with health sciences south carolina in a state-wide collaboration. the SC Chamber of commerce selected health sciences south carolina to receive an award for being the most innovative business activity they are aware of in south carolina. It is a signal event for the business community to recognize what the university hopes to achieve with the collaboration.

Recommendations of Administration: that these reports be received as information.

Board Action: Received as information.

Item 5. Other Business.

Statement: dr. greenberg stated that item 18 under the research and institutional advancement committee in the agenda addressed revisions to the MUSC Code of Conduct. since it is a university-wide code of conduct and not just for the research community, dr. greenberg asked for approval of the revisions to the Code.

dr. greenberg said that if the board approved the changes all of the board members, as well as all employees, would be asked to sign the Code.

Board Action: It was moved that the Revisions to the Code of Conduct be approved. the motion was seconded, voted on and unanimously carried.

UNIVERSITY AUDIT COMMITTEE. CHAIRMAN: THOMAS L. STEPHENSON, ESQUIRE. (Detailed committee minutes are attached to these minutes).

Item 6. MUSC Annual Compliance Overview.

Statement: Mr. Stephenson reported that the information had been provided to the Audit Committee and there was nothing significant to report.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

Item 7. University Medical Associates Annual Compliance Overview.

Statement: Mr. Stephenson reported that the information had been provided to the Audit Committee and there was nothing significant to report.

Recommendation of Administration: That the report be received as information.
Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

Item 8. MUSC Annual External Audit Report.

Statement: Mr. Stephenson reported that the information had been provided to the Audit Committee and there was nothing significant to report.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.


Statement: Mr. Stephenson reported that the information had been provided to the Audit Committee and there was nothing significant to report.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.


Statement: Mr. Stephenson reported that the information had been provided to the Audit Committee and there was nothing significant to report.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.


Statement: Mr. Stephenson reported that the information had been provided to the Audit Committee and there was nothing significant to report.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.
Board Action: Received as information.

Item 12. Other Committee Business. None.

RESEARCH AND INSTITUTIONAL ADVANCEMENT COMMITTEE. CHAIRMAN: MR. CHARLES L. APPLEBY, JR. (Detailed committee minutes are attached to these minutes).

OLD BUSINESS: None.

NEW BUSINESS:


Statement: Dr. John Raymond reported on the research activities. The University is running a bit ahead of last year on grants and contracts awards but there is a noticeable slow-down in activity which is probably attributable to the continuing resolution under which the NIH budget is operating.

Dr. Raymond acknowledged Dr. Reves’ and Dr. Heffner’s efforts in recruiting an endowed chair for the Patient Simulation Clinical Effectiveness and Safety efforts.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Received as information.


Statement: Ms. Leigh Manzi reported that development activities are ahead of last year and that the University is well-positioned to experience its best fund raising year in the history of the University.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Received as information.


Statement: Mr. Tom Anderson stated that the external audit of the Health Sciences Foundation was complete and an unqualified opinion has been issued with no material weaknesses cited in the management letter. The Foundation has record assets of $215 million. More importantly, $19 million in support was sent to the University in FY 2005.
Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Received as information.

Item 16. **General Report of the Director for Technology Transfer and Interim Executive Director of the Foundation for Research Development.**

Statement: Dr. Robert Pozner presented a report on the Foundation for Research Development (FRD). The FRD has narrowed the scope of activities and is focused on technology transfer and economic development. He reported the FRD has completed five license agreements including one start-up company. The FRD is working to build collaborations with COC, SCRA, ThinkTEC, The Chamber of Commerce, and others. The FRD is clearly an organization in transition since almost all the staff is essentially new. He stated that the philosophy of the FRD is to be service-oriented to faculty and focused on intellectual property transactions.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Received as information.

Item 17. **Other Committee Business.** Dr. Rowland announced that the Foundation for Research Development intends to change its bylaws and conflict of interest statement. The change will permit FRD Board members to participate in investing venture capital in developing companies while they are FRD Board members as well as after their board membership ends. The investment can be made only with the approval of the remaining 75% of the FRD Board members and with the agreement that the investor will not participate in any FRD Board discussions about the property or vote on anything pertaining to the property.

Dr. Rowland stated that while this change did not require approval from the MUSC Board, it was being brought to the Board for information.

Board Action: Received as information.

Item 18. **Minor Revisions to the MUSC Research Code of Conduct.**

This item was approved under Item 5.

EDUCATION, FACULTY AND STUDENT AFFAIRS COMMITTEE. CHAIRMAN: MR. MELVYN BERLINSKY. (Detailed committee minutes are attached to these minutes).

OLD BUSINESS: None.
NEW BUSINESS:


Statement: Dr. John Raymond reported that Dr. Silvestri had reported to the Committee on sabbatical leave and he thought the report helpful in showing the value of sabbatical leave when appropriately used. Each college, AHEC, Office of Academic Affairs and student leadership gave positive reports to the committee. He noted that the Post and Courier featured an article by Dean Stuart on the nursing shortage.

Recommendation of Administration: That these reports be received as information.

Recommendation of Committee: That these reports be received as information.

Board Action: Received as information.

Item 20. Graduate Diploma for College of Nursing Joint MUSC/FMU Degree.

Statement: Mr. Berlinksy presented the diploma for approval.

Recommendation of Administration: That the diploma be approved.

Recommendation of Committee: That the diploma be approved.

Board Action: It was moved that the Graduate Diploma for College of Nursing Joint MUSC/FMU Degree be approved. The motion was seconded, voted on and unanimously carried.

Item 21. Other Committee Business.

Statement: Mr. Berlinksy presented the following requests for changes in program status:

- A change in Academic Program Status for the Master of Science in Cytology and Biosciences to include a degree track within the current program for Board of Registry (BOR) certified cytotechnologists, effective December 9, 2005.

- A change in Academic Program Status for the Master of Science in Physician Assistant Studies to include a transition degree track within the current Master of Science in Physician Assistant Studies (MSPAS) program for the graduate of an accredited Bachelor of Science program in Physician Assistant Studies, effective December 9, 2005.

Board Action: It was moved that the changes in academic program status be approved. The motion was seconded, voted on and unanimously carried.
Item 22. Conferring of Degrees – December 2005 (Consent Item for Approval)

Statement: Mr. Berlinsky asked for approval of the candidates for December 2005 Graduation.

Recommendation of Administration: That the candidates to receive degrees in December 2005 be approved.

Recommendation of Committee: That the candidates to receive degrees in December 2005 be approved.

Board Action: It was moved that the candidates for December 2005 graduation be approved. The motion was seconded, voted on and unanimously carried.

Item 23. Faculty Appointments (Consent Item for Approval).

Statement: Mr. Berlinsky requested approval of the following faculty appointments.

College of Medicine and Dental Medicine

Yiannis Koutalos, Ph.D., (dual appointment) as Associate Professor in the Department of Neurosciences, Division of Neuroscience Research, effective November 1, 2005.

Dr. Koutalos’ primary appointment rests in the Department of Ophthalmology.

College of Medicine

James F. Mooney, III, M.D., as Professor, on the Clinician Educator track, in the Department of Orthopaedic Surgery, effective January 1, 2006.

Jean M. Nappi, Pharm.D., (joint appointment) as Professor in the Department of Medicine, Division of Cardiology, effective October 1, 2005.

Dr. Nappi’s primary appointment rests in the Department of Pharmacy and Clinical Services, College of Pharmacy.

