

**MINUTES**  
**MEDICAL UNIVERSITY OF SOUTH CAROLINA**  
**BOARD OF TRUSTEES MEETING**  
**December 12, 2014**

The Board of Trustees of the Medical University of South Carolina convened Friday, December 12, 2014, with the following members present: *Dr. Donald R. Johnson II, Chairman; Mr. William H. Bingham, Sr., Vice-Chairman; Dr. Stanley C. Baker, Jr.; Mr. William A. Baker, Jr.; Ms. Terri R. Barnes; The Honorable James A. Battle; Dr. Harold W. Jablon; Dr. James Lemon; Ms. Barbara Johnson-Williams; Dr. Ragin C. Monteith; Dr. E. Conyers O'Bryan, Jr.; Mr. Charles W. Schulze; Thomas L. Stephenson, Esquire; Dr. Charles B. Thomas, Jr.; Mr. Michael E. Stavrakis. Absent: Dr. G. Murrell Smith, Sr.*

*The following administrative officials were present: Dr. David Cole, President; Dr. Bruce Elliott, Interim Vice President for Medical Affairs, Dr. Deborah Deas, Interim Dean, College of Medicine; Ms. Lisa Montgomery, Executive Vice President for Finance and Operations; Dr. Pat Cawley, Vice President for Clinical Operations and Executive Director, MUHA; Dr. Frank Clark, Vice President for Information Technology and CIO.*

**Item 1. Call to Order.**

There being a quorum present, Chairman Johnson called the meeting to order.

**Item 2. Secretary to Report Date of Next Meeting.**

The date of the next regularly scheduled meeting is February 13, 2015

**Item 3. Approval of Minutes of the Regular Meeting of the Medical University of South Carolina Board of Trustees October 10, 2014 and the Special Called Meeting on October 9, 2014.**

Board Action: It was moved that the Minutes be approved. The motion was seconded, voted on and unanimously carried.

**RECOMMENDATIONS AND INFORMATIONAL REPORTS OF THE PRESIDENT.**

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**Item 4. General Informational Report of the President.**

Statement: Dr. Cole stated he had no additional report.

**Item 5. Other Business.** None.

**RESEARCH AND INSTITUTIONAL ADVANCEMENT COMMITTEE. CHAIRMAN: DR. CHARLES B. THOMAS, JR. (Detailed Committee Minutes Are Attached To These Minutes)**

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**Item 6. General Report of the Associate Provost for Research.**

Statement: Dr. Brady had provided a report to committee.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Received as information.

**Item 7. General Report of the Vice President for Development.**

Statement: Mr. Fisher had provided a report to committee.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Received as information.

**Item 8. Appointments for MUSC Board of Visitors 2015-2016.**

Statement: Dr. Thomas asked for approval of the appointments for the MUSC Board of Visitors for 2015-2016.

Recommendation of Administration: That the appointments be approved.

Recommendation of Committee: That the appointments be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the Board of Visitors appointments.

**Item 9. General Report of the CEO of the MUSC Foundation.**

Statement: Mr. Tom Anderson provided a report to committee.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Received as information.

**Item 10. General Report of the Executive Director of the MUSC Foundation for Research Development.**

Statement: No Report.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Received as information.

**Item 11. Other Business.** None

**EDUCATION, FACULTY AND STUDENT AFFAIRS COMMITTEE. CHAIRMAN: DR. E. CONYERS O'BRYAN, JR. (Detailed Committee Minutes Are Attached To These Minutes)**

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**Item 12. General Report of the Vice President for Academic Affairs and Provost.**

Statement: Dr. O'Bryan stated Mr. Stephen Thompson, President, Student Government Association, updated the Committee on Student activities and expressed appreciation for renovations made to the Library.

Dr. Sothmann commended the College of Medicine for their efforts in establishing a Department of Public Health Sciences. The College has submitted three MPH degree programs for approval, which is an educational landmark event.

Recommendation of Administration: That the reports be received as information.

Recommendation of Committee: That the reports be received as information.

Board Action: Report received as information.

**Item 13. Report from the Interim Dean, College of Medicine.**

Statement: Dr. O'Bryan stated Dr. Deborah Deas gave a brief report on the Center for Clinical Evaluation and Teaching (CCET), as well as progress being made on the recruitment of department chairs for the Departments of Dermatology, Regenerative Medicine, and Surgery.

Recommendation of Administration: Received as information.

Recommendation of Committee: Received as information.

Board Action: Received as information.

**Item 14. Graduate Medical Education (GME) Update and Letter of Commitment.**

Statement: Dr. O'Bryan stated Dr. Ben Clyburn, Associate Dean for GME and ACGME Designated Institutional Official for Graduate Medical Education, gave a brief annual presentation on Graduate Medical Education, summarizing resident information on MUSC, State and national levels.

Recommendation of Administration: Received as information.

Recommendation of Committee: Received as information.

Board Action: Received as information.

**Item 15. Other Committee Business.**

- Naming of Endowed Chair

Statement: At the request of the Dean of the College of Medicine, administration presents for approval the naming of the SmartState Endowed Chair for Bioengineering and Vision Research, as the **Barbara and Stanley Andrie Endowed Chair for Bioengineering and Vision Research**

Recommendation of Administration: That this endowed chair be titled the Barbara and Stanley Andrie Endowed Chair for Bioengineering and Vision Research

Recommendation of Committee: That the naming of the chair be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the naming of the SmartState Endowed Chair for Bioengineering and Vision Research, as the **Barbara and Stanley Andrie Endowed Chair for Bioengineering and Vision Research.**

- Faculty Appointments.

