

## New Vendor Order Information

Changing What's Possible®

Company Legal Name as entered on W-9 (do not abbreviate)

"Doing Business As" (DBA) if different than above:

### Order Information - MUSC should place orders at this address

Vendor Order Address:

City:

State/Province:

ZIP/ Postal Code:

Country

United States of America

Company Contact Name

Company Contact Phone

Company Contact fax#

Company Contact E-mail address:

**If you require us to complete a credit application, please attach it to this form**

### Payment Information - MUSC should send payments to this address

Address:

City:

State/Province:

ZIP/ Postal Code:

Country

United States of America

Preferred Payment Method: CHOOSE ONE - If your preferred payment method is Direct Deposit, please complete the [Direct Deposit Authorization Form](#).

Check

Direct Deposit

How do you want to receive your Purchase Order? Choose One:

Fax

E-mail (35 characters MAX)

I don't need a Purchase Order

Enter the E-mail address or Fax number we should use to send your Purchase Order to you.  
35 characters max.

### Minority Business Enterprise (MBE) Certification If you are a minority vendor, please complete the section below.

Choose a MBE category from the list. To learn more about the becoming a Small or Minority Business, visit the South Carolina OSMB website at <http://www.govoepp.state.sc.us/osmba/>

African American Male

African American Female

Caucasian Female

Hispanic (Male/Female)

SBA (Small Business Administration) Certified (All Vendors)

DOT (Dept. of Transportation) Certified Caucasian Females

DOT Certified African American Males/Females

All Others (Asian, Pacific Americans)

Native American (American Indians, Eskimos, Aleutians & Native Hawaiians)

Check Here if you are a **SC Vendor**

**Are you a Registered Minority Business Enterprise? Please check Yes or No**  Yes

No

If you checked YES above, in what state are you registered?

Reset Form

Print This Form