Richard A. Saunders, M.D., (dual appointment) as Professor in the Department of Pediatrics, Division of General Pediatrics, effective November 1, 2005.

Dr. Sanders’ primary appointment rests in the Department of Ophthalmology.

Uwe O. P. Joseph Schoepf, M.D., (dual appointment) as Associate Professor in the Department of Medicine, Division of Cardiology, effective October 1, 2005.

Dr. Schoepf’s primary appointment rests in the Department of Radiology.
College of Pharmacy and Medicine

John J. Lemasters, M.D., Ph.D., (joint appointment) as Professor with tenure in the Department of Pharmaceutical Sciences, College of Pharmacy, with a joint appointment in the Department of Biochemistry and Molecular Biology, College of Medicine, effective February 1, 2006.

Dr. Lemasters will hold an Endowed Chair position in Advanced Cellular Technologies in the MUSC Center for Drug Discovery in Cancer, an approved South Carolina Research Center of Economic Excellence.

College of Pharmacy

Charles D. Smith, Ph.D., as Professor with tenure in the Department of Pharmaceutical Sciences, College of Pharmacy, effective February 1, 2005.

Dr. Smith will hold the Charles and Carol cooper Endowed Chair position in the MUSC Center for Drug Discovery in Cancer, an approved South Carolina Research Center of Economic Excellence.

Recommendation of Administration: That the faculty appointments be approved.

Recommendation of Committee: That the faculty appointments be approved.

Board Action: It was moved that the faculty appointments be approved. The motion was seconded, voted on and unanimously carried.

Item 24. Changes in Faculty Status (Consent Item for Approval).

Statement: Mr. Berlinsky requested approval of the following changes in faculty status:

College of Medicine
Edward L. Hogan, M.D., from Professor to Professor Emeritus, in the Department of Neurosciences, Division of Neurology, retroactive to January 19, 2005.

College of Nursing
Melodie A. Olson, Ph.D., R.N., from Associate Professor to Professor Emeritus in the Department of Nursing, effective December 31, 2005.

Recommendations of Administration: That these changes in faculty status be approved.

Recommendations of Committee: That these changes in faculty status be approved.

Board Action: Mr. Berlinsky moved that the Board approve these changes in faculty status. The motion was seconded, voted on and unanimously carried.
Item 25. Combining the Departments of General Dentistry and Prosthodontics into one Department titles, the Department of Restorative Dentistry. (Consent Item for Approval).

Statement: Mr. Berlinsky requested approval of the combination of the Departments of General Dentistry and Prosthodontics into the Department of Restorative Dentistry.

Recommendations of Administration: That the change be approved.

Recommendations of Committee: That the change be approved.

Board Action: Mr. Berlinsky moved that the Board approve the combining of the Departments of General Dentistry and Prosthodontics into the Department of Restorative Dentistry. The motion was seconded, voted on and unanimously carried.

Item 26. Administrative Appointment (consent item).

Statement: Mr. Berlinsky requested approval for the following Administrative Appointments:

Philip D. Hall, Pharm.D., Associate Professor, Department of Pharmaceutical Sciences, as Associate Dean for Curriculum, MUSC Campus, South Carolina College of Pharmacy, effective December 9, 2005.

(Information Only)

James A. Rivers, D.M.D., Professor, as Chair of the Department of Restorative Dentistry, College of Dental Medicine, effective January 1, 2006. Dr. Rivers is currently the Chair of the Department of Prosthodontics.

Recommendations of Administration: That the administrative appointments be approved.

Recommendations of Committee: That the administrative appointments be approved.

Board Action: Mr. Berlinsky moved that the Board approve these administrative appointments. The motion was seconded, voted on and unanimously carried.

FINANCE AND ADMINISTRATION COMMITTEE. CHAIRMAN: MR. CHARLES W. SCHULZE. (Detailed committee minutes are attached to these minutes).

OLD BUSINESS: None.

NEW BUSINESS:
Item 27. **General Report by the Vice President for Finance and Administration.**

**Statement:** Mr. Schulze stated that Ms. Lisa Montgomery presented a general report to the committee.

**Recommendation of Administration:** That this report be received as information.

**Recommendation of Committee:** That this report be received as information.

**Board Action:** Received as information

Item 28. **Financial Status Report of the Medical University of South Carolina.**

**Statement:** Mr. Schulze said a positive report had been provided to the committee.

**Recommendation of Administration:** That this report be received as information.

**Recommendation of Committee:** That this report be received as information.

**Board Action:** Received as information.

Item 29. **Financial Status Report of University Medical Associates.**

**Statement:** Mr. Schulze said a positive report had been provided to the Committee.

**Recommendation of Administration:** That this report be received as information.

**Recommendation of Committee:** That this report be received as information.

**Board Action:** Received as information.

Item 30. **Financial Status Report of the MUSC Foundation for Research Development.**

**Statement:** Mr. Schulze said a positive report had been provided to the Committee.

**Recommendation of Administration:** That this report be received as information.

**Recommendation of Committee:** That this report be received as information.

**Board Action:** Received as information.

Item 31. **Other Committee Business.**

**Statement:** Mr. Schulze presented the following major purchase for approval:

AK Specialty Vehicle Mobile Health Unit for the Hollings Cancer Center with an estimated cost of $450,000.
Recommendation of Administration: That the major purchase be approved.

Recommendation of Committee: That the major purchase be approved.

Board Action: It was moved that the major purchase be approved. The motion was seconded, voted on and carried.

Item 32. Department of Human Resources Management Tuition Assistance Policy. (Consent Item for Approval).

Statement: Mr. Schulze asked for approval of the consent agenda.

Recommendation of Administration: That the item be approved.

Recommendation of Committee: That the item be approved.

Board Action: It was moved that the Tuition Assistance Policy be removed from the Board of Trustees Policy and Procedures Manual and oversight be returned to the Vice President for Finance and Administration. The motion was seconded, voted on and carried.

UNIVERSITY PHYSICAL FACILITIES COMMITTEE. CHAIRMAN: MR. WILLIAM H. BINGHAM, SR. (Detailed committee minutes are attached to these minutes).

OLD BUSINESS: None.

NEW BUSINESS:

Item 33. Facilities Procurements/Contracts.

Statement: Mr. Bingham asked that the following facilities procurements/contracts be approved:

- Clinical Sciences Building, Air Handlers #5 and #6 Replacement – Original Budget $400,000; Requested Increase - $400,000; Total Revised Budget - $800,000.

- Drug Discovery Building – Project Scope Change - $45 million was previously approved. Of that $45 million, the University requests approval to use approximately $350,000 of those monies to perform work on the Sebring-Aimar House to remedy air quality issues.

- Sale of 170 Ashley Avenue – The University requests approval to sell 170 Ashley Avenue, for $240,000, to the Health Sciences Foundation in order for the Foundation to lease the property to an appropriate vendor.
Sale of 110.5 acres of land in Colleton County – Estimated sale price - $221,000. The University will receive 75% of the proceeds, net of costs.

Biosafety Level 3 Facility – Budget Increase – Approved Budget - $1,291,352; Requested Increase - $1,608,648 for a total revised budget of $2,900,000.

College of Nursing Simulated Clinical Laboratory - $1,500,000

Recommendation of Administration: That these procurements/contracts be approved.

Recommendation of Committee: That these procurements/contracts be approved.

