

**MINUTES**  
**MEDICAL UNIVERSITY HOSPITAL AUTHORITY**  
**BOARD OF TRUSTEES MEETING**  
**December 9, 2016**

The Board of Trustees of the Medical University Hospital Authority convened Friday, December 9, 2016, with the following members present: *Dr. Donald R. Johnson II, Chairman; Mr. William H. Bingham, Sr., Vice-Chairman; Dr. Stanley C. Baker, Jr.; Mr. William A. Baker, Jr.; Ms. Terri R. Barnes; Dr. Harold W. Jablon; Dr. James Lemon; Ms. Barbara Johnson-Williams; Dr. E. Conyers O'Bryan, Jr.; Dr. G. Murrell Smith, Sr.; Mr. Michael E. Stavrinakis; Mr. Thomas L. Stephenson; Dr. Charles B. Thomas, Jr.; Dr. James E. Wiseman (Emeritus).*

The following administrative officials were present: *Dr. David Cole, President; Dr. Lisa Saladin, Interim Provost; Ms. Lisa Montgomery, Executive Vice President for Finance and Operations; Dr. Patrick Cawley, CEO, MUSC Health and Vice President for Health Affairs, MUSC; Mr. Jim Fisher, Vice President for Development and Alumni Affairs; Dr. Raymond Dubois, Dean, College of Medicine; Ms. Annette Drachman, General Counsel*

**Item 1. Call to Order-Roll Call.**

There being a quorum present, Chairman Johnson called the meeting to order. Ms. Jane Scutt called the roll. Ms. Scutt made the following announcement, "*In compliance with the Freedom of Information Act, notice of meetings and agendas were furnished to all news media and persons requesting notification.*"

**Item 2. Secretary to Report Date of Next Meeting.**

The date of the next regularly scheduled meeting is Friday, February 10, 2017.

**Item 3. Approval of Minutes of the Regular Meeting of the Medical University Hospital Authority of October 14, 2016.**

**Board Action: A motion was made for the minutes to be approved. The motion was seconded, voted on and unanimously carried.**

**RECOMMENDATIONS AND INFORMATIONAL REPORTS OF THE PRESIDENT**

**OLD BUSINESS: None.**

**NEW BUSINESS:**

**Item 4. General Informational Report of the President.**

Dr. Cole called on Dr. Dubois to introduce the speaker, Dr. Andrew Eiseman. Dr. Eiseman received his bachelor's degree from West Point and obtained his medical degree from the Uniformed Services University of the Health Sciences and completed his residency at the Walter Reed Army Medical Center. Dr. Eiseman presented the Department of Ophthalmology's vision, mission and strategic plan to provide outstanding cost effective patient care. He shared efforts underway to improve access and referrals and also improve refractive services. He gave an update on department's education and research activities and the expansion of outreach and population health. Dr. Cole thanked Dr. Eiseman for his presentation and stated that this concluded his report.

Recommendation of Administration: That this be received as information.

Board Action: Received as information.

**Item 5. Other Business.**

None.

**OPERATIONS, QUALITY AND FINANCE COMMITTEE. CHAIRMAN: DR. G. MURRELL SMITH, SR.  
(Committee minutes are attached.)**

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**Item 6. MUHA Medical Center Status Report.**

Statement: Dr. Smith stated that Dr. Cawley provided a report to committee on the following:

- Branding / Marketing Update
- FY2017 Year to Date Organizational Goal Performance
- Clinical Services Update on the Neurosciences ICCE

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

**Item 7. Medical University Hospital Authority Financial and Statistical Report**

Statement: Dr. Smith stated that Mr. Steve Hargett, Chief Financial Officer, provided a report to committee on the Medical University Hospital Authority's financial status through October 2016.

Chairman Johnson announced that Steve Hargett would be retiring as MUHA's Chief Financial Officer in December and asked the committee to join him in a round of applause in recognition of Mr. Hargett's service.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

**Item 8. Report on Quality and Patient Safety.**

Statement: Dr. Smith stated that Dr. Scheurer provided a report to committee on the following:

- Quality Performance Year to Date
- UHC and Leapfrog Rankings

- Progress with Baldrige
- Transparency

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

**Item 9. Update on MUSC Physicians.**

Statement: Dr. Smith stated that Dr. Bruce Elliott, Interim Chief Physician Executive, gave a brief update on MUSC Physicians activities.

Recommendation of Administration: That this be received as information.

Recommendation of Committee: That this be received as information.

Board Action: Received as information.

