

**MINUTES**  
**MEDICAL UNIVERSITY HOSPITAL AUTHORITY**  
**BOARD OF TRUSTEES MEETING**  
**August 11, 2017**

The Board of Trustees of the Medical University Hospital Authority convened Friday, August 11, 2017, with the following members present: *Dr. Donald R. Johnson II, Chairman; Mr. William H. Bingham, Sr., Vice-Chairman; Mr. Bill Baker; Ms. Terri R. Barnes; Mr. Jim Battle; Dr. Guy Castles; Dr. Richard Christian; Dr. James Lemon; Ms. Barbara Johnson-Williams; Mr. Charles Schulze; Dr. Murrell Smith; Mr. Michael Stavrinakis; Mr. Tom Stephenson; Dr. Charles Thomas*

The following administrative officials were present: *Dr. David Cole, President; Dr. Lisa Saladin, Executive Vice President for Academic Affairs and Provost; Ms. Lisa Montgomery, Executive Vice President for Finance and Operations; Dr. Patrick Cawley, CEO, MUSC Health and Vice President for Health Affairs, MUSC; Mr. Jim Fisher, Vice President for Development and Alumni Affairs; Dr. Raymond Dubois, Dean, College of Medicine; Ms. Annette Drachman, General Counsel.*

**Item 1.**            **Call to Order-Roll Call.**

There being a quorum present, Chairman Don Johnson called the meeting to order. Ms. Jane Scutt called the roll and made the following announcement, *“In compliance with the Freedom of Information Act, notice of meetings and agendas were furnished to all news media and persons requesting notification.”*

**Item 2.**            **Secretary to Report Date of Next Meeting.**

The date of the next regularly scheduled meeting is Friday, October 13, 2017.

**Item 3.**            **Approval of Minutes of the Regular Meeting of the Medical University Hospital Authority of Minutes of the Regular Meeting of the Medical University Hospital Authority Board of Trustees of May 18, 2017; the Special Called Meeting of the Medical University of South Carolina and Medical University Hospital Authority Board of Trustees of June 26, 2017; and, the Management Development and Compensation Subcommittee meeting of July 28, 2017.**

Board Action: A motion was made for the minutes to be approved. The motion was seconded, voted on and unanimously carried.

**RECOMMENDATIONS AND INFORMATIONAL REPORTS OF THE PRESIDENT**

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**Item 4.**            **General Informational Report of the President.**

Statement: Dr. David Cole called on Dr. Pat Cawley who introduced the speaker, Dr. Terry Steyer, Primary Care ICCE Chief. Dr. Steyer shared with the Board that Family Medicine was established in 1970 with 3 faculty members and 1 location and currently there are 32 faculty and 3 locations. Family Medicine has approximately 25,000 outpatient visits and 3,200 inpatient admissions annually. Dr. Steyer gave an overview of the Family Medicine undergraduate medical education

program requirements. He discussed the Trident-MUSC Family Medicine residency program that was established in 1970 and started partnering with Trident Health in 1999 and reported that currently there are 10 family medicine residents each year with over 500 graduates who are majority practicing in South Carolina. This program consistently ranks in the top 5% of family medicine residencies nation-wide. Dr. Steyer also gave an overview of the Tidelands Health-MUSC Family Medicine Residence program that was accredited in 2016 and has 8 residents per year. The Tidelands program is different as it includes a focus on leadership and building resilience and Lean Six Sigma/Green Belt certification. He concluded his presentation with a discussion on the importance of primary care at MUSC. Dr. Cole thanked Dr. Steyer for his leadership and for his informative presentation and stated that this concluded his report.

Recommendation of Administration: That this be received as information.

Board Action: Received as information.

**Item 5.**            **Other Business.**

None.

**OPERATIONS, QUALITY AND FINANCE COMMITTEE. CHAIRMAN: DR. G. MURRELL SMITH, SR.  
(Detailed committee minutes are attached.)**

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**Item 6.**            **MUHA Medical Center Status Report.**

Statement: Dr. Smith stated that Dr. Patrick Cawley, CEO, MUSC Health presented the MUHA status report to committee.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

**Item 7.**            **Certificate of Need (CON) to Increase Capacity of Neonatal Intensive Basinets.**

Statement: Dr. Murrell Smith, requested approval to seek a Certificate of Need (CON) to increase the capacity of neonatal intensive basinets by fourteen (14) to meet the need identified in the 2017-2018 State Health Plan.

Recommendation of Administration: That the request to seek a CON to increase the capacity of neonatal intensive bassinets by fourteen (14) be approved.

Recommendation of Committee: That the request to seek a CON to increase the capacity of neonatal intensive bassinets by fourteen (14) be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the request to seek a CON to increase the capacity of neonatal intensive bassinets by fourteen (14).