Statement: at the request of the deans of the Colleges of Health Professions and Medicine, administration presents for approval the following faculty appointments:

College of Health Professions

**Prema Menezes, Ph.D.**, as Professor, on the Academic Educator track, in the Department of Health Professions, Division of Physician Assistant Studies, effective January 1, 2015

**Olga Brawman-Mintzer, M.D.**, as Professor, on the Academic Clinician track, in the Department of Health Studies, effective November 25, 2014

College of Medicine

**Michele Hutchison, MD., Ph.D.**, as Associate Professor, on the Clinical Educator track, in the Department of Pediatrics, Division of Pediatric Endocrinology, effective December 15, 2014

**Heather W. Walker, M.D.**, as Clinical Associate Professor, in the Department of Neurosciences, Division of Neurological Surgery, effective February 2, 2015

Recommendation of Administration: That the faculty appointments be approved.

Recommendation of Committee: That the faculty appointments be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the faculty appointments.

- Change in Faculty Status

Statement: at the request of the dean of the College of Medicine, administration presents for approval the following change in faculty status:

**Gary S. Aston-Jones, Ph.D.**, from Professor to Adjunct Professor, in the Department of Neurosciences, effective November 15, 2014

Recommendation of Administration: That the change in faculty status be approved.

Recommendation of Committee: That the change in faculty status be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the change in faculty status as requested.

**Item 16. Conferring of Degrees (Consent Item).**

Statement: Approval was requested to confer degrees upon those candidates who, pending successful completion of all requirements for their degrees by the conclusion

of the fall semester, have the recommendation of their college dean and faculty.

Recommendation of Administration: That the conferring of degrees be approved.

Recommendation of Committee: That the conferring of degrees be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the conferring of degrees.

**Item 17. Revised Out-of-State Tuition Rate for Masters in Health Informatics Program (Consent Item).**

Statement: At the request of the Dean of the College of Health Professions, administration presented for approval a revised out-of-state tuition rate for the Masters in Health Informatics Program.

Recommendation of Administration: That the revised out-of-state tuition rate for the Masters in Health Informatics Program be approved.

Recommendation of Committee: That the revised out-of-state tuition rate for the Masters in Health Informatics Program be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the revised out-of-state tuition rate for Masters in Health Informatics Program.

**Item 18. Academic Charges and Fees for Masters in Medical Sciences (Consent Item).**

Statement: At the request of the Dean of the College of Graduate Studies, administration presented for approval academic charges and fees for the new Masters in Health Sciences Program.

Recommendation of Administration: That the tuition and fees for the Masters in Health Sciences Program be approved.

Recommendation of Committee: That the tuition and fees for the Masters in Health Sciences Program be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the academic charges and fees for the Masters in Medical Sciences.

**Item 19. Degree Programs (Consent Item).**

Statement: At the request of the Dean of the College of Medicine, administration presented for approval the following degree program proposals:

**College of Medicine Clinical Training Program at AnMed Health  
Master of Public Health in Epidemiology  
Master of Public Health in Biostatistics  
Master of Public Health in Health Behavior and Health Promotion**

Recommendation of Administration: That these degree program proposals be approved.

Recommendation of Committee: That these degree program proposals be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the degree program proposals as presented.

**Item 20. Program Modification (Consent Item).**

Statement: At the request of the Dean of the College of Nursing, administration presented for approval the addition of an Executive Leadership & Innovations Track to the Doctorate of Nursing Practice Program.

Recommendation of Administration: That the Program Modification be approved.

Recommendation of Committee: That the Program Modification be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the addition of an Executive Leadership & Innovations Track to the Doctorate of Nursing Practice Program.

**Item 21. Institutional Commitment to Graduate Medical Education (Consent Item).**

Statement: At the request of the ACGME Designated Institutional Official for GME, administration presented for approval, the Institutional Commitment to Graduate Medical Education, effective December 12, 2014

Recommendation of Administration: That the Institutional Commitment to Graduate Medical Education be approved.

Recommendation of Committee: That the Institutional Commitment to Graduate Medical Education be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the Institutional Commitment to Graduate Medical Education.

**Item 22. Faculty Appointments (Consent Item).**

Statement: At the request of the Dean of the College of Health Professions, administration presented the following faculty appointments:

College of Health Professions

**Robert J. Steele, Ph.D.**, as Professor in the Department of Healthcare Leadership and Management, effective October 20, 2014

**Aiko K. Thompson, Ph.D.**, as Associate Professor in the Department of Health Sciences and Research, effective January 5, 2015

Recommendation of Administration: That these faculty appointments be approved.

Recommendation of Committee: That these faculty appointments be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the faculty appointments.

**Item 23. Faculty Promotions (Consent Item).**

Statement: At the request of the Dean of the College of Nursing, administration presented for approval the following request for faculty promotion, effective January 1, 2015:

from Research Assistant Professor to Research Associate Professor

**Janelle L. Wagner, Ph.D.**, Department of Nursing

Recommendation of Administration: That this faculty promotion be approved.

Recommendation of Committee: That this faculty promotion be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the faculty promotion.

**Item 24. Changes in Faculty Status (Consent Item).**

Statement: At the request of the Deans of the Colleges of Dental Medicine, Medicine, and the Department of Library Science and Informatics, administration presented the following changes in faculty status:

College of Dental Medicine and Medicine

**Erika A. Bullesbach, Ph.D.**, from Associate Professor to Research Associate Professor (Volunteer) in the Department of Biochemistry and Molecular Biology, effective September 14, 2014

College of Medicine

**G. Donald Frey, Ph.D.**, from Professor to Professor Emeritus in the Department of Radiology and Radiological Science, effective November 1, 2014

Department of Library Science and Informatics

**J. Herman Blake, Ph.D.**, from Professor to Professor Emeritus, effective December 30, 2014

Recommendation of Administration: That these changes in faculty status be approved.

Recommendation of Committee: That these changes in faculty status be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the changes in faculty status.