**Item 10. Legislative Update.**

The legislative update was presented under the MUSC Finance and Administration committee.

**Item 11. Other Committee Business.**

None.

**Item 12. Medical University Hospital Authority Appointments, Reappointments and Delineation of Privileges (Consent Item).**

Statement: An updated list of appointments, reappointments and delineation of privileges to the medical staff for September and October 2016 were presented for approval. These have been recommended for approval by all appropriate committees with the exception of the following:

- The removal of Dixon Courson Cunningham from the September 2016 roster. Dr. Cunningham withdrew his application to pursue other employment opportunities.

Recommendation of Administration: That the appointments, reappointments and delineation of privileges to the medical staff be approved with the exception of Dixon Courson Cunningham.

Recommendation of Committee: That the appointments, reappointments and delineation of privileges to the medical staff be approved with the exception of Dixon Courson Cunningham.

Board Action: Dr. Smith moved that the list of appointments, reappointments and delineation of privileges to the medical staff be approved with the exception of Dixon Courson Cunningham. The motion was seconded, voted on and unanimously carried.

**Item 13. Revised Medical University Hospital Authority Human Resources Policy No. 44: Grievance Procedure (Consent Item).**

Statement: Item was deferred.

Board Action: Received as information.

**Item 14. Medical Executive Committee Minutes (Consent Item).**

Statement: Minutes of the Medical Executive Committee for September and October 2016 were presented for information.

Recommendation of Administration: That this be received as information.

Recommendation of Committee: That this be received as information.

Board Action: Received as information.

**Item 15. Medical Center Contracts and Agreements (Consent Item).**

Statement: Contracts and Agreements signed since the last board meeting were presented for information.

Recommendation of Administration: That this be received as information.

Recommendation of Committee: That this be received as information.

Board Action: Received as information.

**PHYSICAL FACILITIES COMMITTEE. CHAIRMAN: MR. WILLIAM H. BINGHAM, SR.  
(Committee minutes are attached.)**

**OLD BUSINESS:** None

**NEW BUSINESS:**

**Item 16. Children's Hospital Report.**

Statement: Mr. Bingham stated that Mr. Matt Wain gave a report to committee on the Children's Hospital timeline and this was received as information.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Report received as information.

**Item 17. Children's Hospital Financial Update.**

Statement: Mr. Bingham stated that Mr. Steve Hargett gave a report to committee on the financing for the Children's Hospital and this was received as information.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Report received as information.

**Item 18. North Charleston Ambulatory Project Financing Recommendations.**

Mr. Bingham requested approval of the North Charleston Ambulatory Project financing recommendations that were presented to the committee.

Recommendation of Administration: That the North Charleston Ambulatory Project financing recommendations be approved.

Recommendation of Committee: That the North Charleston Ambulatory Project financing recommendations be approved.

Board Action: Mr. Bingham moved that the North Charleston Ambulatory Project financing recommendations be approved. The motion was seconded, voted on and unanimously carried.

**Item 19. MUSC Facilities Procurements/Contracts for Approval.**

Statement: Mr. Bingham requested approval of lease amendment for an additional 6,514 square feet of space to be added to the existing 4,990 square feet occupied by Children's After Hours Care at 2705 Highway 17 North. The new monthly rental rate for the total 11,504 square feet will be \$27,753.40, resulting in a new annual lease amount of \$333,040.80.

Recommendation of Administration: That the lease amendment be approved.

Recommendation of Committee: That the lease amendment be approved.

Board Action: Mr. Bingham moved that the lease amendment be approved. The motion was seconded, voted on and unanimously carried.

**Item 20. Other Committee Business.**

None.

**Item 21. Facilities Contracts Awarded (Consent Item).**

Statement: Facilities contracts awarded since the last meeting were presented for information.

Recommendation of Administration: That this be received as information.

Recommendation of Committee: That this be received as information.

Board Action: Received as information.

**CHILDREN'S HOSPITAL COMMITTEE. CHAIRMAN: MR. MICHAEL STAVRINAKIS  
(Committee minutes are attached.)**

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**Item 22.      Children's Hospital Clinical Overview.**

**Statement:** Mr. Stavrinakis stated that Dr. Katherine Twombly Chief, Pediatric Nephrology and Medical Director, Pediatric Kidney Transplant, gave a presentation to committee on MUSC Pediatric Nephrology program and this was received as information.

