

MINUTES

Meeting of the Board of Trustees
of the Medical University Hospital Authority

April 13, 2007

It Is Understood that the Minutes Herein Recorded Have Not as
Yet Been Approved and Cannot be Considered as Official Action
of the Board Until Such Approval Has Been Given

Colcock Hall
Medical University of South Carolina
Charleston, South Carolina

MINUTES
MEDICAL UNIVERSITY HOSPITAL AUTHORITY
BOARD OF TRUSTEES MEETING
April 13, 2007

The Board of Trustees of the Medical University Hospital Authority convened Friday, April 13, 2007, with the following members present: Dr. Charles B. Thomas, Jr., Chairman; Thomas L. Stephenson, Esquire, Vice Chairman; Dr. Stanley C. Baker, Jr.; Mr. Melvyn Berlinsky; Mr. William H. Bingham, Sr.; Dr. Cotesworth P. Fishburne, Jr.; Dr. Donald R. Johnson II; Dr. E. Conyers O'Bryan, Jr.; Dr. Thomas C. Rowland, Jr.; Mr. Charles W. Schulze; The Honorable Robin Tallon; Dr. James E. Wiseman, Jr.; Mrs. Claudia W. Peeples, Emerita; Mr. Allan E. Stalvey, Emeritus. Absent: Mr. William B. Hewitt and Dr. Paul E. Orr.

The following administrative officials were present: Dr. Raymond S. Greenberg, President; Dr. John Raymond, Vice President for Academic Affairs and Provost; Dr. Jerry Reves, Vice President for Medical Affairs, and Dean, College of Medicine; Mr. Stuart Smith, Vice President for Clinical Operations and Executive Director, MUHA; and Dr. Frank Clark, Vice President for Information Technology and CIO.

The following deans were present: Dr. Jack Sanders, College of Dental Medicine; Dr. Becki Trickey, Interim Dean, College of Health Professions; Dr. Perry Halushka, College of Graduate Studies; Dr. Jerry Reves, College of Medicine; and Dr. Joseph DiPiro, South Carolina College of Pharmacy.

Item 1. Call to Order-Roll Call.

There being a quorum present, Chairman Thomas called the meeting to order. Ms. Celeste Jordan called the roll.

Item 2. Secretary to Report Date of Next Meeting.

The date of the next regularly scheduled meeting is Thursday, May 17, 2007.

Item 3. Approval of Minutes of the Regular Meeting of the Medical University Hospital Authority of February 9, 2007.

Board Action: It was moved that the Minutes be approved. The motion was seconded, voted on and unanimously carried.

RECOMMENDATIONS AND INFORMATIONAL REPORTS OF THE PRESIDENT

OLD BUSINESS: None.

NEW BUSINESS:

Item 4. General Informational Report of the President.

Dr. Greenberg called on Dean Reves to introduce Dr. Phil Costello. Dr. Costello provided an update on the 64 Slice CT machine which is a very important tool in the diagnosis of thoracic and cardiac disease. MUSC has had the 64 slice program for

about three years and the dual source program since September 2006. The Board noted that the University should ensure that the community knows this remarkable technology is available at MUSC.

Dr. Raymond, Dean Sanders, Drs. Wiseman and Fishburne recognized Dr. Steve London as one of the University's most outstanding faculty members and administrative leaders. He has made a major contribution in obtaining extramural research funding for the College of Dental Medicine and was presented a Board Resolution in appreciation of his excellent work. He leaves MUSC University to join Stony Brook University.

Recommendation of Administration: That the reports be received as information.

Board Action: Received as information.

Item 5. Other Business. None.

MEDICAL UNIVERSITY HOSPITAL AUTHORITY OPERATIONS AND FINANCE COMMITTEE. CHAIRMAN: DR. STANLEY C. BAKER, JR. (Detailed committee minutes are attached to these minutes).

OLD BUSINESS: None.

NEW BUSINESS:

Item 6. MUSC Medical Center Status Report.