Board Action: It was moved that these procurements/contracts be approved. The motion was seconded, voted on and carried.

**Item 34. Hazardous Weather Upgrades.**

Statement: Mr. Bingham stated that a plan had been presented to the Committee to relocate switchgear and generators, which are susceptible to flooding during hazardous weather conditions, by 2011. The request for funding will be included in the capital budget. Mr. Malmrose will also proceed as quickly as possible to seek FEMA grant monies to help fund the upgrades.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Received as information.

**Item 35. Status Report on the Update of the Campus Master Plan.**

Statement: Mr. Bingham stated that Mr. Kevin King with Ayers Saint Gross had provided an update to the committee.

Recommendation of Administration: That this be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: The report was received as information.

**Item 36. Update on Interior Plans for Colcock Hall.**

Statement: Mr. Bingham stated that an update on interior plans for Colcock Hall was presented to the committee. The report included information on the purchase of furniture and fixtures for the Board Room, the President’s Office and other administrative offices.
Recommendation of Administration: That this be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: The Board agreed that Dr. Johnson could act on behalf of the Board with regard to purchase of the furniture and fixtures and received the report as information.

Item 37. **Update on the College of Dental Medicine Building.**

Statement: Mr. Bingham reported that Dean Sanders had presented an update on the new College of Dental Medicine Building to the committee.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Received as information.

Item 38. **Update on Projects.**

Statement: Mr. Bingham stated that Mr. Malmrose had provided an update to the committee.

Recommendation of Administration: That this be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: The report was received as information.

Item 39. **Other Committee Business.**

Statement: Mr. Bingham reported that indefinite delivery contractors had been selected for the University as follows:

- Structural: ADC Engineering, Inc. and Davis & Floyd, Inc.

Mr. Bingham thanked Dr. John Sutusky for his service to the University and the Board as he retires in January.

Mr. Bingham also asked for approval for the following resolutions:

Resolution #1: The Board resolves to grant the College of Dental Medicine priority consideration for use of the land located at the corner of Bee Street and President Street, in the current G Lot, for future facilities expansion. Like all new campus construction, any such expansion would require identification of a funding source for
construction, adequate programmatic justification, and identification of a new revenue stream to offset operating costs of the expansion.

Resolution #2: The Board authorizes Administration to perform a detailed, site and cost analysis and feasibility study for construction of a BioEngineering/Cancer Genomics Building in the G Lot along President Street but not at the corner of President and Bee Streets, to be funded through the SC Life Sciences Act.

Recommendation of Administration: That the two resolutions be approved.

Recommendation of Committee: That the two resolutions be approved.

Board Action: It was moved that these resolutions be approved. The motion was seconded, voted on and carried.

Item 40. Facilities Contracts Awarded (consent item).

Statement: Facilities contracts awarded since the October 2005 Board meeting were presented for information.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Received as information.

OTHER BUSINESS FOR THE BOARD OF TRUSTEES:

Item 41. Approval of Consent Agenda.

Statement: Approval of the University Consent Agenda was requested.

Recommendation of Administration: That the consent agenda be approved.

Board Action: It was moved, seconded and unanimously voted that the consent agenda be approved.


Item 43. New Business for the Board of Trustees. None

Item 44. Report from the Chairman.

Dr. Johnson thanked everyone who had helped him with a recent fund raising event.

After the appropriate motion and vote, the Chairman announced that the Board of Trustees would go into executive session to receive a report on contractual matters.
The Board adjourned from executive session and announced that the report was received as information and no action was taken.

There being no further business, the meeting of the University Board of Trustees was adjourned.

Respectfully submitted,

Hugh B. Faulkner III
Secretary

/wcj
Attachments
Since the October 7, 2005 meeting of the Board of Trustees, Dr. Greenberg’s activities have been concentrated in the following areas:

1. **Meetings with public officials:**
   a. Governor Sanford – 11/3, 11/28
   b. SC Commission on Higher Education – 10/10
   c. Senator Graham’s staff – 10/11
   d. Governor’s Mansion Foundation Gala – 10/29
   e. Representative Doug Smith – 11/4
   f. Congressional Staff – 11/9
   g. Speaker Harrell – 11/9
   h. Secretary Faith – 11/28
   i. Economic Development announcement –11/28
   j. Mr. Robert Kerr – 12/6

2. **Media Interviews/Invited Public Presentations:**
   b. *The Post & Courier* – 10/21
   c. Welcome Chamber of Commerce Wellness Conference – 10/27
   d. Panel, SC Chamber Annual Summit, Greenville – 11/3
   e. Welcome SNMA Conference – 11/18

3. **Presentations to/Meetings with MUSC constituencies:**
   a. MUSC clinics – 10/10, 11/7
   b. President’s Council – 10/26, 11/8, 12/7
   c. Vice President’s Meeting – 10/19
   d. New members, HSF Board – 10/20
   e. Foundation for Research Development Board – 10/20
   f. Student Government Association dinner – 11/2
   g. Faculty Senate Kickoff Meeting – 11/8
   h. MUSC Veterans Recognition Program – 11/10
   i. Storm Eye Institute Board Meeting – 11/15
   j. Health Sciences Foundation Board – 11/18
   k. Provost’s Luncheon welcoming Dr. LeMasters – 11/21
4. Meetings with outside constituencies:
   a. SCRA – 11/16
   c. Hospital architects – 11/16
   d. Colcock Hall architects/designers – 10/17, 12/1
   e. Charleston School of Law Accreditation Kickoff – 10/20
   f. Retirement dinners for Chief Greenberg – 10/27, 12/5
   g. Lowcountry business luncheon – 10/31
   h. Board of Visitors, University Center, Greenville – 11/1
   i. Palmetto Institute – 11/1
   j. McKesson – 11/17, 12/6
   k. Veterans Service Organizations – 11/18
   l. College of Dental Medicine Building architects – 11/29
   m. IBM – 11/7, 11/14, 11/28, 12/1, 12/5
   n. Synthes – 12/5
   o. Campus Master Plan Update – 12/7
   p. Governor’s Appreciation Dinner – 12/7

5. Meetings with members of local and non-local medical community:
   a. Health Sciences South Carolina – 10/25, 11/7, 11/14, 11/22, 12/1
   b. Deans’ Council on Medical Education – 10/27
   c. Orthopedics collaboration – 11/4

6. Meetings with donors:
   a. Development lunches – 10/14, 10/17, 10/28, 11/8, 11/15
   b. Development dinners – 10/7, 10/8, 10/20, 10/21, 11/20, 11/29
   c. Development phone calls – 10/18, 10/26
   d. Development visit – 10/26, 11/1, 11/8, 11/10, 12/5
   e. Capital Campaign Task Force – 10/11, 11/29
   f. Awareness Reception, Augusta – 10/19
   g. Society of 1824 Dinner – 10/28
   h. Gateway to a Cure Foundation – 11/2
   i. The Duke Endowment, Charlotte – 11/30

7. Collaborative discussions:
   a. VA/MUSC Conference Call – 10/12, 10/19, 10/26, 11/16, 12/5
   b. VA Collaborative Meeting – 11/9
   c. Spartanburg Regional Healthcare Center – 10/12
Medical University of SC  
Audit Committee  
Wednesday, December 7, 2005  
Minutes

Attendees:

Mr. Charles L. Appleby, Jr.  
Dr. Stanley Baker, Jr.  
Mr. Melvyn Berlinsky  
Mr. William H. Bingham, Sr.  
Dr. Cotesworth Fishburne, Jr.  
Mr. Bill Hewitt  
Dr. Thomas Rowland, Jr.  
Mr. Charles Schulze  
Mr. Thomas Stephenson, Esq.  
Dr. James Wiseman, Jr.  
Dr. Raymond Greenberg  
Ms. Lisa Montgomery  
Mr. Stuart Smith  
Ms. Julie Acker  
Mr. Tom Anderson  
Ms. Susan Barnhart  
Mr. Michael Botzis  
Ms. Margaret Brown  
Mr. Ed Conradi  
Mr. John Cooper  
Ms. Annette Drachman  
Mr. Bo Faulkner  
Ms. Robyn Frampton  
Mr. Ralph Greene  
Mr. Joseph Good  
Mr. Wayne Harris  
Ms. Susan Haskell  
Ms. Elizabeth Huey  
Mr. Mike Keels  
Ms. Anne Lake  
Mr. Milford McGuirt  
Mr. Bill Moody  
Mr. Bruce Quinlan  
Ms. Janet Scarborough  
Ms. Kelly Shaw  
Ms. Reece Smith  
Mr. Paul Taylor  
Mr. Patrick Wamsley

The meeting was called to order by Mr. Tom Stephenson, Chairman of the MUSC/MUHA Audit Committee.

Item 6. MUSC Annual Compliance Overview.

Statement: Dr. Ed Conradi presented an annual compliance report.

Dr. Conradi reported that the IRB has audited seventy-five human research studies and investigated twenty-nine HIPAA privacy violations and four Hotline calls. The Hotline calls involve mostly human resources issues and faculty conflict of interest. These calls have been resolved. However, there is one continuing faculty conflict of interest issue.

Currently, Dr. Conradi is working with Mr. Joe Good, Legal Counsel, to develop an Institutional Conflict of Interest Policy.

Dr. Conradi stated that the Office of the Inspector General (OIG) is going to be paying particular attention to research. Dr. Conradi suggested that the Internal Audit Department do samplings in these areas to make sure we are in compliance.

Recommendation of the Committee: That this report be received as information.


Statement: Ms. Julie Acker presented an annual compliance report.

Ms. Acker reported that the New Hire Orientation which includes employees and physicians has been revised and is up-to-date.

Ms. Acker reported that the DRG Coding audit is almost completed, there are still charts being reviewed. This audit is in its fifth and final year and originates from our Institutional Compliance Agreement with the Office of the Inspector General.
Medical University of SC  
Audit Committee  
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UMA has surveyed their staff on three separate occasions to inquire of their perceptions about UMA’s compliance efforts. These surveys have included questions such as the staff’s comfort in reporting issues, their confidence in whether UMA’s leadership takes compliance seriously, etc. The survey results have gotten progressively better each time, and staff has a better familiarity of the help line, how to report issues, and improved overall comfort level about compliance. All employees have received HIPAA security training, as required by Federal Law.

Ms. Acker stated they are currently working with the Hospital on payment policies to make sure we are uniform across the board. She also reported they are reformatting the audit processes to ensure full use of resources.

In addition, Ms. Acker noted there have been seventy inquiries into the compliance office. The majority of the inquiries are related to billing.

**Recommendation of the Committee:** That this report be received as information.

**Item 8. MUSC Annual External Audit Report.**

**Statement:** The External Auditor presented the Annual External Audit Report.

Mr. Milford McGuirt, KPMG Engagement Partner, and Mr. Michael Botzis, KPMG Engagement Senior Manager, presented the audited MUSC financial statements for FY 2005. Mr. McGuirt reported an unqualified opinion on the financial statements. No material weaknesses were noted during the 2005 audit.

**Recommendation of the Committee:** That this report be received as information.

**Item 9. Foundation for Research Development Annual External Audit Report.**

**Statement:** Ms. Elizabeth Huey, a representative for FRD’s external auditor, McKnight Frampton, was present for the Annual External Audit Report.

Ms. Huey provided no additional comments.

**Recommendation of the Committee:** That this be received as information.

**Item 10. Health Sciences Foundation Annual External Audit Report.**

**Statement:** Ms. Margaret Brown, a representative for HSF’s external auditor, Deloach and Williamson, was present for the Annual External Audit Report.

Ms. Brown provided no additional comments.

**Recommendation of the Committee:** That this be received as information.

**Item 11. University Medical Associates Annual External Audit Report.**

**Statement:** Mr. Bill Moody, a representative for UMA’s external auditor, Gamble, Givens, and Moody, was present for the Annual External Audit Report.

Mr. Moody provided no additional comments.

**Recommendation of the Committee:** That this be received as information.

With no further business, the meeting adjourned.
Medical University of South Carolina

RESEARCH AND INSTITUTIONAL ADVANCEMENT COMMITTEE

MINUTES

December 8, 2005

Committee Members Present: Mr. Charles Appleby, Jr. (Chair), Mr. William H. Bingham, Sr., Dr. Cotesworth P. Fishburne Jr., Mr. William B. Hewitt, Dr. Paula Orr, Dr. Thomas C. Rowland, Jr., Mr. Thomas L. Stephenson, Dr. James E. Wiseman, Jr.

Other Trustees Present: Dr. Stanley C. Baker, Mr. Melvyn Berlinsky, Dr. Don Johnson

Other Participants: Mr. Thomas Anderson, Mr. Jim Fisher, Dr. John Feussner, Mr. Joseph Good, Dr. Ray Greenberg, Ms. Leigh W. Manzi, Mr. Robert Pozner, Dr. John R. Raymond, Dr. J.G. Reves, Ms. Margaret P. Schachte, Mr. Paul Taylor

Regular Agenda

Call to Order and Approval of Minutes
Mr. Appleby called the meeting to order at 1:00 PM in the Education/Library Building. The minutes of the previous meeting were approved as distributed.

Dr. Raymond briefly reported on university research activities. As of November 30, total dollars of grants and contracts awarded in FY2005 are slightly ahead of last year. Dr. Raymond said that a few large awards have been received earlier this year than in the past. There is a discernible slowdown in investigator-initiated research awards due to budget constraints and delays at the federal level. Staying level with FY2005 award dollars will be a significant achievement. Dr. Raymond recognized the success of Dr. Reves and the College of Medicine in spearheading the Patient Simulation Statewide Center of Excellence and recruiting a national leader in the field, Dr. John Schaefer. Dr. Schaefer established the first simulation training center using manikin-based simulators at the University of Pittsburgh. He has directed that center since 1997, developing it into the largest, most active, academic simulation center of its kind in the world. Dr. Schaefer started his medical career in South Carolina and sees his return as a "signal opportunity" to develop an statewide patient simulation initiative at the cutting edge of technology, engineering, and biomedicine. Dr. Reves credited Dr. John Heffner, Medical Director of the Medical University Hospital, for putting together the patient simulation proposal, and Dr. Jack Feussner, Chairman of the Department of Medicine, for his support and leadership. Dr. Raymond gave a brief status report on the search for the Associate Provost for Research.

Recommendation of Administration. That this report be received as information.

Recommendation of Committee. That this report be received as information.