**Recommendation of Administration:** That the presentation be received as information.

**Recommendation of Committee:** That the presentation be received as information.

**Board Action:** Received as information.

**Item 23.      Women's Services Clinical Overview.**

**Statement:** Mr. Stavrinakis stated Dr. Scott A Sullivan, Division Director, Maternal-Fetal Medicine, gave a presentation on Maternal-Fetal Medicine Exit Procedures to the committee and this was received as information.

**Recommendation of Administration:** That the presentation be received as information.

**Recommendation of Committee:** That the presentation be received as information.

**Board Action:** Received as information.

**Item 24.      Development Activity Report.**

**Statement:** Mr. Stavrinakis stated Mr. Jim Fisher reported to committee that \$104,043,404 has been raised for the Children's Hospital which is 83% of the goal of \$125 million.

**Recommendation of Administration:** That the report be received as information.

**Recommendation of Committee:** That the report be received as information.

**Board Action:** Received as information.

**Item 25.      Other Committee Business. None**

**AUDIT COMMITTEE. CHAIRMAN: THOMAS L. STEPHENSON, ESQ. (Committee minutes are attached)**

**OLD BUSINESS:** None

**NEW BUSINESS:**

**Item 26.      KPMG Exit Conference.**

**Statement:** Mr. Stephenson stated the KPMG Exit Conference was presented to committee and this was received as information.

**Recommendation of Administration:** That this be received as information.

**Recommendation of Committee:** That this be received as information.

**Board Action:** Received as information.

**Item 27.      Report of the Office of Internal Audit.**

**Statement:** Mr. Stephenson stated that a report had been provided to committee by Ms. Susan Barnhart.

**Recommendation of Administration:** That this report be received as information.

**Recommendation of Committee:** That this report be received as information.

**Board Action:** Received as information.

**Item 28.      Other Committee Business.**

None.

**Item 29.      Institutional Conflict of Interest FY2016 Annual Report (Consent Item).**

**Statement:** The Institutional Conflict of Interest FY2016 Annual Report was presented for information.

**Recommendation of Administration:** That this report be received as information.

**Recommendation of Committee:** Received as information.

**Board Action:** Received as information.

**Item 30.      Biennial Review of Audit Committee Charter (Consent Item).**

**Statement:** The Biennial Review of the Audit Committee Charter was received as information.

**Recommendation of Administration:** That this report be received as information.

**Recommendation of Committee:** That this report be received as information.

**Board Action:** Received as information.

**OTHER BUSINESS FOR THE BOARD OF TRUSTEES**

**Item 31.      Revisions to the Medical University Hospital Authority (MUHA) Bylaws.**

Statement: Revisions to the MUHA Bylaws were presented for approval.

Recommendation of Administration: That the revisions to the MUHA Bylaws be approved.

Board Action: It was moved, seconded and unanimously voted that the revisions to the MUHA Bylaws be approved.

**Item 32.**      **Approval of Consent Agenda.**

Statement: Approval of the consent agenda was requested.

Recommendation of Administration: That the consent agenda be approved.

Board Action: It was moved, seconded and unanimously voted that the consent agenda be approved.

**Item 33.**      **New Business for the Board of Trustees.** None.

**Item 34.**      **Report from the Chairman.** None.

There being no further business, the meeting of the Authority Board of Trustees was adjourned.

Respectfully submitted,



Mark C. Sweatman, Secretary

MCS:jls  
Attachments



**Medical University Hospital Authority  
Hospital Operations, Finance and Quality Committee  
December 8, 2016**

**Attendees:**

Dr. Murrell Smith, Chair	Dr. David Cole	Mr. Mike Caputo
Mr. Bill Baker	Ms. Lisa Montgomery	Mr. Tom Anderson
Dr. Stanley Baker	Dr. Ray Dubois	Ms. Susan Barnhart
Ms. Terri Barnes	Dr. Patrick Cawley	Mr. Greg Weigle
Mr. Jim Battle	Mr. Jim Fisher	Dr. Don Rockey
Mr. William Bingham, Sr.	Dr. Lisa Saladin	Ms. Sheila Champlin
Dr. Harold Jablson	Mr. Mark Sweatman	Ms. Gina Ramsey
Dr. Donald Johnson, II	Dr. Danielle Scheurer	Ms. Heather Woolwine
Ms. Barbara Johnson-Williams	Dr. Mark Scheurer	Mr. Patrick Wamsley
Dr. James Lemon	Dr. Darlene Shaw	Dr. Scott Sullivan
Mr. Michael Stavrinakis	Mr. Matt Wain	Dr. Katherine Twombly
Mr. Tom Stephenson	Mr. Steve Hargett	Ms. Jennifer Hall
Dr. Jim Wiseman	Mr. David McLean	

The meeting was called to order at 8:02 a.m. by Dr. Murrell Smith, Chair.