**Item 8. Medical University Hospital Authority (MUHA) Financial and Statistical Report**

Statement: Dr. Smith stated that Ms. Lisa Goodlett, MUHA Chief Financial Officer, provided a report to committee on the MUHA's financial status through June 30, 2017.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

**Item 9. Fiscal Year 2018 Budget for Medical University Hospital Authority (MUHA).**

Statement: Dr. Smith requested approval of the MUHA FY 2018 budget.

Recommendation of Administration: That the FY2018 budget for MUHA be approved.

Recommendation of Committee: That the FY2018 budget for MUHA be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the FY2018 MUHA budget.

**Item 10. Report on Quality and Patient Safety.**

Statement: Dr. Smith stated that Dr. Scheurer presented the quality and patient safety report to committee.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

**Item 11. Update on MUSC Physicians.**

Statement: Dr. Smith stated that Dr. Reeves gave the MUSC Physicians update to committee.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

**Item 12. Legislative Update.**

Statement: Dr. Smith stated that Mr. Mark Sweatman, Director of Government Relations, gave an update on legislative activities to the committee.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Received as information.

**Item 13. Other Committee Business.**

None.

**Item 14. Medical University Hospital Authority Appointments, Reappointments and Delineation of Privileges (Consent Item).**

Statement: An updated list of appointments, reappointments and delineation of privileges for the months of April, May and June 2017 were presented for approval.

Recommendation of Administration: That the appointments, reappointments and delineation of privileges to the medical staff be approved.

Recommendation of Committee: That the appointments, reappointments and delineation of privileges to the medical staff be approved.

Board Action: Dr. Smith moved that the appointments, reappointments and delineation of privileges to the medical staff be approved. The motion was seconded, voted on and unanimously carried.

**Item 15. Medical Executive Committee Minutes (Consent Item).**

Statement: Medical Executive Committee minutes for March, April, May and June 2017 were presented for information.

Recommendation of Administration: That this be received as information.

Recommendation of Committee: That this be received as information.

Board Action: Received as information.

**Item 16. Medical Center Contracts and Agreements (Consent Item).**

Statement: Contracts and agreements signed, since the last board meeting, were presented for information.

Recommendation of Administration: That this be received as information.

Recommendation of Committee: That this be received as information.

Board Action: Received as information.

**PHYSICAL FACILITIES COMMITTEE. CHAIRMAN: MR. WILLIAM H. BINGHAM, SR.  
(Detailed Committee minutes are attached.)**

**OLD BUSINESS:** None

**NEW BUSINESS:**

**Item 17.        MUSC Shawn Jenkins Children’s Hospital Report.**

Statement: Mr. Bingham stated that Mr. Matt Wain presented the stoplight report for both the MUSC Shawn Jenkins Children’s Hospital and Women’s Pavilion and the new Children’s Ambulatory Center.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Report received as information.

**Item 18.        Final Lease Approval of North Charleston Children’s Ambulatory Center.**

Statement: Mr. Bingham requested final lease approval of the North Charleston Children’s Ambulatory Center.

Recommendation of Administration: That the North Charleston Ambulatory project lease be approved.

Recommendation of Committee: That the North Charleston Ambulatory project lease be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the North Charleston Ambulatory Center final lease.

**Item 19.        MUHA Facilities Procurements/Contracts for Approval.**

Statement: Mr. Bingham requested approval of the following:

- Lease renewal of 31,968 square feet of office space located at Rutledge Tower Annex to continue to provide office space for various hospital departments. Monthly rental rate is \$41,830.75, resulting in an annual lease amount of \$501,969.00.
- Lease amendment to add an additional 69,096 square feet of office space located at South Park Plaza, West of the Ashley, resulting in a total of 113,280 square feet. This additional space is needed to accommodate the sale of Harborview Office Tower. The cost per square foot for this amendment is \$20.00. New monthly rental rate will be \$188,800.00, resulting in an annual lease amount of \$2,265,600.00. The rent shall increase annually based on CPI not to exceed 3%. Facilities, Clinical and Operations staff are working to finalize the terms of this lease agreement. If this results in exceeding \$32,153,462.17 (total amount of the initial term) management will bring this lease back to the Board for discussion and approval. The landlord shall provide \$18,921,600.00 towards renovations and MUHA shall be responsible for any overage.

Recommendation of Administration: That the procurements/contract be approved.

Recommendation of Committee: That the procurements/contract be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the procurements/contract as presented.

**Item 20.**      **Other Committee Business.**

None.

**Item 21.**      **Facilities Contracts Awarded (Consent Item).**

Statement: Facilities contracts awarded since the last meeting were presented for information.

Recommendation of Administration: That this be received as information.

Recommendation of Committee: That this be received as information.

Board Action: Received as information.

