

**MINUTES**  
**MEDICAL UNIVERSITY OF SOUTH CAROLINA**  
**BOARD OF TRUSTEES MEETING**  
**May 19, 2016**

The Board of Trustees of the Medical University of South Carolina convened Thursday, May 19, 2016, with the following members present: *Dr. Donald R. Johnson II, Chairman; Mr. William H. Bingham, Sr., Vice-Chairman; Dr. Stanley C. Baker, Jr.; Mr. William A. Baker, Jr.; Ms. Terri R. Barnes; The Honorable James A. Battle; Dr. Harold W. Jablon; Dr. James Lemon; Ms. Barbara Johnson-Williams; Dr. Ragin C. Monteith; Dr. E. Conyers O'Bryan, Jr.; Mr. Charles W. Schulze; Dr. G. Murrell Smith, Sr.; Dr. Charles B. Thomas, Jr.; Mr. Michael E. Stavrinakis; Thomas L. Stephenson, Esquire.*

The following administrative officials were present: *Dr. David Cole, President; Dr. Mark Sothmann, Vice President for Academic Affairs and Provost; Ms. Lisa Montgomery, Executive Vice President for Finance and Operations; Dr. Pat Cawley, Vice President for Clinical Operations and Executive Director, MUHA; Dr. Ray Dubois, Dean, College of Medicine; Mr. Jim Fisher, Vice President for Development; Dr. Kathleen Brady, Vice President for Research.*

**Item 1. Call to Order-Roll Call.**

There being a quorum present, at the conclusion of the MUHA Board Meeting, Chairman Johnson called the meeting to order. Ms. Jane Scutt called the roll and announced the following: *"In compliance with the Freedom of Information Act, notice of meetings and agendas were furnished to all news media and persons requesting notification."*

**Item 2. Secretary to Report Date of Next Meeting.**

The date of the next regularly scheduled meeting is Friday, August 12, 2016.

**Item 3. Approval of Minutes of the Regular Meeting of the Medical University of South Carolina on April 8, 2016.**

Board Action: It was moved that the April 8, 2016, minutes be approved. The motion was seconded, voted on and unanimously carried.

**RECOMMENDATIONS AND INFORMATIONAL REPORTS OF THE PRESIDENT.**

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**Item 4. General Informational Report of the President.**

No report.

**Item 5. Other Business.** None.

**RESEARCH AND INSTITUTIONAL ADVANCEMENT COMMITTEE. CHAIRMAN: DR. CHARLES B. THOMAS, JR.**

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**Item 6. General Report of the Vice President for Development.**

Statement: Mr. Fisher reported that \$82,697,882 or 66% has been raised towards the overall goal of \$125 million for the MUSC Shawn Jenkins Children's Hospital building campaign. He announced that the groundbreaking Mr. Fisher also reported that during FY2015-2016, MUSC has received \$56 million in new gifts and pledges. He also noted the Golden Grads luncheon will be held today and all board members are invited.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Received as information.

**Item 7. General Report of the Vice President for Research.**

Statement: Dr. Kathleen Brady reported that year to date researching funding totals are at \$207 million compared to \$180 million this time last year and she fully expects to hit \$250 million by year end.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Received as information.

**Item 8. General Report of the Executive Director of the Foundation for Research Development**

Statement: Mr. Mike Rusnak gave an update on the Foundation for Research Development activities year to date.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Received as information.

**Item 9. Other Business.** None.

**EDUCATION, FACULTY AND STUDENT AFFAIRS COMMITTEE. CHAIRMAN: DR. E. CONYERS O'BRYAN, JR.**

**OLD BUSINESS:** None.

**NEW BUSINESS:**

Statement: On behalf the Board of Trustees, Dr. Conyers O'Bryan, presented Dr. Mark Sothmann, Provost, with a resolution in honor of Dr. Sothmann who is stepping down from his position on June 30, 2016. Dr. Sothmann thanked the Board and MUSC Administration for this recognition, and made the following comment, "To be part of MUSC and part of Charleston has been a gift. I want to thank all the people I've worked with over the years. I've taken more from them than I've given." Following the presentation of the resolution, Dr. Sothmann received a standing ovation from the Board and all individuals who were in attendance at the meeting.

Board Action: Received as information.

**Item 10. General Report of the Provost.**

Statement: Dr. Sothmann reported that MUSC had another record-breaking year for MUSC graduates. He announced that on May 20<sup>th</sup>, 600 students will participate in commencement ceremonies, with 79 bachelors, 63 masters and 458 doctoral students receiving degrees. Counting all of the MUSC graduates from June 1, 2015 through May 20, 2016 translates to a benchmark of 978 students who earned MUSC health care degrees in this academic year.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Report received as information.

**Item 11. Appointment of the Interim Dean, College of Dental Medicine**

Item was deferred to a later date.

Board Action: Received as information.

**Item 12. MUSC Foundation for Research Development Board of Directors' Appointments.**

Statement: Dr. Sothmann requested approval of the following appointments to the MUSC Foundation for Research Development Board of Directors:

- Dr. Kathleen Brady, Vice President for Research
- Dr. Raymond Dubois, Dean, College of Medicine
- Dr. Lisa Saladin, Interim Provost

Recommendation of Administration: That these appointments be approved.