Board Action.
Item 14. General Report of the Vice President for Development
Mr. Fisher presented the general report on institutional advancement activities. Development and fundraising activities through November 30 are about 3%-4% ahead of last year, with additional large gifts expected to close by the end of the calendar year. Mr. Fisher highlighted a few of the numerous recent gifts and bequests, which are detailed in the meeting booklet. These include completion of the Grace E. DeWolff Endowed Chair in cancer research and the stated intent of Mr. Louis DeWolff to initiate a second endowed chair in the cancer arena and other major gifts to the Hollings Cancer Center, Storm Eye Institute, and College of Dental Medicine. In addition, the College of Medicine will be the beneficiary of a $4 million bequest to support research in cardiology, glaucoma and Alzheimer’s disease. The Annual Fund drive and the Trident United Way Campaign are progressing well. The College of Health Professions received multiple contributions for its Public Advisory Board Scholarship Fund, the College of Pharmacy also received notable support for scholarships, and the Heart & Vascular Center reported excellent progress towards its fundraising goals. The Replacement Hospital got a boost from a major in-kind contribution from Comcast, and the Children’s Hospital team has been very active and productive. A recent campus visit from the Gateway to a Cure Foundation and the NextSteps Foundation regarding a proposed $3 million contribution went very well. A recent meeting in Charlotte at the Duke Endowment regarding a very large commitment to Health Sciences South Carolina generated enthusiasm and optimism. During the Capital Campaign update, President Greenberg thanked Dr. Tommy Rowland and Mr. Charlie Appleby for their important role in capital campaign planning. In concluding the report, Mr. Fisher noted that MUSC out-performs most other academic health centers and hospital in terms of philanthropic return, with a ratio of $6.77 raised for each dollar spent on fundraising versus a median value of $4.62 per dollar for all health care centers and $5.37 for hospitals with 500-700 beds.

Recommendation of Administration. That this report be received as information.

Recommendation of Committee. That this report be received as information.

Board Action.

Item 15. General Report of the Chief Executive Officer of the Health Sciences Foundation
Mr. Anderson reported on the external audit of the Health Sciences Foundation. Highlights include issuance of an unqualified opinion, no material weaknesses, record assets of $215 million, acquisition of the Charleston County Parking Garage, and delivery of the 2nd highest level of support ever to MUSC totaling $19 million in FY2005.

Recommendation of Administration. That this report be received as information.

Recommendation of Committee. That this report be received as information.

Board Action.
Item 16.  **General Report of the Director for Technology Transfer and Interim Executive Director of the Foundation for Research Development**

Dr. Pozner reported that the Foundation for Research Development has initiated expense management programs and is implementing standardized agreements and standard operating procedures (SOPs) to improve efficiency and communications. An increased focus on technology transfer and economic development has already produced results in FY2006, including completion of 5 license agreements, active negotiations for 4 additional license agreements, 1 start-up company, networking in the life sciences, and building relationships with other entities such as the College of Charleston, SCRA, ThinkTEC/Chamber of Commerce, and Digital Corridor. Mr. Pozner characterized FRD as an organization in transition, and credited Dr. Ken Roozen for his prior leadership and ongoing support. He emphasized that the philosophy of the FRD includes providing service of value to MUSC and its faculty, operating in a timely and communicative manner, increasing invention disclosures and project opportunities, and creating linkages with third parties in support of MUSC and FRD goals.

There being no further business, the meeting was adjourned at 1:45 PM.
MEDICAL UNIVERSITY OF SOUTH CAROLINA
BOARD OF TRUSTEES

EDUCATION, FACULTY AND STUDENT AFFAIRS COMMITTEE
CHAIRMAN: MR. MELVYN BERLINSKY

MINUTES
DECEMBER 8, 2005

Members Present: Mr. Charles Appleby; Dr. Stanley Baker; Mr. Melvyn Berlinsky; Mr. William Bingham; Dr. Cotesworth Fishburne; Dr. William Hewitt; Dr. Donald Johnson; Dr. Conyers O'Bryan; Dr. Paula Orr; Dr. Thomas Rowland; Mr. Charles Schulze; Mr. Thomas Stephenson; Dr. Charles Thomas; Dr. James Wiseman:

Other Participants: Ms. Susan Barnhart; Dr. Kathy Chessman; Dr. Frank Clark; Dr. Jack Feussner; Dr. David Garr; Mr. Joe Good; Dr. Raymond Greenberg; Dr. Perry Halushka; Dr. Arnold Karig; Ms. Sarah King; Mr. Jonathan Maze; Ms. Casey Martin; Dr. Franklin Medio; Dr. John Raymond; Dr. Jerry Reves; Dr. Jack Sanders; Dr. Sabra Slaughter; Dr. Gail Stuart; Mr. Paul Taylor; Dr. Gerard Silvestri; Dr. Becki Trickey (for Dr. Ripich); Mr. Alex Whitley:

Item 19: General Report of the Vice President for Academic Affairs and Provost

Sabbatical Leave Report

Dr. Gerard Silvestri, Associate Professor, Department of Medicine/Pulmonary Medicine, gave a brief summation of his sabbatical leave activities, which included many career-enhancing activities. He worked with the UK National Health Service, was elected as Associate Editor for Thorax, obtained $4+ million in grants and published thirteen full-length papers. He talked briefly about how gratifying his work was during this leave period, as well as the many ways in which sabbatical leave can benefit faculty members. He expressed his gratitude to administration and to the Board for their support.

College Highlights

College of Graduate Studies – Dr. Perry Halushka, reported that two external advisory committees have reviewed the College’s diversity plan under a grant on Initiatives for Maximizing Student Diversity. Favorable reports were received from both advisory committees.

College of Nursing – Dr. Gail Stuart reported that two College of Nursing faculty members have won awards from the Charleston Regional Business Journal (Health Care Heroes) that honor people and organizations that have a passion for health care and compassion for patients. Dr. Elaine Amella received an award in the category of research; and Ms. Gigi Smith in the category of Practice. Ms. Smith was also recently awarded the South Carolina Nurses Association Excellence in Nursing Practice Award.

Dr. Stuart informed the Committee that the College of Nursing has developed a new web-based curriculum for a Certificate in Health Care Education (3 on-line courses). At the end of this program, graduates will be prepared to expand their roles as teaching faculty, as leaders in continuing education, and as providers of staff development programs.

Dr. Stuart mentioned an editorial that she submitted to the Post and Courier, featured in the December 8, 2005 issue, regarding the nursing shortage. (article attached).
College of Medicine - Dr. Jerry Reves reported the successful recruitment of Dr. John J. Schaefer from the University of Pittsburgh, who has accepted an Endowed Professorship position in the Center for Clinical Effectiveness and Patient Safety, an approved HSSC Research Center of Economic Excellence. Dr. Schaefer is the first CoEE Endowed Chair to be recruited under the umbrella of the Health Sciences South Carolina. Dr. Raymond and Greenberg commended Dr. Reves for his efforts in bringing about the successful recruitment of this Endowed Chair position.

Dr. Reves reported that the College is in the process of developing a better curriculum that will provide opportunities for earlier exposure to clinical settings and place the best teachers in teaching positions.

South Carolina AHEC - Dr. David Garr expressed concern that AHEC funding may be in jeopardy, as the U.S. Congress budget has recommended reduction in that area. AHEC is seeking a Duke Endowment grant for additional funding for regional coalitions. Efforts in working with students on interprofessional education are going well, with an Interprofessional Day scheduled (January 20, 2006) when all first year students will be engaged in the program.