**Item 6. Medical University Hospital Authority Status Report**

Dr. Pat Cawley, CEO, MUSC Health, gave an update to the committee on the following:

- Branding / Marketing Update
- FY2017 Year to Date Organizational Goal Performance
- Clinical Services Update on the Neurosciences ICCE

*Action: Report received as information.*

**Item 7. Medical University Hospital Authority Financial and Statistical Report**

Mr. Steve Hargett, CFO, gave an update on MUHA's financial status through October 2016.

*Action: Report received as information.*

**Item 8. Report on Quality and Patient Safety**

Dr. Danielle Scheurer, CQO, gave an update to the committee on the following:

- Quality Performance Year to Date
- UHC and Leapfrog Rankings
- Progress with Baldrige
- Transparency

*Action: Report received as information.*

**Item 9. Update on MUSC Physicians**

Dr. Elliott gave a brief update on MUSC Physician activities.

*Action: Recommend approval.*

**Item 10. Legislative Update**

The Legislative update was covered under Finance & Administration Committee.

*Action: Received as information*

**Item 11. Other Committee Business.**

None.

**CONSENT AGENDA**

**Item 12. Medical University Hospital Authority Appointments, Reappointments and Delineation of Privileges**

The committee reviewed the appointments, reappointments and delineation of privileges requests for the months of September and October 2016. These have been recommended for approval by all appropriate committees with the exception of the following:

- The removal of Dixon Courson Cunningham from the September 2016 roster. Dr. Cunningham withdrew his application to pursue other employment opportunities.

*Action: Recommend approval with the exception of the individual listed above.*

**Item 13. Revised Medical University Hospital Authority Human Resources Policy No. 44: Grievance Procedure.**

Item was deferred.

*Action: Received as information.*

**Item 14. Medical Executive Committee Minutes.**

The Medical Executive Committee minutes from September and October 2016 were reviewed by the committee.

*Action: Received as information.*

**Item 15. Medical Center Contracts and Agreements**

Contracts and agreements entered into since the last board meeting were presented.

*Action: Received as information.*

There being no further business, the committee adjourned at 9:05 a.m.

Respectfully Submitted



Jane L Scutt

**MUHA Physical Facilities Committee**  
**December 8, 2016**  
**Minutes**

**Board Members Attending:**

Mr. William H. Bingham, Sr., Chair  
Dr. Stanley C. Baker, Jr.  
Mr. William A. Baker, Jr.  
Ms. Terri R. Barnes  
Mr. Jim Battle  
Dr. Harold Jablon  
Dr. Donald R. Johnson II  
Ms. Barbara Johnson-Williams

Dr. James Lemon  
Dr. E. Conyers O'Bryan, Jr.  
Dr. G. Murrell Smith, Sr.  
Mr. Michael E. Stavrinakis  
Mr. Tom Stephenson  
Dr. Charles B. Thomas, Jr.  
Dr. Jim Wiseman, Emeritus

Mr. Bill Bingham, Chair, called the meeting to order at 9:05 a.m.

**REGULAR ITEMS**

**Item 16.      Children's Hospital Report.**

Mr. Matt Wain gave an update on the MUSC Shawn Jenkins Children's Hospital and Women's Pavilion presented the following to the committee:

- Stoplight Report
- Review of the Budget
- Project Schedule

*Action: Report received as information.*

**Item 17.      Children's Hospital Financial Update.**

Mr. Steve Hargett gave an update on the financing for the Children's Hospital.

*Action: Report received as information.*

**Item 18.      North Charleston Ambulatory Project Financing Recommendations.**

Mr. Steve Hargett presented the North Charleston Ambulatory Project financing recommendations for approval.

*Action: Recommend approval.*

**Item 19.      MUHA Facilities Procurements/Contracts for Approval.**

Mr. Greg Weigle, Chief Facilities Officer, presented the following facilities procurements/contracts for approval.

- \*      Lease amendment for an additional 6,514 square feet of space to be added to the existing 4,990 square feet occupied by Children's After Hours Care at 2705 Highway 17 North. The new monthly rental rate for the total 11,504 square feet will be \$27,753.40, resulting in a new annual lease amount of \$333,040.80.

*Action: Recommend approval.*

**Item 20.      Other Committee Business.**

None.

**CONSENT ITEMS FOR INFORMATION:**

**Item 21.      Facilities Contracts Awarded**

Facilities contracts entered into since the last meeting were presented for information.