Recommendation of Committee: That these appointments be approved.

Board Action: Approved as presented.

**Item 13. Other Committee Business.**

College of Health Professions Interim Deanship

Statement: Administration presented for approval, the appointment of **James S. Zoller, Ph.D.**, Professor, Department of Healthcare Leadership and Management, as Interim Dean of the College of Health Professions, effective July 1, 2016.

Recommendation of Administration: That this appointment be approved.

Recommendation of Committee: That this appointment be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the appointment of James S. Zoller, PhD, as the Interim Dean of the College of Health Professions, effective July 1, 2016.

**Item 14. Conferring of Degrees (Consent Item).**

Statement: Approval was requested to confer degrees upon those candidates who, pending successful completion of all requirements for their degrees by the conclusion of the spring semester, have the recommendation of their college dean and faculty.

Recommendation of Administration: That the conferring of degrees be approved.

Recommendation of Committee: That the conferring of degrees be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the conferring of degrees.

**Item 15. Academic Calendar 2018-2023 (Consent Item).**

Statement: Administration presented for approval the proposed Academic Calendar for 2018 – 2023.

Recommendation of administration: That the Academic Calendar for 2018 – 2023 be approved.

Recommendation of Committee: That the Academic Calendar for 2018 – 2023 be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the 2018-2023 Academic Calendar.

**Item 16. Faculty Appointments (Consent Item).**

At the request of the Deans of the Colleges of Health Professions, Medicine and Nursing, administration presented for approval the following requests for faculty appointments:

*College of Health Professions*

**Robert Warren, PhD, MD, MPH**, (joint appointment), as Professor, in the Department of Healthcare Leadership and Management, Division of Health Informatics, effective May 1, 2016. Dr. Warren's primary appointment rests in the College of Medicine, Department of Pediatrics.

*College of Medicine*

**Amy Brock Martin, DrPH, MSPH**, (joint appointment), as Associate Professor, in the Department of Public Health Sciences, effective May 1, 2016. Dr. Martin's primary appointment rests in the College of Dental Medicine, Department of Stomatology, Division of Population Oral Health.

**Junfei Jin, Ph.D.**, as Visiting Professor in the Department of Microbiology and Immunology, effective April 1, 2016.

**Rinah Ilene Shopnick, D.O.**, as Clinical Associate Professor, in the Department of Medicine, Division of Hematology/Oncology, effective April 11, 2016.

*College of Nursing*

**Susan R. Lacey, Ph.D., R.N., FAAN** as Professor on the Educator/Clinician track, in the, Department of Nursing, effective May 16, 2016.

Recommendation of Administration: That the faculty appointments be approved.

Recommendation of Committee: That the faculty appointments be approved.

Board Action: A motion as made, seconded and unanimously voted to approve the faculty appointments.

**Item 17. Changes in Faculty Status (Consent Item).**

Statement: At the request of the Dean of the College of Medicine and Chair of the Department of Library Science and Informatics, administration presented for approval the following change in faculty status:

*College of Medicine*

**Deborah V. Deas, M.D., M.P.H.**, from Professor to Adjunct Professor, in the Department of Psychiatry and Behavioral Sciences, effective April 1, 2016.

**Matthew S. Koval, M.D.**, from Associate Professor to Clinical Associate Professor, in the Department of Psychiatry and Behavioral Sciences, retroactive November 1, 2015.

Department of Library Science and Informatics

**Thomas D. Waldrep, M.Ed.**, from Professor to Professor Emeritus, in the Department of Library Science and Informatics, effective May 19, 2016.

Recommendation of Administration: That the changes in faculty status be approved.

Recommendation of Committee: That the changes in faculty status be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the changes in faculty status.

**Item 18. Endowed Chair Appointments (Consent Item).**

Statement: At the request of the Dean of the College of Medicine, administration presented for approval, the following endowed chair appointments:

**Sunil J. Patel, M.D.**, as the Jerry Zucker Endowed Chair in Brain Tumor Research, effective May 19, 2016.

**Thomas G. Di Salvo, M.D., M.P.H., M.B.A.**, as the Volpe Chair in Cardiovascular Biomarker Development for Diagnosis and prevention, effective May 19, 2016.

Recommendation of Administration: That the Endowed Chair appointments be approved.

Recommendation of Committee: That the Endowed Chair appointments be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the Endowed Chair appointments.

**Item 19. Post Tenure Review of Faculty (Consent Item).**

Statement: At the request of the Dean of the College of Nursing, administration presented following post-tenure review approval for information.

College of Nursing

**Teresa Kelechi, Ph.D.**, Professor, Department of Nursing

Recommendation of Administration: That this post-tenure review approval be received as information.

Recommendation of Committee: That this post-tenure review approval be received as information.

Board Action: Received as information.