**Item 25. Endowed Chairs (Consent Item).**

December 12, 2014

Statement: At the request of the Dean of the College of Medicine, administration presented for approval the following endowed chair appointments:

**Nancy K. DeMore, M.D.**, as the BMW SmartState Endowed Chair in Cancer Research, effective October 1, 2014

**Joseph A. Helpern, Ph.D.**, as the Lula P. and Asa Levidow and David J. Levidow

Distinguished Endowed Chair in Neurodegenerative Disease Research, effective December 12, 2014

Recommendation of Administration: That the appointments of Dr. Nancy DeMore as the BMW SmartState Endowed Chair in Cancer Research, and Dr. Joseph Helpern as the Lula P. and Asa Levidow and David J. Levidow Distinguished Endowed Chair in Neurodegenerative Disease Research, be approved.

Recommendation of Committee: That the appointments of Dr. Nancy DeMore as the BMW SmartState Endowed Chair in Cancer Research, and Dr. Joseph Helpern as the Lula P. and Asa Levidow and David J. Levidow Distinguished Endowed Chair in Neurodegenerative Disease Research, be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the endowed chair appointments.

**FINANCE AND ADMINISTRATION COMMITTEE. CHAIRMAN: MR. CHARLES W. SCHULZE. (Detailed Committee Minutes Are Attached To These Minutes)**

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**Item 26. Diversity and Inclusion Update.**

Statement: Mr. Schulze stated the committee had received an update on Diversity and Inclusion.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

**Item 27. Financial Status Report of the Medical University of South Carolina.**

Statement: Mr. Schulze stated the financial report had been presented in committee.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

**Item 28. Financial Status Report of MUSC Physicians.**

Statement: Mr. Schulze stated the financial report had been presented to the committee.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

**Item 29. Other Committee Business.**

**Item 30. Reaffirmation of Commitment to Equal Opportunity (Consent Item).**

Statement: The Reaffirmation of Commitment to Equal Opportunity was presented for approval.

Recommendation of Administration: That the reaffirmation be approved.

Recommendation of Committee: That the reaffirmation be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the Reaffirmation of Commitment to Equal Opportunity.

**Item 31. Financial Status Report of the MUSC Foundation for Research Development (Consent Item).**

Statement: Mr. Schulze noted that the MUSC FRD financials were included in the agenda for information.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

**UNIVERSITY PHYSICAL FACILITIES COMMITTEE. CHAIRMAN: MR. WILLIAM H. BINGHAM, SR. (Detailed Committee Minutes Are Attached To These Minutes)**

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**Item 32. Facilities Procurements/Contracts Proposed.**

Statement: Mr. Bingham presented the following for approval:

- New Lease for 2,033 square feet of office space located on the 2<sup>nd</sup> floor of Cannon Park Place, 261 Calhoun Street. Total amount including extended terms: \$275,109.65
- New Lease for 3,367 square feet of office space located on the 3<sup>rd</sup> floor of Cannon Park Place, 261 Calhoun Street. Total amount of lease term: \$175,555.38.
- Lease Renewal for 9,988 square feet of space on the 1<sup>st</sup> floor of 30 Beet Street. Total amount of three year lease: \$344,846.16.
- Budget Increase of \$400,000 for the HCC AHU #3 and #4 Replacement Project. Total projected budget: \$1,150,000.
- Establish Project to renovate the Sebring Aimar, Anderson and Pink Houses Exterior Repairs and Painting. Total estimated budget: \$850,000.
- Sale of Harborview Office Tower to the MUSC Foundation at or above the appraised market value of \$13,800,000. Sale of property would not include the adjacent garage.

Recommendation of Administration: That the procurements/contracts be approved.

Recommendation of Committee: That the procurements/contracts be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the procurements/contracts as presented.

**Item 33. Update on Projects.**

Statement: Mr. Bingham stated that Mr. Weigle had provided an update on the four University projects the sub-committee had met on.

Recommendation of Administration: That this be received as information.

Recommendation of Committee: That this be received as information.

Board Action: The report was received as information.

**Item 34. Other Committee Business.**

**Item 35. Facilities Contracts Awarded (Consent Item).**

Statement: The facilities contracts awarded since the last meeting were presented for information.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

**AUDIT COMMITTEE. CHAIRMAN: THOMAS L. STEPHENSON, ESQ. (Detailed Committee Minutes Are Attached To These Minutes)**

**OLD BUSINESS:** None

**NEW BUSINESS:**

Mr. Stephenson stated all committee items were for information except the Variable Compensation Pay Plan which needed approval.

**Item 36. External Auditor Exit Conference for FY2014 Audit.**

Statement: A report was presented to committee by KPMG.

Recommendation of Administration: Report to be received as information.

Recommendation of Committee: Received as information.

Board Action: Received as information.

**Item 37. Legal Office Annual Report.**

Statement: No report.

Recommendation of Committee: Received as information.

Board Action: Received as information.

**Item 38. Information Security (IS) Update.**

Statement: Presented in committee.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

**Item 39. Report of the Office of Internal Audit.**

Statement: Presented to Committee.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this be received as information.

Board Action: Received as information.

**Item 40. Other Committee Business.**

Statement: Mr. Stephenson stated the committee had received information on the Variable Compensation Plan for MUSC/MUHA Leaders and he requested approval of the plan.

Recommendation of Administration: That the plan be approved.

Recommendation of Committee: That the plan be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the Variable Compensation Plan for MUSC/MUHA Leaders as presented.

**Item 41. Biennial Review of Audit Committee Charter (Consent Item).**

Statement: The Biennial Review of the Audit Committee Charter was received as information.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this be received as information.

Board Action: Received as information.

**Item 42. Institutional Conflict of Interest Annual Report (Consent Item).**

Statement: The Institutional Conflict of Interest Annual Report was presented for information.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this be received as information.

Board Action: Received as information.