Statement: Mr. Stuart Smith said he had reported to committee that Medical Center activities continue to increase dramatically. Admissions are up 8.3%; operating room cases are up 6.5%; MRI and CT procedures are up approximately 14% and Heart Cath procedures are up 4.9%

He reported on the MUSC Excellence Pillars and the progress being made toward meeting the pillar goals.

The committee heard a brief discussion on the Clinical Enterprise Naming Structure not only for the new hospital facilities but also for existing facilities. There is an emphasis on enhancing wayfinding for patients to the new facility.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

Item 7. MUSC Medical Center Financial and Statistical Report.

Statement: Mr. Smith reported that Ms. Lisa Montgomery had provided a report to committee. She had reported that the Medical Center is slightly behind in the

budget due to expenses related to the accelerated schedule of the new hospital as well as design costs for the new garage. There is an increase in net assets through February 2007 of \$21.6 million with 34.2 days cash on hand.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Received as information.

Item 8. Major Purchases.

Statement: Dr. Baker asked for approval of the following purchase:

- Replacement physiologic monitoring systems for CCU, CTICU, and STICU for an estimated cost of \$1,081,979.

Recommendation of Administration: That the purchase be approved.

Recommendation of Committee: That the purchase be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the purchase.

Item 9. Report on Quality.

Statement: Dr. Baker reported that Dr. Pat Cawley had briefed the committee on the creation of a Medical Emergency Response Team.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Received as information.

Item 10. Report of the Vice President for Medical Affairs and Dean, College of Medicine.

Statement: Dr. Baker stated that Dean Reves provided his report to the Education, Faculty and Student Affairs Committee.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

Item 11. Report on University Medical Associates.

Statement: Dr. Baker stated Dr. Feussner had presented a report to committee. In addition, Dr. Feussner asked for approval for the purchase of the following

equipment by UMA:

• Digital X-ray (Annual Lease)	\$20,400
• Fluoroscopy (Annual Lease)	\$48,000
• EMG	\$35,000
• Radio-Frequency Pain Management Equipment	<u>\$20,000</u>
Total Equipment Cost	\$123,400

Recommendation of Administration: That the equipment cost be approved.

Recommendation of Committee: That the equipment cost be approved.

Board Action: A motion was made to approve the equipment cost. The motion was seconded, voted on and unanimously carried.

Item 12. Legislative Update.

Statement: Dr. Baker stated a report had been given to the committee by Mr. Faulkner.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Received as information.

Item 13. Other Committee Business. None.

Item 14. Medical University Hospital Authority Appointments, Reappointments and Delineation of Privileges (consent item).

Statement: Appointments, reappointments and delineation of privileges to the medical staff were presented for approval.

Recommendation of Administration: That the appointments, reappointments and delineation of privileges to the medical staff be approved.

Recommendation of Committee: That the appointments, reappointments and delineation of privileges to the medical staff be approved at presented.

Board Action: Dr. Baker moved that the appointments, reappointments and delineation of privileges to the medical staff be approved. The motion was seconded, voted on and unanimously carried.

Item 15. Medical Executive Committee Minutes (consent item).

Statement: Minutes of the Medical Executive Committee meetings of January and February 2007 were presented to the Board.

Recommendation of Administration: That this be received as information.

Recommendation of Committee: That this be received as information.

Board Action: Received as information.

Item 16. Medical Center Contracts and Agreements (consent item).

Statement: Contracts and Agreements which have been signed since the last board meeting were presented for information.

Recommendation of Administration: That this be received as information.

Recommendation of Committee: That this be received as information.

Board Action: Received as information.

**MEDICAL UNIVERSITY HOSPITAL AUTHORITY PHYSICAL FACILITIES COMMITTEE.
CHAIRMAN: MR. WILLIAM H. BINGHAM, SR. (Detailed committee minutes are attached to these minutes).**

OLD BUSINESS: None

NEW BUSINESS:

Item 17. Facilities Procurements/Contracts Proposed.

