

INTENT TO SOLE SOURCE

The Medical University Of South Carolina (MUSC) College of Nursing in accordance with §11-35-1560 (A) of the SC Consolidated Procurement Code, is announcing the intent to award without competition a contract to South in the amount of \$80,000.00.

The College of Nursing is requesting web-based resource to assist behavioral health providers work within fire service organizations.

First, to build a web-based, specialty certification, for Employee Assistant Program (EAP) providers to prepare them to provide comprehensive services within the fire service environment. Providers would receive certification verifying completion of the course. The certification training program will be built using our highly successful platform as a template with added modules and content specific to this type of certification.

Second, is to build a web-based registry function by which fire departments and firefighters could easily locate certified providers close to them who have completed the training.

MUSC's requirements for the CRM system are that it must:

For each platform project, the development team will be responsible for the following services:

- Available to regularly meet in-person with the MUSC research team to outline project goals and timeline, review progress, address potential challenges and make recommendations
- Create a design system that is repeatable and standardized for future use, updates and platform builds
- Create improved recommended navigation and information architecture
- Design templates for all new and existing pages within new design system
- Advise the MUSC research team as to which platform would be best suited to their needs
- Build design and structure on new platform; Participate in user testing phase
- Content and data migration
- QA/Testing & Launch
- Be able to complete project goals within funding period (estimated 9-month timeline)

Specific Services for the Certification Course

- Improve navigation, search-ability, and the learner experience
- Build new content modules into the system that the larger research team creates

Specific Services for the Web-Based Registry

- Design new structure to hold contact information of providers who have completed the course as well as other relevant education content.
- The new structure should have a search-ability function that would facilitate fire departments and individuals to search among certified providers for one that meets their specific needs
In addition, the software application must also meet MUSC's Information Technology Security requirements to (i) offer P2P encryption and (ii) be fully PCI compliant.

PROTESTS (MAY 2019)

If you are aggrieved in connection with the solicitation or award of the contract, you may be entitled to protest, but only as provided in Section 11-35-4210. To protest a solicitation, you must submit a protest within fifteen days of the date the applicable solicitation document is issued. To protest an award, you must (i) submit notice of your intent to protest within five business days of the date the award notice is posted, and (ii) submit your actual protest within fifteen days of the date the award notice is posted.

Days are calculated as provided in Section 11-35-310(13). Both protests and notices of intent to protest must be in writing and must be received by the appropriate Chief Procurement Officer within the time provided. The grounds of the protest and the relief requested must be set forth with enough particularity to give notice of the issues to be decided.

Any protest or notice of intent to protest must be addressed to the Chief Procurement Officer, Information Technology Management Office, and submitted in writing (a) by email to: protest-itmo@itmo.sc.gov or (b) by post or delivery to: 1201 Main Street, Suite 601, Columbia, SC 29201

This notice of intent is not a request for competitive proposals. Any responsible sources who wish to identify their interest and capability to provide these items must notify the Procurement Officer, Gerald McKee, at mckeeg@musc.edu, 12/01/2020, (12:00 am EST). Telephone responses will not be accepted. Upon receipt of the interested parties' notification, the Procurement Officer will determine whether to conduct a competitive procurement or proceed with sole source negotiations.