**OTHER BUSINESS FOR THE BOARD OF TRUSTEES:**

**Item 43. Approval of Consent Agenda.**

Statement: Approval of the University Consent Agenda was requested.

Recommendation of Administration: That the consent agenda be approved.

Board Action: It was moved, seconded and unanimously voted that the consent agenda be approved.

**Item 44. New Business for the Board of Trustees.**

Dr. Johnson asked if there was any further business for the Board. Comments were made about the format for the dinner on Thursday night with the Board of Visitors. Some members

expressed a preference for a seated dinner, or, at least more seating if the stand-up cocktail type format was to continue. Others members preferred the freedom to mingle with all the guests instead of being seated with limited visitation. It was decided Mr. Jim Fisher should poll the Board of Visitors to determine what they preferred and report his findings to the Board.

Dr. Johnson commented that since the committee work is done on Thursday that it would be helpful to have more presentations on Friday to learn about the important work being done at the

University. He suggested two presentations in both University and Authority meetings. He felt that presentations are one of the most important parts of the meetings - discussing work at MUSC that otherwise the board would not know about.

**Item 45. Report from the Chairman.** No report.

There being no further business, the meeting of the University Board of Trustees was adjourned.

Respectfully submitted,



Mark C. Sweatman  
Secretary

MCS:wcyj

Attachments

**EDUCATION, FACULTY AND STUDENT AFFAIRS COMMITTEE. CHAIRMAN: DR. CONYERS O'BRYAN**

December 12, 2014

**MINUTES**

Item 12. General Report of the Vice President for Academic Affairs

**Student Update:** Mr. Stephen Thompson, President, Student Government Association, updated the Committee on Student activities and expressed appreciation for renovations made to the Library.

**College Update:** Dr. Deborah Deas gave a brief report on the Center for Clinical Evaluation and Teaching (CCET), as well as progress being made on the recruitment of department chairs for the Departments of Dermatology, Regenerative Medicine, and Surgery.

Dr. Sothmann commended the College of Medicine for their efforts in establishing a Department of Public Health Sciences. The College has submitted three MPH degree programs for approval, which is an educational landmark event.

**GME Update:**

Dr. Ben Clyburn, Associate Dean for GME and ACGME Designated Institutional Official for Graduate Medical Education, gave a brief annual presentation on Graduate Medical Education, summarizing resident information on MUSC, State and national levels.

**Regular, Consent and Addendum Agendas**

All items on the regular, addendum, and consent agendas were recommended for approval.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information

Board Action:

Item 13. Report from the Interim Dean, College of Medicine

Statement: Dr. Deas gave a general report on the College of Medicine.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information

Board Action:

Item 14. Graduate Medical Education (GME) Update and Letter of Commitment

Statement: Dr. Ben Clyburn presented a GME update and the Letter of Commitment

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information

Board Action:

Item 15. Other Committee Business

A. Naming of Endowed Chair

Statement: At the request of the Dean of the College of Medicine, administration presents for approval the naming of the SmartState Endowed Chair for Bioengineering and Vision Research, as the **Barbara and Stanley Andrie Endowed Chair for Bioengineering and Vision Research**

Recommendation of Administration: That this endowed chair be titled the Barbara and Stanley Andrie Endowed Chair for Bioengineering and Vision Research

Recommendation of Committee:

Board Action

B. Item 22. Faculty Appointments

Statement: at the request of the deans of the Colleges of Health Professions and Medicine, administration presents for approval the following faculty appointments:

College of Health Professions

**Prema Menezes, Ph.D.**, as Professor, on the Academic Educator track, in the Department of Health Professions, Division of Physician Assistant Studies, effective January 1, 2015

**Olga Brawman-Mintzer, M.D.**, as Professor, on the Academic Clinician track, in the Department of Health Studies, effective November 25, 2014

College of Medicine

**Michele Hutchison, MD., Ph.D.**, as Associate Professor, on the Clinical Educator track, in the Department of Pediatrics, Division of Pediatric Endocrinology, effective December 15, 2014

**Heather W. Walker, M.D.**, as Clinical Associate Professor, in the Department of Neurosciences, Division of Neurological Surgery, effective February 2, 2015

C. Item 24. Faculty Appointments

Statement: at the request of the dean of the College of Medicine, administration presents for approval the following change in faculty status:

**Gary S. Aston-Jones, Ph.D.**, from Professor to Adjunct Professor, in the

Department of Neurosciences, effective November 15, 2014

**EDUCATION, FACULTY AND STUDENT AFFAIRS COMMITTEE. CHAIRMAN: DR. CONYERS O'BRYAN**  
December 12, 2014

**CONSENT AGENDA**

Item 16. Conferring of Degrees.

Statement: Approval was requested to confer degrees upon those candidates who, pending successful completion of all requirements for their degrees by the conclusion of the fall semester, have the recommendation of their college dean and faculty.

Recommendation of Administration: That the conferring of degrees be approved.

Recommendation of Committee: That the conferring of degrees be approved.

Board Action:

Item 17. Revised Out-of-State Tuition Rate for Masters in Health Informatics Program

Statement: At the request of the Dean of the College of Health Professions, administration presented for approval a revised out-of-state tuition rate for the Masters in Health Informatics Program.

Recommendation of Administration: That the revised out-of-state tuition rate for the Masters in Health Informatics Program be approved.

Recommendation of Committee: That the revised out-of-state tuition rate for the Masters in Health Informatics Program be approved.

Board Action:

Item 18. Academic Charges and Fees for Masters in Medical Sciences

Statement: At the request of the Dean of the College of Graduate Studies, administration presented for approval academic charges and fees for the new Masters in Health Sciences Program.

Recommendation of Administration: That the tuition and fees for the Masters in Health Sciences Program be approved.

Recommendation of Committee: That the tuition and fees for the Masters in Health Sciences Program be approved.