College of Health Professions - Dr. Becki Trickey reported that the College of Health Professions’ applicant pool is up in the PT, PA and OT programs. The College experienced a successful site visit in Communicative Services and Health Administration degree programs. New technology has been completed and the simulated OR is ready.

Student Government Association - President Alex Whitley, reported that students were concerned about possible reductions in tuition funding opportunities provided by the federal government. On behalf of the students, he expressed gratitude for the 24/7 access to the Library, which has benefited the students, especially during exam times.

College of Pharmacy – Dr. Arnold Karig, College of Pharmacy, reported that the integration process of the South Carolina College of Pharmacy is going well. A four-year curriculum has been developed and the faculty will meet in December to begin discussion on the vitalization of the curriculum. Online applications are working very well. Both schools are in the initial stages of forming a joint SCCOP faculty, and are very busy formulating all the many aspects that will get the joint College up and running.

College of Dental Medicine – Dr. Sanders reported that the College’s applicant pool is excellent this year. He briefly summarized the new building status, stating that the College has not yet completed discussions with community leaders on the new Dental Medicine Building design.

General Report: Dr. John Raymond expressed his gratitude for the students who organized the Anatomical Gift Ceremony. The service was beautiful and was greatly enhanced by heartfelt testimonials given by the students.

Preparations for the SACS Accreditation in 2007 have begun with an internal self-assessment, and the Board of Trustees will be more involved in the process in the coming months.

Recruitment of a Student Diversity Director is going well with a qualified pool of candidates.
Item 20: Graduate Diploma for College of Nursing Joint MUSC/FMU Degree

Statement: Administration presented for approval a special diploma for graduates of the Joint Degree from the Medical University of South Carolina and Francis Marion University (see attached).

Recommendation of Administration: That this special diploma for graduates of the Joint Degree from MUSC/FMU be approved.

Recommendation of Committee: That this special diploma for graduates of the Joint Degree from MUSC/FMU be approved.

Board Action:

Item 21: Other Committee Business

A. Item 23: Faculty Appointments

Statement: At the request of the Deans of the Colleges of Pharmacy, South Carolina College of Pharmacy and Medicine, the respective Appointments and Promotions Committees, and the University Tenure Committee, administration presented for approval, the following faculty appointments:

College of Pharmacy and Medicine
John J. Lemasters, M.D., Ph.D., (joint appointment) as Professor with tenure in the Department of Pharmaceutical Sciences, College of Pharmacy, with a joint appointment in the Department of Biochemistry and Molecular Biology, College of Medicine, effective February 1, 2006.

Dr. Lemasters will hold an Endowed Chair position in Advanced Cellular Technologies in the MUSC Center for Drug Discovery in Cancer, an approved South Carolina Research Center of Economic Excellence.

College of Pharmacy
Charles D. Smith, Ph.D., as Professor with tenure in the Department of Pharmaceutical Sciences, College of Pharmacy, effective February 1, 2006.

Dr. Smith will hold the Charles and Carol Cooper Endowed Chair position in the MUSC Center for Drug Discovery in Cancer, an approved South Carolina Research Center of Economic Excellence

Recommendation of Administration: That these faculty appointments be approved.

Recommendation of Committee: That these faculty appointments be approved.

Board Action:

B. Approval for Academic Program Change in Master of Science in Cytology and Biosciences (MSCB)

Statement: At the request of the Dean of the College of Health Professions, administration presented for approval a request for a change in Academic Program Status for the Master of Science in Cytology and Biosciences to include a degree track within the current program for Board of Registry (BOR) certified cytotechnologists, effective December 9, 2005. Currently, the MSCB program at MUSC is one of only two entry-level masters programs, nationwide, offering a cytology program with a strong focus on molecular diagnostics. (see attached)
Recommendation of Administration: That this Change in Academic Program Status for the Master of Science in Cytology and Biosciences be approved.

Recommendation of Committee: That this change in Academic Program Status for the Master of Science in Cytology and Biosciences be approved.

Board Action:

C. Approval for Academic Program Change in Master of Science in Physician Assistant Studies (MSPAS)

Statement: At the request of the Dean of the College of Health Professions, administration presented for approval a request for a change in Academic Program Status for the Master of Science in Physician Assistant Studies to include a transition degree track within the current Master of Science in Physician Assistant Studies (MSPAS) program for the graduate of an accredited Bachelor of Science program in Physician Assistant Studies, effective December 9, 2005. The addition of this track will provide these graduates with knowledge, skills and attitudes to be comparable to the MSPAS graduate. (see attached)

Recommendation of Administration: That this Change in Academic Program Status for the Master of Science in Physician Assistant Studies be approved.

Recommendation of Committee: That this Change in Academic Program Status for the Master of Science in Physician Assistant Studies be approved.

Board Action:
Consent Agenda

Item 22: Confering of Degrees – December 2005

Statement: At the request of the deans of the Colleges of Dental Medicine, Graduate Studies, Health Professions, Medicine, Nursing, and Pharmacy, Administration presented for approval the candidates for December 2005 graduation, effective December 9, 2005.

Recommendation of Administration: That the candidates for December 2004 graduation be approved.

Recommendation of Committee: That the candidates for December 2004 graduation be approved.

Board Action:

Item 23: Faculty Appointments

Statement: At the request of the Deans of the Colleges of Dental Medicine, Medicine, and Pharmacy, administration presented for approval, the following faculty appointments:

**College of Medicine and Dental Medicine**

*Yiannis Koutalos, Ph.D.*, (dual appointment) as Associate Professor in the Department of Neurosciences, Division of Neuroscience Research, effective November 1, 2005.

Dr. Koutalos’ primary appointment rests in the Department of Ophthalmology.

**College of Medicine**

*James F. Mooney, III, M.D.*, as Professor, on the Clinician Educator track, in the Department of Orthopaedic Surgery, effective January 1, 2006.

*Jean M. Nappi, Pharm.D.*, (joint appointment) as Professor in the Department of Medicine, Division of Cardiology, effective October 1, 2005.

Dr. Nappi’s primary appointment rests in the Department of Pharmacy and Clinical Services, College of Pharmacy.

*Richard A. Saunders, M.D.*, (dual appointment) as Professor in the Department of Pediatrics, Division of General Pediatrics, effective November 1, 2005.

Dr. Saunders’ primary appointment rests in the Department of Ophthalmology.

*Uwe O. P. Joseph Schoepf, M.D.*, (dual appointment) as Associate Professor in the Department of Medicine, Division of Cardiology, effective October 1, 2005.

Dr. Schoepf’s primary appointment rests in the Department of Radiology.

Recommendation of Administration: That these faculty appointments be approved.

Recommendation of Committee: That these faculty appointments be approved.

Board Action:

Item 24: Changes in Faculty Status

Statement: At the request of the deans of the College of Medicine and Nursing, and the respective Appointment and Promotions Committees, administration presented for approval the following changes in faculty status.
College of Medicine
Edward L. Hogan, M.D., from Professor to Professor Emeritus, in the Department of Neurosciences, Division of Neurology, retroactive to January 19, 2005.

College of Nursing
Melodie A. Olson, Ph.D., R.N., from Associate Professor to Professor Emeritus in the Department of Nursing, effective December 31, 2005.

Recommendation of Administration: That these changes in faculty status be approved.

