

Intent to Sole Source

The Medical University of South Carolina (MUSC) and Medical University Hospital Authority (MUHA), Engineering and Facilities Management in accordance with §11-35-1560 (A) of the SC Consolidated Procurement Code, intends to award without competition, a five (5) year sole source contract to Hoffman & Hoffman, Inc. to supply air filters that withstands temperature at a minimum of 200 degrees Fahrenheit.

Engineering and Facilities requires a supplier to provide filters that meet a minimum temperature requirement of 200 degrees Fahrenheit. This is a requirement in MUSC/MUHA facilities due to the close proximity to preheat steam coils supplied within the HVAC system. The steam and heat degrade filters with limits below 200 degrees Fahrenheit, which causes the filter to fall apart and travel down the ductwork. This creates a situation where unfiltered air will then travel through the ductwork and allow possibly harmful air particles to be spread throughout patient care areas, laboratories and possibly send contaminated filter media down through the HVAC system.

Engineering and Facilities also requires storage and installation of those filters when required. Currently, MUSC does not have space available to provide storage for these filters anywhere on campus. A portion of this service shall include delivering the filters that will be installed the week of installation. The contractor can utilize a storage vehicle that can be parked on campus but cannot drop off hundreds/thousands of filters at a time for MUSC to store them. MUSC can provide advanced notice for ordering/manufacturing the filters but cannot receive the filters other than the calendar week of installation.

PROTESTS (MAY 2019)

If you are aggrieved in connection with the solicitation or award of the contract, you may be entitled to protest, but only as provided in Section 11-35-4210. To protest a solicitation, you must submit a protest within fifteen days of the date the applicable solicitation document is issued. To protest an award, you must (i) submit notice of your intent to protest within five business days of the date the award notice is posted, and (ii) submit your actual protest within fifteen days of the date the award notice is posted. Days are calculated as provided in Section 11-35-310(13). Both protests and notices of intent to protest must be in writing and must be received by the appropriate Chief Procurement Officer within the time provided. See clause entitled "Protest-CPO". The grounds of the protest and the relief requested must be set forth with enough particularity to give notice of the issues to be decided. [02-2A085-2]

Any protest or notice of intent to protest must be addressed to the Chief Procurement Officer, Information Technology Management Office, and submitted in writing (a) by email to: protest-mmo@mmo.sc.gov or (b) by post or delivery to: 1201 Main Street, Suite 600, Columbia, SC 29201

This notice of intent is not a request for competitive proposals. Any responsible sources who wish to identify their interest and capability to provide these services must notify the Procurement Officer at brownbr@musc.edu, no later than January 24, 2020, (12:00 a.m. EST) Telephone responses will not be accepted. Upon receipt of the interested parties' notification, the Procurement Officer will determine whether to conduct a competitive procurement or proceed with sole source negotiations.