Board Action:

Item 19. Degree Programs

Statement: At the request of the Dean of the College of Medicine, administration presented for approval the following degree program proposals:

**College of Medicine Clinical Training Program at AnMed Health**

**Master of Public Health in Epidemiology**  
**Master of Public Health in Biostatistics**  
**Master of Public Health in Health Behavior and Health Promotion**

Recommendation of Administration: That these degree program proposals be approved.

Recommendation of Committee: That these degree program proposals be approved.

Board Action:

Item 20. Program Modification

Statement: At the request of the Dean of the College of Nursing, administration presented for approval the addition of an Executive Leadership & Innovations Track to the Doctorate of Nursing Practice Program.

Recommendation of Administration: That the Program Modification be approved.

Recommendation of Committee: That the Program Modification be approved.

Board Action:

Item 21. Institutional Commitment to Graduate Medical Education

Statement: At the request of the ACGME Designated Institutional Official for GME, administration presented for approval, the Institutional Commitment to Graduate Medical Education, effective December 12, 2014

Recommendation of Administration: That the Institutional Commitment to Graduate Medical Education be approved.

Recommendation of Committee: That the Institutional Commitment to Graduate Medical Education be approved.

Board Action:

Item 22. Faculty Appointments

Statement: At the request of the Dean of the College of Health Professions, administration presented the following faculty appointments:

College of Health Professions

**Robert J. Steele, Ph.D.**, as Professor in the Department of Healthcare Leadership and Management, effective October 20, 2014

**Aiko K. Thompson, Ph.D.**, as Associate Professor in the Department of Health Sciences and Research, effective January 5, 2015

Recommendation of Administration: That these faculty appointments be approved.

Recommendation of Committee: That these faculty appointments be approved.

Board Action:

Item 23. Faculty Promotions

Statement: At the request of the Dean of the College of Nursing, administration presented for approval the following request for faculty promotion, effective January 1, 2015:

from Research Assistant Professor to Research Associate Professor  
**Janelle L. Wagner, Ph.D.**, Department of Nursing

Recommendation of Administration: That this faculty promotion be approved.

Recommendation of Committee: That this faculty promotion be approved.

Board Action:

Item 24. Changes in Faculty Status

Statement: At the request of the Deans of the Colleges of Dental Medicine, Medicine, and the Department of Library Science and Informatics, administration presented the following changes in faculty status:

College of Dental Medicine and Medicine

**Erika A. Bullesbach, Ph.D.**, from Associate Professor to Research Associate Professor (Volunteer) in the Department of Biochemistry and Molecular Biology, effective September 14, 2014

College of Medicine

**G. Donald Frey, Ph.D.**, from Professor to Professor Emeritus in the Department of Radiology and Radiological Science, effective November 1, 2014

Department of Library Science and Informatics

**J. Herman Blake, Ph.D.**, from Professor to Professor Emeritus, effective December 30, 2014

Recommendation of Administration: That these changes in faculty status be approved.

Recommendation of Committee: That these changes in faculty status be approved.

Board Action:

Item 25. Endowed Chairs

Statement: At the request of the Dean of the College of Medicine, administration presented for approval the following endowed chair appointments:

**Nancy K. DeMore, M.D.**, as the BMW SmartState Endowed Chair in Cancer Research, effective October 1, 2014

**Joseph A. Helpern, Ph.D.**, as the Lula P. and Asa Levidow and David J. Levidow Distinguished Endowed Chair in Neurodegenerative Disease Research, effective

December 12, 2014

Recommendation of Administration: That the appointments of Dr. Nancy DeMore as the BMW SmartState Endowed Chair in Cancer Research, and Dr. Joseph Helpern as the Lula P. and Asa Levidow and David J. Levidow Distinguished Endowed Chair in Neurodegenerative Disease Research, be approved.

Recommendation of Committee: That the appointments of Dr. Nancy DeMore as the BMW SmartState Endowed Chair in Cancer Research, and Dr. Joseph Helpern as the Lula P. and Asa Levidow and David J. Levidow Distinguished Endowed Chair in Neurodegenerative Disease Research, be approved.

Board Action:

**Medical University of South Carolina**

**RESEARCH AND INSTITUTIONAL ADVANCEMENT COMMITTEE**

**MINUTES**

**December 11, 2014**

**Committee Members Present:** Dr. Charles B. Thomas, Jr. (Chair), Dr. Harold W. Jablon

**Other Trustees Present:** Dr. Stanley C. Baker, Ms. Terri R. Barnes, Mr. James A. Battle, Mr. William H. Bingham, Sr., Dr. Donald R. Johnson, Ms. Barbara Johnson-Williams, Dr. James Lemon, Dr. Ragin C. Monteith, Dr. Conyers O'Bryan, Jr., Mr. Charles W. Schulze, Dr. G. Murrell Smith, Sr., Mr. Michael E. Stavrinakis, Thomas L. Stephenson, Esq.

**University Officers and Committee Staff Present:** Mr. Tom Anderson, Dr. Kathleen Brady, Dr. Pat Cawley, Dr. Frank Clark, Dr. Deborah Deas, Mr. Jim Fisher, Ms. Lisa Montgomery, Dr. Lisa Saladin, Dr. Darlene Shaw, Dr. Mark Sothmann, Dr. Joann Sullivan

**Meeting Time:** 10:05 am – 10:35 am

**Regular Agenda**

Item 6.

General Report of the Associate Provost for Research

Dr. Kathleen Brady, interim Associate Professor for Research, introduced the *Opportunity* booklet, a research brochure developed by the former Associate Provost for Research, that serves as a primer and entry platform for interested partners such as industry, foundations or philanthropists. The Board noted that the booklet is impressive and very useful especially for new Board members.

