

## MUHA Billing Instructions

The Medical University Hospital Authority (MUHA) utilizes GHX, Global Healthcare Exchange, for processing electronic (EDI) and paper invoices via the GHX Exchange and eInvoicing platforms.

1. **EDI “810” Electronic Vendors:** Please continue sending EDI invoices through the GHX Exchange. Interested in becoming an EDI “810” vendor? If so, please contact:
  - Supply Chain Administration: [hemmdata@musc.edu](mailto:hemmdata@musc.edu)
2. **Non-EDI Invoices:** Email or US Mail instructions:
  - a. **Email** the PDF invoices to: [muha@ghxinvoicing.com](mailto:muha@ghxinvoicing.com)
    - Scan and save invoice(s) in PDF format
    - Up to 15 invoices per PDF
    - Not password-protected
  - b. Submit PDF(s) as email attachment
    - Up to 12 attachments per email
    - Maximum email size (40MB)
    - Email Subject Line: MUHA EID# 104052912 Invoices for Processing
  - c. **US Mail** of invoices to the following address:
 

Medical University Hospital Authority  
 PO Box 31244  
 Salt Lake City, UT 84131
3. **Consolidate Accounts:** Please consolidate the following facilities as additional ship to locations under the Medical University Hospital Authority bill to account:
 

**Note:** Ship to addresses are not impacted with this change, only Bill to!

MUSC Health Black River	MUSC Health Ashley River Tower
MUSC Health Florence Medical Center	MUSC Health Shawn Jenkins Children’s Hospital and Pearl Tourville Women’s Pavilion
MUSC Health Marion Medical Center	MUSC Health University Medical Center
MUSC Health Chester Medical Center	MUSC Health Rutledge Tower
MUSC Health Lancaster Medical Center	MUSC Health Institute of Psychiatry
MUSC Health Columbia Downtown Medical Center	MUSC Children’s Health R. Keith Summey Medical Pavilion
MUSC Health Columbia Northeast Medical Center	MUSC Health West Ashley Medical Pavilion
MUSC Health Kershaw Medical Center	MUSC Health East Cooper*
MUSC Health Orangeburg	MUSC Health Spine Center*
MUSC Health Fairfield Emergency & Imaging	

\* Except for UMA/MUSCP orders

Please submit consolidated monthly statements and any question related to this request to: [muha-ap@musc.edu](mailto:muha-ap@musc.edu)