Recommendation of Committee: That these changes in faculty status be approved.

Board Action:

Item 25. Combining the Departments of General Dentistry and Prosthodontics into one Department titled, the Department of Restorative Dentistry.

Statement: At the request of the Dean of the College of Dental Medicine, Administration presented for approval, combining the Departments of General Dentistry and Prosthodontics into one department titled, the Department of Restorative Dentistry.

Recommendation of Administration: That the combining of the Departments of General Dentistry and Prosthodontics into one Department titled, "Department of Restorative Dentistry", be approved.

Recommendation of Committee: That the combining of the Departments of General Dentistry and Prosthodontics into one Department titled, "Department of Restorative Dentistry", be approved.

Board Action:


Statement: At the request of the Dean of the Colleges of Dental Medicine and Pharmacy, Administration presented for approval the following administrative appointments:

Philip D. Hall, Pharm.D., Associate Professor, Department of Pharmaceutical Sciences, as Associate Dean for Curriculum, MUSC Campus, South Carolina College of Pharmacy, effective December 9, 2005.

(Information Only)

James A. Rivers, D.M.D., Professor, as Chair of the Department of Restorative Dentistry, College of Dental Medicine, effective January 1, 2006. Dr. Rivers is currently the Chair of the Department of Prosthodontics.

Recommendation of Administration: That these administrative appointments be approved and received as information, respectively.

Recommendation of Committee: That these administrative appointments be approved and received as information, respectively.

Board Action:
COMMITTEE ON FINANCE AND ADMINISTRATION
December 8, 2005
Minutes

Attendees:
Mr. Charles Schulze, Chair
Dr. Stanley C. Baker, Jr.
Mr. William H. Bingham, Sr.
Mr. William B. Hewitt
Dr. E. Conyers O’Bryan, Jr.
Dr. Paula E. Orr
Dr. Thomas C. Rowland, Jr.
Thomas L. Stephenson, Esquire
Dr. James E. Wiseman, Jr.
Dr. Raymond S. Greenberg
Ms. Susan H. Barnhart

Mr. Mike Keels
Mr. Stewart Mixon
Ms. Lisa Montgomery
Mr. Bruce Quinlan
Ms. Janet Scarborough
Mr. J. Paul Taylor
Mr. Patrick Wamsley

Mr. Schulze called the meeting to order.

REGULAR Items

Item 27  General Report by the Vice President for Finance and Administration

Ms. Lisa Montgomery reported that the funds flow project, which is designed to address deficits within the University, is nearing completion. More information will be brought back to the board during the February meeting.

The University is implementing a capital budgeting process which will begin in January.

Recommendation of Committee: That this report be received as information.

Item 28  Financial Status Report of the Medical University of South Carolina

Mr. Patrick Wamsley presented the University financials. University operating cash is holding steady at $52.1 million. The Statement of Revenues, Expenses and Changes in Net Assets reflects a $13.2 million increase in net assets. Transfers from UMA have increased $1 million over last year. Federal grants and contracts are stable but have leveled off.

Recommendation of Committee: That this report be received as information.

Item 29  Financial Status Report of University Medical Associates

Mr. Quinlan noted that the financial information provided in the board agenda was for the period ending September 30. He distributed more current information and discussed the period ending October 31, 2005 (copy attached). Mr. Bruce Quinlan reported a 9% increase in patient volume. Collections are up 25% over last year. Departmental expenditures are up $7 million over last year as would be expected with the increase in patient volume. Change in net assets is $828,414 as compared to $641,703 during the same period last year.
Carolina Family Care shows a change in net assets of $456,562, as compared to $570,337 last year. Clinical revenues have increased to $3.2 million.

Recommendation of Committee: That this report be received as information.

Item 30  Financial Status Report of Foundation for Research Development

Ms. Janet Scarborough presented the financial status of the Foundation for Research Development. Total assets as of October 31 were $1.652 million which reflects a decrease of $300,000 since June 30, 2005, and is due to the payment of year-end accruals. The increase in net assets was very modest. This reflects the elimination of several functions, such as management of research contracts, in order that the Foundation might focus on its original mission of technology transfer.

Recommendation of Committee: That this report be received as information

Item 31  Other Committee Business

Ms. Montgomery presented a major purchase in the amount of $450,000 for a mobile health unit to provide cancer screening and follow-up services to rural, poor and uninsured populations. (Copy attached).

Recommendation of Committee: That the purchase be approved.

CONSENT AGENDA

NONE

There being no further business, the meeting was adjourned.
# University Medical Associates and Subsidiaries
(A Component Unit of the Medical University of South Carolina)

## Statement of Revenues, Expenses and Changes in Net Assets

<table>
<thead>
<tr>
<th>Description</th>
<th>For the Four Months Ending 10/31/04</th>
<th>For the Four Months Ending 10/31/05</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Operating Revenues</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net clinical service revenue</td>
<td>43,822,019</td>
<td>54,575,785</td>
</tr>
<tr>
<td>Other operating revenue</td>
<td>1,475,617</td>
<td>(100,044)</td>
</tr>
<tr>
<td>Ambulatory care support</td>
<td>2,457,655</td>
<td>2,327,002</td>
</tr>
<tr>
<td>Primary care support</td>
<td>1,333,333</td>
<td>1,333,333</td>
</tr>
<tr>
<td><strong>Total operating revenues</strong></td>
<td>49,088,625</td>
<td>58,136,077</td>
</tr>
<tr>
<td><strong>Operating Expenses</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Departmental expenses</td>
<td>36,446,789</td>
<td>43,272,893</td>
</tr>
<tr>
<td>Corporate operating expenses</td>
<td>5,807,305</td>
<td>5,825,706</td>
</tr>
<tr>
<td>Ambulatory care expenses</td>
<td>1,671,757</td>
<td>1,758,802</td>
</tr>
<tr>
<td><strong>Total expenses</strong></td>
<td>43,925,851</td>
<td>50,857,401</td>
</tr>
<tr>
<td><strong>Operating Income (Loss)</strong></td>
<td>5,162,773</td>
<td>7,278,676</td>
</tr>
<tr>
<td><strong>Nonoperating Revenues (Expenses)</strong></td>
<td>437,053</td>
<td>(601,527)</td>
</tr>
<tr>
<td><strong>Transfers from (to) Related Entities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nonmandatory contributions to the HSF</td>
<td>(48,638)</td>
<td>(34,000)</td>
</tr>
<tr>
<td>Nonmandatory transfers to the MUSC</td>
<td>(4,393,148)</td>
<td>(5,358,173)</td>
</tr>
<tr>
<td><strong>Change in Net Assets Before Extraordinary Items</strong></td>
<td>1,212,040</td>
<td>1,284,976</td>
</tr>
<tr>
<td><strong>Extraordinary/Special Items</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transfers to Debt Service and Equity Deficits</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Change in Net Assets Before Expenses Related to the DHHS Supplemental Revenue</strong></td>
<td>1,212,040</td>
<td>1,284,976</td>
</tr>
<tr>
<td><strong>Expenses Related to the DHHS Supplemental Revenue</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Change in Net Assets</strong></td>
<td>1,212,040</td>
<td>1,284,976</td>
</tr>
</tbody>
</table>
Description of Purchase: AK Specialty Vehicle Mobile Health Units are custom designed and manufactured in accordance with requirements selected by MUSC/HCC for mobile cancer screening. The design for a MUSC/HCC unit include digital mammography equipment by Hologic, with mammography exam room, waiting area, counseling and patient education areas. Special lighting will be installed for skin cancer screening and adequate storage space for clinical supplies for screening multiple cancers at screening sites.