**FINANCE AND ADMINISTRATION COMMITTEE. CHAIRMAN: MR. CHARLES W. SCHULZE.**

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**Item 20. Diversity and Inclusion Update.**

Statement: Dr. Willette Burnham-Williams reported that the both the MUHA and MUSC Grievance Procedures are currently under review at the SC Department of Administration and we should expect to hear from the state review team next week. Dr. Burnham-Williams shared the breakdown of the demographics of the Class of 2016 comprised of 978 students who earned a degree between June 1, 2015, and May 20, 2016.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

**Item 21. Financial Status Report of the Medical University of South Carolina.**

Statement: Mr. Patrick Wamsley reported that at March 31, 2016 the University continued to have a strong cash position with 121 Days of Operating Cash and a Current Funds (Operating Budget) margin of \$12.9 million or 2.35%. Mr. Wamsley explained that increases were noted in federal and private grant revenue, gifts, tuition, and hospital revenues. Mr. Wamsley pointed out that federal grant revenue alone has increased \$4.0 million from the last fiscal year. Mr. Wamsley reminded the board that non-cash transactions such as pension and depreciation expense and the recognition of investment losses had affected the audited financials.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

**Item 22. Financial Status Report of MUSC Physicians.**

Statement: Ms. Gina Ramsey reported on the interim financials as of March 31. Ms. Ramsey reported Cash Collections and Charges were up for the month of March and the Operating Margin remains strong at 17.6%.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

**Item 23. Other Committee Business.** None

**Item 24. Financial Status Report of the MUSC Foundation for Research Development (Consent Item).**

Statement: Mr. Schulze noted that the MUSC FRD financials were included in the agenda for information.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

**PHYSICAL FACILITIES COMMITTEE. CHAIRMAN: MR. WILLIAM H. BINGHAM, SR.**

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**Item 25. Facilities Master Plan Update.**

Statement: Ms. Montgomery stated that the Master Plan is the guide for future development of the MUSC campus and proper stewardship of our real estate. This is the third plan that been done since 2001. Ms. Montgomery reported that there is an implementation committee that Dr. Cole has charged with will be coming back to the Board and MUSC Leadership to provide updates and to keep us on task with initiatives and timelines.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

**Item 26. Facilities Procurements/Contracts Proposed.**

Statement: Mr. Greg Weigle presented the following for approval:

- Lease renewal for 2,614 square feet of office space located at 57 Bee Street. The purpose of this lease renewal is to continue to provide space for the MUSC Employee Health Services. Monthly rental rate will be \$2,862.00, resulting in an annual lease amount of \$34,344.00.

- Lease renewal for 2,391 square feet of office space located at 59 Bee Street. The purpose of this lease is to continue to provide space for the Office of Development. Monthly rental rate is \$3,370.78, resulting in an annual lease amount of \$40,449.37.
- Lease renewal for 75,100 square feet of space located at 4295 Arco Lane in North Charleston. The purpose of this lease renewal is to continue to provide space for Business Services which includes; the University Record Center, Library Archives, Property Control, University Press and Materials Management. Monthly rental amount is \$11,400, resulting in an annual lease amount of \$136,800.
- Lease renewal for 7,962 square feet of office space located at 20 Ehrhardt Street. The purpose of this lease renewal is to continue to provide space for Family Medicine and the President's Office. Monthly rental rate is \$4,359, resulting in an annual lease amount of \$52,308.
- Lease renewal for first floor space at 30 Bee Street comprised of 9,988 square feet. This lease renewal shall continue to provide space for Student Health, the Counseling and Psychological Services (CAPS) program, College of Dental Medicine and the Center for Biomedical Imaging. Monthly rental rate is \$9,579, resulting in an annual rent amount of \$114,948.
- Lease renewal for 4,574 square feet of office space located at 56 Courtenay Drive. This lease will continue to provide space for the Engineering and Facilities Department. Monthly rental rate is \$7,333, resulting in an annual lease amount of \$88,000.

Recommendation of Administration: That the procurements/contracts be approved.

Recommendation of Committee: That the procurements/contracts be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the procurements/contracts as presented.

**Item 27. Other Committee Business.** None.

**Item 28. Facilities Contracts Awarded (Consent Item).**

Statement: The facilities contracts awarded since the last meeting were presented for information.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

**AUDIT COMMITTEE. CHAIRMAN: THOMAS L. STEPHENSON, ESQ. (Committee minutes are attached)**

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**Item 29. Increase in KPMG External Audit Engagement Fees.**

Statement: Mr. Stephenson requested approval for the increase in KPMG's External Audit Engagement Fees in the amount of \$12,000 related to the GASB Statement No.68.

Recommendation of Administration: That the increase in fees be approved.

Recommendation of Committee: That the increase in fees be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the increase in fees.

**OTHER BUSINESS FOR THE BOARD OF TRUSTEES:**

**Item 30. Approval of Consent Agenda.**

Statement: Approval of the University Consent Agenda was requested.

Recommendation of Administration: That the consent agenda be approved.

Board Action: It was moved, seconded and unanimously voted that the consent agenda be approved.

**Item 31. New Business for the Board of Trustees.**

**Item 32. Report from the Chairman.** No report.

There being no further business, the meeting of the University Board of Trustees was adjourned.

Respectfully submitted,



Mark C. Sweatman  
Secretary