Statement: Mr. Bingham presented the following for approval:

- New Lease of 5,790 square feet of office space located at 613 Rutledge Avenue. Six-year lease at a total cost of \$1,001,843.54 with no extended terms. (See attached. Note term expended from five year lease presented in the agenda.)
- Lease renewal for ten hotel suites located at Homestead Studio Suites in North Charleston. Five-year lease at a total cost of \$1,056,701.22 with no extended terms.
- Architect and Engineering Services for the Surgery Trauma Intensive Care Unit. Mr. Bingham, Mr. Berlinsky and Dr. Rowland interviewed the firms on April 11th and selected Stevens & Wilkinson to provide the services for the renovation.
- Indefinite Delivery Contract for Electrical Engineering Services. Mr. Bingham, Mr. Berlinsky and Dr. Rowland interviewed the firms on April 11th and selected the following three firms to provide the services: DWG, O'Neal and GWA, Inc.

Recommendation of Administration: That the procurements/contracts be approved as presented.

Recommendation of Committee: That the procurements/contracts be approved as presented.

Board Action: A motion was made, seconded and unanimously voted to approve the procurements/contracts as presented.

Item 18. Update on Projects.

Statement: Mr. Bingham reported that the committee had received an update on the Phase I Hospital.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Received as information.

Item 19. Other Committee Business. None

Item 20. Facilities Contracts Awarded (consent item).

Statement: Facilities contracts awarded since the last board meeting were presented for information.

Recommendation of Administration: That this be received as information.

Recommendation of Committee: That this be received as information.

Board Action: Received as information.

OTHER BUSINESS FOR THE BOARD OF TRUSTEES:

Item 21. Approval of Consent Agenda.

Statement: Approval of the Medical University Hospital Authority consent agenda was requested.

Recommendation of Administration: That the consent agenda be approved.

Board Action: It was moved, seconded and unanimously voted that the consent agenda be approved.

Item 22. Report of Internal Auditor.

Statement: Ms. Barnhart had previously presented the report in Executive Session.

Board Action: Received as information.

Item 23. New Business for the Board of Trustees. None

Item 24. Report from the Chairman. None

There being no further business, the Hospital Authority meeting was adjourned.

Respectfully submitted,

Hugh B. Faulkner III
Secretary

/wcj
Attachments

Medical University Hospital Authority Board of Trustees
Operations and Finance Committee
April 12, 2007
Minutes

Attendees:

Dr. Stanley Baker, Chair	Dr. John Feussner
Dr. Charles Thomas	Annette Drachman, Esq.
Thomas Stephenson, Esq.	Joe Good, Esq.
Mr. Melvyn Berlinsky	Mr. Dennis Frazier
Mr. William H. Bingham, Sr.	Mr. Betts Ellis
Dr. Cotesworth Fishburne, Jr.	Mr. John Cooper
Dr. Donald Johnson	Mr. Stephen Hargett
Dr. Conyers O'Bryan	Dr. Patrick Cawley
Dr. Thomas Rowland	Mr. Mark Daniel
Mr. Charles Schulze	Ms. Susan Barnhart
Hon. Robin M. Tallon	Mr. H. B. Faulkner
Dr. James Wiseman	Ms. Sarah King
Dr. Raymond Greenberg	Ms. Rosemary Ellis
Mr. Stuart Smith	Mr. Marion Woodbury
Ms. Lisa Montgomery	Dr. Sabra Slaughter
Dr. J. G. Reves	Ms. Sheila Scarborough
Dr. Frank Clark	

The meeting was called to order at 9:50 a.m. by Dr. Stanley Baker, Chair.

Item 6: MUSC Medical Center Status Report

Mr. Smith briefed the committee on statistical information for the Medical Center reporting admissions are up 8.3%, Operating Room cases are up 6.5%, MRI and CT procedures are up approximately 14%, and Heart Cath procedures are up 4.9%.

Mr. Smith reported on the MUSC Excellence Pillars and progress towards meeting goals.