*Action: Report received as information.*

With no further business, the meeting was adjourned at 9:25 a.m.

Respectfully submitted,



Jane L. Scutt

**Medical University Hospital Authority  
Children's Hospital Committee Minutes  
December 8, 2016**

**Board Members Attending:**

Mr. Michael Stavrinakis, Chair	Dr. Harold Jablon
Mr. Bill Baker	Dr. James Lemon
Ms. Terri Barnes	Dr. Conyers O'Bryan
Mr. William Bingham, Sr.	Dr. Murrell Smith
Dr. Stanley Baker, Jr.	Mr. Tom Stephenson
Dr. Donald Johnson II	Dr. Charles Thomas
Ms. Barbara Johnson-Williams	Dr. Jim Wiseman, Emeritus

The meeting was called to order by Mr. Stavrinakis at 9:25 a.m.

**Item 22. Children's Hospital Clinical Overview**

Dr. Katherine Twombly Chief, Pediatric Nephrology and Medical Director, Pediatric Kidney Transplant, gave a presentation to the committee on the following:

- Challenges with the lack of board certified pediatric nephrologists compared to growth in pediatric dialysis patients
- Recent new hires within the department
- \$715,000 CureGN research grant received
- Cost savings and quality initiatives implemented at MUSC
- Update on Pediatric Transplant program

*Action: Report received as information.*

**Item 23. Women's Services Overview**

Dr. Scott A Sullivan, Division Director, Maternal-Fetal Medicine, gave a presentation to the committee on the following:

- An overview of the Department of Maternal-Fetal Medicine at MUSC and the services provided which include high-risk obstetrics in prenatal diagnosis, advanced sonography, critical care and complex OB
- An overview of the services provided at the Advanced Fetal Care Center which include OB Anesthesia, Neonatology, Pediatric ENT, Maternal-Fetal Medicine, Genetics and Pediatric Palliative Care.

Dr. Sullivan concluded his presentation with a video of an "Exit Procedure" being performed.

*Action: Report received as information.*

**Item 24.**      **Development Activity Report**

Mr. Jim Fisher reported that \$104,043,404 has been raised for the Children's Hospital Building Campaign which is 83% of the goal of \$125 million. Mr. Fisher also gave an updated on naming opportunities for the Children's Hospital.

*Action: Report received as information.*

**Item 25.**      **Other Committee Business**

None.

With no further business, the meeting was adjourned at 10:07 a.m.

Respectfully submitted,



Jane L. Scutt

**Medical University Hospital Authority  
Audit Committee  
December 8, 2016  
Minutes**

**Board Members Attending:**

Mr. Tom Stephenson, Chair  
Dr. Stanley C. Baker  
Mr. William A. Baker, Jr.  
Ms. Terri R. Barnes  
Mr. Jim Battle  
Mr. William H. Bingham, Sr.  
Dr. Donald R. Johnson II

Ms. Barbara Johnson-Williams  
Dr. Harold Jablon  
Dr. James Lemon  
Dr. E. Conyers O'Bryan, Jr.  
Dr. G. Murrell Smith, Sr.  
Mr. Michael E. Stavrinakis  
Dr. Charles B. Thomas, Jr.  
Dr. Jim Wiseman (Emeritus)

Mr. Tom Stephenson, Chair, called the meeting at 11:46 a.m.

**REGULAR AGENDA**

**Item 26. KPMG Exit Conference**

Ms. Jennifer Hall, Audit Managing Director with KPMG, presented the results of the 2016 audits. She provided an overview of the results; reviewed significant audit areas; internal control observations and audit adjustments. She also reviewed the industry focus areas and recently issued accounting standards.

*Recommendation of Committee: Received as information.*

**Item 27. Report of the Office of Internal Audit.**

Mr. Stephenson stated that the results of the audits were mailed to the board members and if there were questions, Susan Barnhart would be happy to address them.

*Recommendation of Committee: That this be received as information.*

**Item 28. Other Committee Business.**

None.

**CONSENT AGENDA**

**Item 29. Institutional Conflict of Interest FY2016 Annual Report.**

The institutional Conflict of Interest FY2016 Annual Report was presented for information.

**Item 30.**      **Biennial Review of Audit Committee Charter.**

The Biennial Review of the Audit Committee Charter was presented for information.

*Recommendation of Committee: Received as information.*

With no further business, the meeting was adjourned at 11:55 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jane L. Scutt".

Jane L. Scutt