Dr. Brady gave several updates including the status of the internal search for a new Associate Provost for Research that should be concluded in early 2015. She summarized the MUSC's growth in research informatics driven largely through the NIH-funded CTSA (South Carolina Clinical and Translational Sciences Institute, SCTR), as well as growth in technology transfer activities, again enabled by SCTR's joint recruitment with the Foundation of Research Development of a Technology Development Officer. Dr. Brady also summarized the impact of SCTR's Research Opportunities and Collaborations Core that provides a single point of contact between clinical researchers and industries, noting that we now have partner site status with Quintiles.

Dr. Brady also summarized extramural research funding to date noting that year-to-date sponsored awards, as of November 30, have increased in all categories (federal, federal flow-down, corporate, foundation and state). Year-to-date NIH funding is also up by approximately 15% compared to last year.

Dr. Brady also provided a brief report on behalf of the Director of the Foundation for Research Development, Michael Rusnak, showing metrics related to FRD activities. Between FY13 and FY14, the number of disclosures, patents issued, license income, and number of start-up companies all increased. FRD activities have also included funding consultants to conduct feasibility assessments of projects, meeting with SCRA and Small Business Development Center to arrange support for program, and developing an SBIR/STTR Guide for Researchers.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action:

Item 7. General Report of the Vice President for Development

Mr. Jim Fisher reported that through December 9, 2014, the Office of Development received more than \$16.3 million in new gifts and pledges, approximately 16% ahead of last year. He highlighted some of the key accomplishments.

For the Heart and Vascular Center, an additional pledge of \$200,000 to support an initiative to promote good health in public schools was made by Mr. and Mrs. John Chalsty who serve on the Hollings Cancer Center and Heart and Vascular Center advisory boards, respectively. Gifts to the Children's Hospital included \$1,225,000 from four members of the Children's Hospital Fund Advisory Board Executive Committee; \$100,000 from an anonymous first-time donor; \$50,000 from Select Health of South Carolina; and more than \$306,000 resulting from the Bulls Bay Golf Tournament. Other gifts include the Zucker Family pledge payment of \$1 million to support the Institute for Applied Neurosciences (IAN), and a gift of \$50,000 to Parkinson's research from an anonymous grateful patient. Two cultivation and stewardship events focusing on Alzheimer's disease and Parkinson's disease brought out a total of over 120 friends of the university both in Charleston and Columbia. An anonymous gift of \$60,000 was made in support of the Jenny Sullivan Sanford Melanoma and Skin Cancer Program at the Hollings Cancer Center. The Department of Medicine's \$1 million dollar fundraising campaign to establish the Richard M. Silver Rheumatology and Immunology Division Director Fund in honor of Dr. Rick Silver has received more than \$200,000 in gifts and pledges to date. Mr. and Mrs. Richard Carlisle of Rock Hill pledged \$50,000 to establish the Carlisle Family Community Outreach Endowment Fund in honor of their son, Matt, who is a graduate of the College of Dental Medicine's Class of 2014; the endowment will provide funding for transportation, housing, and supplies for dental students visiting school-approved outreach clinics.

Gifts and pledges to the College of Medicine include \$285,000 from the Medical Society of South Carolina to provide scholarships to three students in the College of Medicine Class of 2018; \$100,000 from the Mark and Evelyn Trammell Foundation of Atlanta to the Trammell Endowed Chair Fund in Otolaryngology; and \$50,000 from an anonymous donor to support the Center for Drug and Alcohol Programs. The College of Nursing received \$50,000 from Kay and Charlie Chitty towards its new building. The parents of Christopher Dunmyer, who was a member of the College of Pharmacy class of 2006, committed a \$50,000 gift to endow a scholarship in his memory.

Mr. Fisher reported that the Office of Alumni Affairs has hosted a number of receptions that are highlighted in the report under Tab 7 of the Agenda.

Mr. Fisher summarized the agenda for the MUSC Board of Visitors final meeting on December 12. Presenters include Dr. Jan Key on the Boeing Center for Children's Wellness; Dr. Tony Alberg for an update on the Hollings Cancer Center; Dr. David McSwain on Pediatric Subspecialty Telemedicine Consultation to South Carolina's Community Emergency Departments; Dr. Lisa Saladin on updates on the College of Health Professions; and Dr. Gail Stuart on updates on the College of Nursing. Mr. Fisher noted that a roster of nominations for the 2015-2016 Class of the MUSC Board of Visitors was distributed to each Trustee. Two additional names will be added upon Mr. Fisher receiving the appointments of Mr. Baker. The roster for the 2015-2016 MUSC Board of Visitors requires approval by the Board of Trustees.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action:

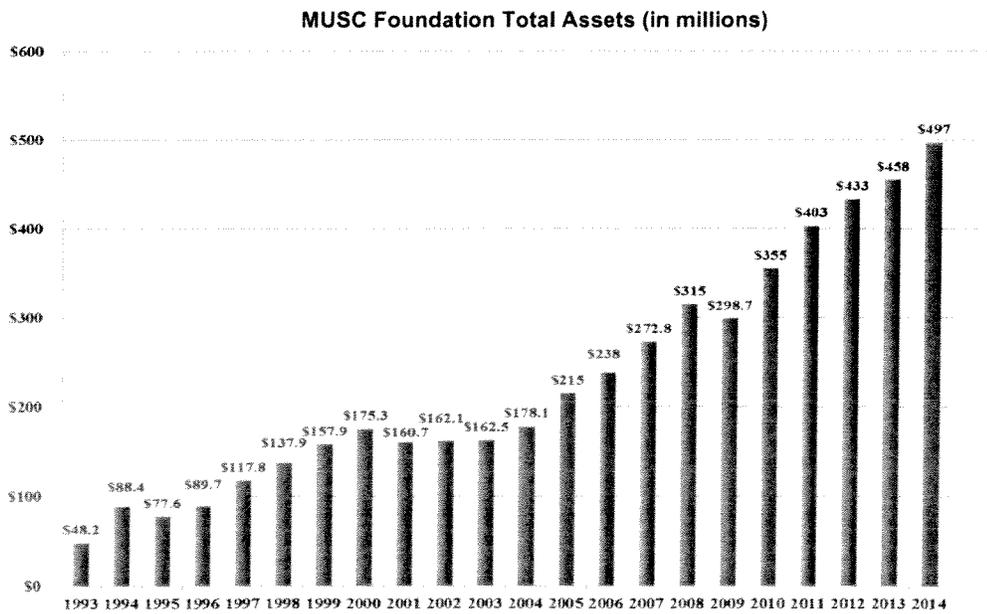
General Report of the CEO of the MUSC Foundation

