

## Notice of Intent to Sole Source

The Medical University of South Carolina (MUSC) Enterprise, University Press in accordance with §11-35-1560 (A) of the SC Consolidated Procurement Code, it is the intent of the Medical University of South Carolina (MUSC) to award without competition, a sole source contract in accordance with Regulation 19-445.2105 (B) (5) where the compatibility of equipment and accessories, and replacement parts is the paramount consideration. MUSC Enterprise is providing public notice of the Intent to Sole Source a contract with Rochester Software Associate (RSA), for the purchase of upgrading our existing WebCRD software.

University Press is requesting to upgrade their existing WebCRD web-to-print software. MUSC University Press purchased this software in June of 2017 as our web-based portal for receiving and processing orders. MUSC University Press along with Rochester Software Associate have developed and customized the application to conform with and reinforce MUSC brand standards as well as meeting the needs of our MUSC Enterprise customers. University Press is currently using version 9.5.7 we are requesting the upgraded version 10.3. The Intent to Sole Source is made on the basis Rochester Software Associates (RSA) is the sole manufacturer of the server-based proprietary software WebCRD and is the sole provider of support and maintenance. Due to compatibility requirements with the existing system, only Rochester Software Associate (RSA) can provide the products and services needed to maintain continuing product and technical support to our web-to-print system.

PROTESTS (MAY 2019): If you are aggrieved in connection with the intended award of this contract, you may be entitled to protest, but only as provided in §11-35-4210. To protest an intended award of a contract pursuant to §11-35-1560, you shall (i) notify the chief procurement officer in writing of your intent to protest within five (5) business days of the date this intent to award is posted, and (ii) if the appropriate chief procurement officer has been timely notified of your intent to protest, you may submit your actual protest within fifteen days of the date this notice of intent to award is posted. Days are calculated as provided in §11-35-310(13). Both protests and notices of intent to protest must be in writing and must be received by the appropriate Chief Procurement Officer within the time provided. The grounds of the protest and the relief requested must be set forth with enough particularity to give notice of the issues to be decided.

Any protest or notice of intent to protest must be addressed to the Chief Procurement Officer, Materials Management Office, and submitted in writing (a) by email to: [protest-mmo@mmo.sc.gov](mailto:protest-mmo@mmo.sc.gov) or (b) by post or delivery to: 1201 Main Street, Suite 600, Columbia, SC 29201

Qualified vendors should contact Vertelle G. Seabrook via email [seabrokv@musc.edu](mailto:seabrokv@musc.edu) or Angie DeVeaux, via email, at [deveauan@musc.edu](mailto:deveauan@musc.edu) prior to the contact deadline: September 10, 2019; 12:00 AM EST Time. Please address your subject line as follows: Notice of Intent to Sole Source