Mr. Smith briefed the committee on the Clinical Enterprise Naming Structure for not only the new hospital facilities but for existing facilities as well. The goals of the Clinical Enterprise Naming Structure are to enhance the reputation of the institution, to encourage an increase in patients, and to enhance wayfinding so the patients easily get to

where they need to go. After many discussions and extensive testing done to determine a name for the MUSC clinical enterprise, MUSC Health is now the umbrella brand for the clinical enterprise. MUSC Health encompasses the three health care entities – MUSC Medical Center, MUSC Specialty Care and MUSC Carolina Family Care. The new hospital is named the Ashley River Tower. Mr. Smith reported there is still some discussion on what to call the existing hospital. One option is Main Hospital. Additional naming opportunities will be considered as future phases of the replacement project open.

Action: Reports received as information.

Item 7: MUSC Medical Center Financial and Statistical Reports

Lisa Montgomery briefed the committee on the financial status of the Medical Center. She reported they were a little behind in the budget due to expenses related to the new hospital as well as design costs for the new garage. There is an increase in net assets through February 2007 of 21.6M with 34.2 days of cash on hand. She also reported most of the benchmarks are better than 50% of our university peers with a few being better than 75%.

Action: Received as information.

Item 8: Major Purchases

Ms. Lisa Montgomery requested approval for major purchases of replacement physiologic monitoring systems for CCU, CTICU, and STICU.

Action: Recommend approval.

Item 9: Report on Quality

Dr. Pat Cawley briefed the committee on the creation of a Medical Emergency Team which will respond when a “hospitalized patient has deteriorated... to the point where there is an imminent risk of serious harm.” The MET will consist of a RT, RN, and MD. Individuals will be trained extensively on the rationale for the team, the various team roles, and what to do and when to do it.

Action: Report received as information.

Item 10: Report of Vice President for Medical Affairs and Dean, College of Medicine

No report.

Item 11: Report on University Medical Associates

Dr. John Feussner reported on the University Medical Associates outreach initiatives and expansions of current programs around the Charleston and Grand Strand areas. These initiatives include adding pediatric care to existing school based activities at Burns Elementary and North Charleston High School. Two additional sites in Mt. Pleasant and Walterboro have been added to the Psychiatry nursing home outreach initiative bringing to 5 the number of sites for Psychiatry. Cardiology EP services have been expanded in the Grand Strand area. The ENT-Neurology collaboration in East Cooper is being replicated in the North Area and the Neurosciences-Orthopedics collaboration in East Cooper is expanding.

Action: Report received as information.

Item 12: Legislative Update

Mr. H. B. Faulkner reported on recent legislative actions, specifically that the appropriations bill passed in the House and he believes things are going well. The House Ways & Means passed the cigarette tax at 30 cents.

Action: Report received as information.

CONSENT

Item 14: Medical University Hospital Authority Appointments, Reappointments and Delineation of Privileges

These requests were recommended for approval by various internal committees as well as by the Medical Executive Committee.

Action: Recommended for Approval.

Item 15: Medical Executive Committee Minutes

The Medical Executive Committee Minutes of January 17, 2007, and February 21, 2007, were reported and received as information.

Action: Received as information.

Item 16: Medical Center Contracts and Agreements

Contracts and Agreements entered into since the last Board meeting were presented for information.

Action: Received as information.

There being no further business, the committee adjourned at 11:00 a.m.