Mr. Tom Anderson reported on the investment returns as of 10/31/14. He noted that the 1 year, 3 year and 5 year returns far exceeded the allocation benchmarks, and that total assets increased by \$30 million or 6.4% for the trailing 12 months at 9/30/14 to a record \$495.9 million.

Mr. Anderson reported that the Foundation closed on the \$722,000 purchase of 382 Spring Street, Crosby's Seafood, at the corner of Spring Street and Lockwood Boulevard, as final assemblage of MUSC Foundation land for Horizon Project. Six proposals were received from banks in response to an RFP to finance the purchase of MUSC and Crosby's Seafood properties in Horizon; South State Bank was selected with a 10-year fixed interest rate of 2.95% for the loan amount of \$10.2 million. The Foundation also renegotiated the interest rates from 2.9875% maturing in 2021 to 2.73% for 15 years on three facilities leased to MUSC (135 Cannon Street, Courtenay Parking Garage, 55 Bee Street) resulting in a net present value savings of \$1.5 million.

Mr. Anderson noted that the Foundation received an Unqualified Opinion with no material weaknesses cited on an independent audit report at FYE June 30, 2014, which is the 14<sup>th</sup> consecutive year with such designation.

Mr. Anderson was asked to briefly summarize the Foundation's history. He noted that the asset base has grown from about \$6 million in 1980, to ~\$175 million in 2000, to more than \$497 currently. (A graph is included in the minutes to show the growth of the asset base for the past 22 years.) Mr. Anderson pointed out that the growth over the past decade has largely been from philanthropy and real estate transactions. He noted that a greater asset base leads to a greater payout to MUSC, and that this support from the Foundation may soon exceed support from the state.



Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action:

**COMMITTEE ON FINANCE AND ADMINISTRATION**  
**December 11, 2014**  
**Minutes**

**Board Members Attending:**

Mr. Charles W. Schulze, Chair  
Mr. William A. Baker, Jr.  
Dr. Stanley C. Baker, Jr.  
Ms. Terri R. Barnes  
Mr. James A. Battle  
Mr. William H. Bingham, Sr.  
Mr. William B. Hewitt  
Dr. Harold Jablon  
Dr. Donald R. Johnson II  
Ms. Barbara Johnson-Williams  
Dr. James Lemon  
Dr. Ragin C. Monteith  
Dr. E. Conyers O'Bryan, Jr.  
Mr. Thomas L. Stephenson  
Mr. Michael E. Stavrinakis  
Dr. Charles B. Thomas, Jr.

Mr. Schulze called the meeting to order.

**REGULAR Items**

**Item 26 Diversity and Inclusion Update.**

Ms. Lisa Montgomery reminded everyone that, at the October meeting, it was decided that a Diversity and Inclusion Update would be a standing agenda item. She introduced Dr. Willette Burnham to provide the update. Dr. Burnham is the Director of the Office of Student Diversity and Co-Chair of the Strategic Planning Group for Diversity and Inclusion.

Dr. Burnham presented updates for three key areas:

- Communications and Community Outreach regarding the strategic plan throughout the enterprise and externally.
- Plan for implementation of the D&I Strategic Plan
- The Advisory Council for Diversity and Inclusion.

Committee action: Received as information.

**Item 27 Financial Status Report of the Medical University of South Carolina.**

Patrick Wamsley presented a Financial Dashboard which represented important points from the October 31, 2014 Interim University Financials. He reported that at October 31st the University had 106 Days of Operating Cash and a Change in Net Position of \$626 thousand. He also reported a Current Funds margin of \$5.6 million or 2.52%. Mr.

Wamsley explained that federal grant revenue had decreased from the last fiscal year by \$2.7 million and that funding from ARRA grants had become insignificant.

Recommendation of Committee: That this report be received as information

**Item 28 Financial Status Report of the MUSC Physicians.**

Ms. Gina Ramsey reported that as of October 31, charges were up 10% and collections were up 6% over last year. Days in accounts receivable were 45. MUSC Physicians' operating margin is down due to three pay periods. Days cash on hand is 243; debt service coverage is 8.68. Supplemental Medicaid payments are still behind and Dr. Cawley is working with DHHS to get those payments current.

Recommendation of Committee: That this report be received as information

**Item 29 Other Committee Business.**

None

CONSENT AGENDA

**Item 30 Reaffirmation of Commitment to Equal Opportunity.**

The Reaffirmation of Commitment to Equal Opportunity was presented for approval.

Recommendation of Committee: A motion was made, seconded and unanimously voted to approve the Reaffirmation of Commitment to Equal Opportunity.

**Item 31 Financial Status Report of the MUSC Foundation for Research Development.**

Mr. Schulze stated the MUSC FRD financial information is presented in the agenda for information.

Recommendation of Committee: That this report be received as information.

There being no further business, the meeting was adjourned.