Estimated Cost of Purchase: $450,000

Requisition Number: To be determined.

Department Name(s) and UDAK numbers(s): Hollings Cancer Center: Non-Recurring State Appropriations (Proviso 73.17) - MUCU 2208000 20205 1225

Department Contact Person: Brenda Nickerson

Name of Procurement Specialist: Jerry Redmon

Method of Purchase: Invitation for Bid (IFB) – The bid will be awarded to the lowest responsive, responsible vendor.

Vendor Name (If Sole Source): Not applicable to this purchase.

New Purchase ___ Yes ___No

New Contract for Existing Services? ___ Yes ___No

Extension of Existing Contract? ___ Yes ___No

Replacement of Existing Item(s) ___ Yes ____No

Name and Value of Equipment the Requested Purchase Will Be Used In Conjunction With: Mobile Digital Mammography - $275,000

How Will This Purchase Benefit MUSC: The Mobile Health Unit (MHU) is an integral part of the MUSC/HCC programs for early detection of cancers. Cancer screening and follow-up services are provided to rural, poor and uninsured populations at greatest risk of late cancer diagnosis and treatment. The MHU provides screening services for breast, cervical, prostate, skin, and oral cancers. A majority of the services are devoted to mammography screening for the underserved populations. Almost 1,200 women received mammography screening in FY 2004-2005, and 71% of these women were uninsured and 70% African American. Almost 50% of the women screened reported that they would not have obtained breast cancer screening without the mobile services. Individuals with abnormalities receive follow up care at HCC clinics.

Why and How This Purchase Will Benefit MUSC By Having a Vendor Provide This Service Vs. MUSC Staff Providing the Service: Not applicable to this purchase.
**Item to be approved for purchase:** AK Specialty Vehicle Mobile Health Units are custom designed and manufactured in accordance with requirements selected by MUSC/HCC for mobile cancer screening. The design for a MUSC/HCC unit include digital mammography equipment by Hologic, with mammography exam room, waiting area, counseling and patient education areas. Special lighting will be installed for skin cancer screening and adequate storage space for clinical supplies for screening multiple cancers at screening sites.

1. **Source of Revenue/Savings:** Revenue will be generated from screenings that are covered by third party reimbursements.

2. **Amount of Revenue/Savings to be generated:** Approximately $50,000 per year.

3. **Initial cost:**
   a. **Item:** $450,000
   b. **Physical Plant Requirements (renovations):** No Physical Plant renovations required for this purchase.

4. **Annual cost (Maintenance, supplies, etc.):** Annual operating costs are estimated at $20,000.

5. **Personnel Cost (to include base salary, fringes, training, etc.):** Not applicable to this purchase.

6. **Financial Analysis:** The costs of the Mobile Cancer Screening Unit far exceed the annual cost recovery ($50,000). However, the benefits of making cancer screening services available to underserved populations experiencing unnecessary disparities in cancer deaths outweigh the cost. The costs are covered by grant funding from the Department of Defense, Susan G. Komen Foundation, Nissan North America, Wachovia, and AVON Foundation.
Attendees:
Mr. William H. Bingham, Chair
Mr. Charles L. Appleby, Jr.
Dr. Stanley C. Baker, Jr.
Mr. Melvyn Berlinsky
Dr. Cotesworth P. Fishburne, Jr.
Mr. William B. Hewitt
Dr. Donald R. Johnson, II
Dr. E. Conyers O’Bryan, Jr.
Dr. Paula E. Orr
Dr. Thomas C. Rowland, Jr.
Mr. Charles W. Schulze
Thomas L. Stephenson, Esquire
Dr. Charles B. Thomas, Jr.
Dr. James E. Wiseman, Jr.
Mr. Hugh B. Faulkner, III
Dr. Raymond S. Greenberg
Ms. Susan Barnhart
Mr. Wayne Brannan
Mr. John Cooper
Ms. Annette Drachman
Dr. John R. Feussner
Mr. Dennis Frazier
Ms. Sarah King
Mr. John Malmrose
Ms. Casey Martin
Mr. Jonathan Maze
Mr. Stewart Mixon
Ms. Lisa Montgomery
Dr. John Raymond
Dr. Jerry Reves
Dean Jack Sanders
Mr. Stuart Smith
Dr. John Sutusky
Mr. Paul Taylor
Dr. Valerie West

Mr. Bingham called the meeting to order.

REGULAR Items

Item 33  Facilities Procurements/Contracts Proposed

Dr. John Sutusky presented the facilities procurements/contracts for approval.

Recommendation of Committee: That the Procurements/Contracts be approved as presented.

Item 34  Hazardous Weather Upgrades

Mr. Wayne Brannan provided a plan to relocate switchgear and generators in the hospital as well as the University by the year 2011. The $18 million needed to fund the upgrades will be included in the capital budget request.

Mr. John Malmrose said the University is requesting FEMA grant monies to help fund the upgrades. Mr. Bingham asked the funds be pursued as quickly as possible.

Recommendation of Committee: That the report be received as information.

Item 35  Status Report on the Update of the Campus Master Plan

Mr. Kevin King, a principal with Ayers Saint Gross, provided a report on the status of the update of the campus master plan. He will return to the February meeting to provide an additional progress report.
Recommendation of Committee: That the report be received as information.

**Item 36  Update on Interior Plans for Colcock Hall**

Mr. George Dawson, project manager for Colcock Hall, presented Ms. Diane Rogers with Moseley Architects to provide an update on the interior furnishings of Colcock Hall. After the presentation, the Board was asked to approve the purchase of the furniture and fixtures for Colcock Hall which includes the Board room, the President’s Office and other administrative offices.

Recommendation of Committee: That the furnishings be approved as presented.

**Item 37  Update on the College of Dental Medicine Building**

Dean Jack Sanders presented a brief update on the new College of Dental of Medicine Building. While the City’s Board of Architectural Review has slowed the process slightly, Dean Sanders still expects the new building be ready for occupancy in 2008.

There was a recommendation from the Board that Administration plan a groundbreaking ceremony as early as possible, perhaps during the February Board meeting.

Recommendation of Committee: That the report be received as information and Administration will have a groundbreaking ceremony as early as possible.

**Item 38  Update on Projects**

Mr. John Malmrose presented an update on University projects. He also reported that a panel of respected industry professionals selected the Children’s Research Institute project and the PCICU & Level II Nursery renovation project to receive a 2005 PACE Award. The award recognizes some of the best projects completed in the Lowcountry.

Recommendation of Committee: That the report be received as information.

**Item 39  Other Committee Business**

Malmrose reported that Mr. Bingham, Mr. Berlinsky and Mr. Appleby had interviewed indefinite delivery contractors on December 7th and selected the following:

*Electrical:* Guy White & Associates, Inc. and O’Neal, Inc.
*Structural:* ADC Engineering, Inc. and Davis & Floyd, Inc.

Ms. Montgomery announced that Dr. Sutusky will be retiring January 18th, so this will be his final board meeting. The thanked him for his guidance and support.

**CONSENT Items for Information:**

**Item 40  Facilities Contracts Awarded**

With no further business, the meeting was adjourned.