Respectfully submitted,

Stephanie Davis for
Teresa Rogers

**Medical University Hospital Authority
Physical Facilities Committee
April 12, 2007
Minutes**

Attendees:

Mr. William H. Bingham, Sr., Chair	Mr. Dennis Frazier
Dr. Stanley C. Baker, Jr.	Mr. Joe Good
Mr. Melvyn Berlinsky	Mr. Steve Hargett
Dr. Cotesworth P. Fishburne, Jr.	Mr. Lonnie Long
Mr. Charles W. Schulze	Mr. Chris Malanuk
Thomas L. Stephenson, Esquire	Mr. Phil Mauney
Dr. Thomas C. Rowland, Jr.	Ms. Jennifer Pearce
The Honorable Robin M. Tallon	Mr. Bruce Quinlan
Dr. Charles B. Thomas, Jr.	Dr. Sabra Slaughter
Dr. James E. Wiseman, Jr.	
Dr. Raymond S. Greenberg	
Ms. Susan Barnhart	
Dr. Pat Cawley	

Mr. Bingham called the meeting to order.

REGULAR Items

Item 17. Facilities Procurements/Contracts Proposed

Mr. Dennis Frazier presented the following for approval:

- New Lease of 5,790 square feet of office space located at 613 Rutledge Avenue. Six-year lease at a total cost of \$1,001,843.54 with no extended terms. (See attached. Note term expended from five year lease presented in the agenda.)
- Lease renewal for ten hotel suites located at Homestead Studio Suites in North Charleston. Five-year lease at a total cost of \$1,056,701.22 with no extended terms.
- Architect and Engineering Services for the Surgery Trauma Intensive Care Unit. Mr. Bingham, Mr. Berlinsky and Dr. Rowland interviewed the firms on April 11th and selected Stevens & Wilkinson to provide the services for the renovation.
- Indefinite Delivery Contract for Electrical Engineering Services. Mr. Bingham, Mr. Berlinsky and Dr. Rowland interviewed the firms on April 11th and selected the following three firms to provide the services: DWG, O'Neal and GWA, Inc.

Recommendation of Committee: That the procurements/contracts be approved.

Item 18. Update on Projects

Mr. Dennis Frazier presented an update on the Phase I Hospital as well as other Authority projects. Mr. Bingham asked that Mr. Frazier arrange a tour of the new hospital during the August Board meeting.

Recommendation of Committee: That the report be received as information.

Item 19. Other Committee Business

None.

CONSENT Items for Information:

Item 20. Facilities Contracts Awarded

The facilities contracts since the last board meeting were presented for information.

Recommendation of Committee: That this report be received as information.

With no further business, the meeting was adjourned.

**FACILITIES
HOSPITAL AUTHORITY
NEW LEASE
FOR APPROVAL**

APRIL 13, 2007

DESCRIPTION OF NEW LEASE: This lease is for 5,790 square feet of office space located at 163 Rutledge Avenue. The purpose of this lease is to provide space for Hospital Human Resources Department which is currently located on the first floor of the Clinical Sciences Building and Rutledge Tower Annex. This relocation is due to emergency room renovations and projected increases in staff.

The per square foot rate for this lease is \$26.75. The monthly rental rate will be \$12,906.88, resulting in an annual lease amount of \$154,882.50. This lease is subject to a 3% annual increase. There will also be an additional annual expense for parking associated with this lease. The Landlord will provide three (3) parking spaces at \$80.00 per month, per space. Total annual parking expense \$2,880.00.

NEW LEASE AGREEMENT X
RENEWAL LEASE AGREEMENT

LANDLORD: 163, LLC

LANDLORD CONTACT: Colliers Keenan, Mark Mattison, Brokerage Associate,
723-1202

DEPARTMENT NAME AND CONTACT: Hospital Administration, Dennis Frazier,
Administrator, 792-7727

SOURCE OF FUNDS: Hospital General Operating Funds

LEASE TERMS:

TERM: Five (6) years
COST PER SQUARE FOOT: \$26.75
ANNUALIZED RENT COST: (excluding parking expenses)

YEAR 1	\$154,882.50
YEAR 2	\$159,528.98
YEAR 3	\$164,314.85
YEAR 4	\$169,244.30
YEAR 5	\$174,321.63
YEAR 6	\$179,551.28

TOTAL COST OF LEASE: \$1,001,843.54

EXTENDED TERM(S): None, To be negotiated.

OPERATING COSTS:
FULL SERVICE X
NET