Celeste Jordan

**Medical University of South Carolina  
Physical Facilities Committee  
December 11, 2014  
Minutes**

**Board Members Attending:**

Mr. William H. Bingham, Sr., Chair  
Mr. William A. Baker, Jr.  
Dr. Stanley C. Baker, Jr.  
Ms. Terri R. Barnes  
Mr. James A. Battle  
Dr. Harold Jablon  
Dr. Donald R. Johnson II  
Ms. Barbara Johnson-Williams  
Dr. James Lemon  
Dr. Ragin C. Monteith  
Dr. E. Conyers O'Bryan, Jr.  
Mr. Charles W. Schulze  
Mr. Thomas L. Stephenson  
Mr. Michael E. Stavrinakis  
Dr. Charles B. Thomas, Jr.

Mr. Bingham called the meeting to order.

REGULAR Items

**Item 32      Facilities Procurements/Contracts Proposed.**

Mr. Greg Weigle presented the following for approval:

- New Lease for 2,033 square feet of office space located on the 2<sup>nd</sup> floor of Cannon Park Place, 261 Calhoun Street. Total amount including extended terms: \$275,109.65
- New Lease for 3,367 square feet of office space located on the 3<sup>rd</sup> floor of Cannon Park Place, 261 Calhoun Street. Total amount of lease term: \$175,555.38.
- Lease Renewal for 9,988 square feet of space on the 1<sup>st</sup> floor of 30 Beet Street. Total amount of three year lease: \$344,846.16.
- Budget Adjustment of \$400,000 for the HCC AHU #3 and #4 Replacement Project.
- Establish Project to renovate the Sebring Aymar, Anderson and Pink Houses Exterior Repairs and Painting. Total estimated budget: \$850,000.
- Sale of Harborview Office Tower to the MUSC Foundation at or above the appraised market value of \$13,800,000. Sale of property would not include the adjacent garage.

Recommendation of Committee: A motion was made, seconded and unanimously voted to approve the procurements/contracts as presented.

**Item 33**      **Update on Projects.**

Mr. Weigle reported on the discussions of the Board of Trustees Facilities Sub-Committee. As a result of the meetings of the committee, the item had been presented and approved to renovate the properties at Ashley and Calhoun. Also in that planning process the greenway concept had been reviewed and the committee believes it needs to be added into the strategic planning process while also considering the bridge connection to the Horizon Project.

Mr. Dennis Frazier reported that construction of the new Roper garage begins the first of the year and will take about a year and a half to complete. That will give back to the University 700 parking spaces that had been leased to Roper. There is a need to revise the master facilities plan to join with the new strategic plan.

The Centralized Facilities Office Study should be incorporated into the Master Facilities Plan. MUHA Facilities is being displaced by Phase 2 and co-location of MUHA and MUSC facilities offices is being considered for a site on Erhardt Street.

Ft. Johnson renovation study is underway and the sub-Committee will continue investigating the best use of the property to perhaps develop into a conference/meeting type facility. Dr. Johnson asked them to bring the results of the study back to the board.

Recommendation of Committee: Received as information.

**Item 34**      **Other Committee Business.**    None

**CONSENT Items for Information:**

**Item 35**      **Facilities Contracts Awarded**

The facilities contracts since the last board meeting were presented for information.

Recommendation of Committee: That this report be received as information.

With no further business, the meeting was adjourned.

Respectfully submitted,

Celeste Jordan

**Medical University of South Carolina  
Audit Committee  
December 11, 2014  
Minutes**

**Board Members Attending:**

Mr. Thomas L. Stephenson, Chair  
Mr. William A. Baker  
Dr. Stanley C. Baker  
Ms. Terri R. Barnes  
Mr. James A. Battle  
Mr. William H. Bingham, Sr.  
Dr. Harold Jablon  
Dr. Donald R. Johnson II  
Ms. Barbara Johnson-Williams  
Dr. James Lemon  
Dr. Ragin C. Monteith  
Dr. E. Conyers O'Bryan, Jr.  
Mr. Charles W. Schulze  
Mr. Thomas L. Stephenson  
Mr. Michael E. Stavrinakis

Mr. Stephenson called the meeting to order.

**REGULAR Items**

**Item 36. External Auditor Exit Conference for FY2014 Audit.**

Ms. Jennifer Hall and Mr. Brian Wiese, Audit Partners and Managing Directors with KPMG, presented the results of the 2014 Audits of MUSC, MUHA and UMA. They reported the fiscal year 2014 financial statements received unmodified opinions in accordance with the U.S. general accepted accounting principles (GAAP) and no material weaknesses were found.

**Recommendation of Committee:** Received as information.

**Item 37. Legal Office Annual Report.**

No report.

**Recommendation of Committee:** Received as information.

**Item 38. Information Security (IS) Update.**

Dr. Frank Clark provided an information security update. He stated the search for the CIO security officer is well underway and the search has been narrowed to two candidates. They will both be on campus next week for interviews. Hopefully, an offer will be made and a candidate in place by the next board meeting.

**Recommendation of Committee:** That the report be received as information

**Item 39.      Report of the Office of Internal Audit.**

Ms. Susan Barnhart had distributed the results of recent internal audit reports and there being no questions, the reports were received as information.

Recommendation of Committee: That the report be received as information

**Item 40.      Other Committee Business.**

A motion was made, seconded and voted to go into executive session to discuss a personnel matter.

Recommendation of Committee: At the conclusion of the session, and back in open session, a motion was made seconded and unanimously voted to place the Senior Management Variable Compensation Plan on the agenda for approval at the Board meeting on December 12.

**Item 41.      Biennial Review of Audit Committee Charter (Consent Item).**

The Biennial Review of the Audit Committee Charter was presented for information.

Recommendation of Committee: Received as information.

**Item 42.      Institutional Conflict of Interest Annual Report (Consent Item).**

The Institutional Conflict of Interest Annual Report was presented for information.

Recommendation of Committee: Received as information.

With no further business, the meeting was adjourned.

Respectfully Submitted,

Celeste Jordan