**CHILDREN'S HOSPITAL COMMITTEE. CHAIRMAN: MR. MICHAEL STAVRINAKIS  
(Detailed Committee minutes are attached.)**

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**Item 22.**      **Women's Services Overview.**

Statement: Mr. Stavrinakis stated that Dr. Ramin Eskandari gave a presentation on Pediatric Neurosurgery to committee.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

**Item 23.**      **Shawn Jenkins Development Activity Report.**

Statement: Mr. Stavrinakis stated that Mr. Jim Fisher gave a report on the Children's Hospital Building Campaign and also gave an update on naming opportunities to committee.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

**Item 24.**      **Other Committee Business.**

None

**AUDIT COMMITTEE. CHAIRMAN: THOMAS L. STEPHENSON, ESQ. (Detailed Committee minutes are attached)**

**OLD BUSINESS:** None

**NEW BUSINESS:**

**Item 25.**      **Report of the Office of Internal Audit.**

Statement: Mr. Stephenson stated that that the results of the audits were mailed to the board members and if there were questions, Ms. Jody O’Donnell would be happy to address them.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Received as information.

**Item 26.**      **Compliance Updates.**

Statement: Mr. Stephenson stated that Mr. Julie Acker gave the annual enterprise compliance updated for MUHA, MUSC and MUSC-P.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Received as information.

**Item 27.**      **Management Development and Compensation Subcommittee Update.**

Statement: Mr. Tom Stephenson reported that MUSC and MUHA employees will be receiving merit increases in October; however, there will be no cost of living adjustments.

Recommendation of Administration: That this be received as information.

Recommendation of Committee: That this be received as information.

Board Action: Received as information.

**Item 28.**      **Other Committee Business.**

None.

**OTHER BUSINESS FOR THE BOARD OF TRUSTEES**

**Item 29.      Approval of Consent Agenda.**

Statement: Approval of the consent agenda was requested.

Recommendation of Administration: That the consent agenda be approved.

Board Action: It was moved, seconded and unanimously voted that the consent agenda be approved.

**Item 30.      New Business for the Board of Trustees.**

None.

**Item 31.      Report from the Chairman.**

None.

There being no further business, the meeting of the Medical University Hospital Authority Board of Trustees was adjourned.

Respectfully submitted,



Mark C. Sweatman, Secretary

MCS:jls  
Attachments



**Medical University Hospital Authority  
Hospital Operations, Finance and Quality Committee  
August 10, 2017**

**Attendees:**

Mr. Bill Baker	Mr. Tom Stephenson	Ms. Lisa Goodlett
Ms. Terri Barnes	Dr. Charlie Thomas	Mr. David McLean
Mr. Jim Battle	Dr. David Cole	Mr. Mike Caputo
Mr. William Bingham, Sr.	Ms. Lisa Montgomery	Mr. Greg Weigle
Dr. Guy Castles	Dr. Ray Dubois	Ms. Sheila Champlin
Dr. Richard Christian	Dr. Patrick Cawley	Ms. Gina Ramsey
Dr. Donald Johnson II	Mr. Jim Fisher	Mr. Patrick Wamsley
Ms. Barbara Johnson-Williams	Dr. Lisa Saladin	Dr. Scott Reeves
Dr. James Lemon	Mr. Mark Sweatman	Dr. Ramin Eskandari
Mr. Charles Schulze	Dr. Danielle Scheurer	Ms. Courtney Waggoner
Dr. Murrell Smith	Mr. Matt Wain	Ms. Robin Mutz
Mr. Michael Stavrinakis	Dr. Mark Scheurer	Ms. Amy Hauser

The meeting was called to order by Dr. Murrell Smith, Chair.

**Item 6. Medical University Hospital Authority Status Report**

Dr. Patrick J. Cawley, CEO, MUSC Health, gave a report focused on six areas. The first was an update on the performance year to date on the 2017 goals. The 2018 Goals were also presented with an analysis of the major operational changes to improve goal performance between 2017 and 2018. The third topic was a funds flow update which was deferred to a report on Friday. The fourth area was regarding the a request to the board to submit a certificate of need application to SC DHEC for an additional 14 level 3 neonatal intensive care unit (NICU) beds as identified in the state health plan released in June 2017. The fifth area was an update on the adult heart transplant program which has achieved the volume and quality outcomes to submit a new request to the Centers for Medicare and Medicaid Services (CMS) to recertify the program and we are currently awaiting arrival of a survey team from CMS. The sixth area was an update on the ambulatory expansion plan – an update was provided on the North Charleston pediatric ambulatory campus, the West Ashley project, the Mount Pleasant ambulatory surgery center and the northern tri-county project. The final area was an update on the national health care reform debate and how it potentially affects MUSC / MUSC Health and South Carolina.

*Action: Report received as information.*

**Item 7. Certificate of Need (CON) to Increase Capacity of Neonatal Intensive Basinets**

Dr. Patrick Cawley, CEO, MUSC Health, requested approval to seek a Certificate of Need (CON) to increase the capacity of neonatal intensive basinets by fourteen (14) to meet the need identified in the 2017-2018 State Health Plan.

*Action: Recommend approval.*

**Item 8. Medical University Hospital Authority Financial and Statistical Report**

Ms. Lisa Goodlett, MUHA CFO, gave an update on MUHA's financial status through June 30, 2017.

*Action: Report received as information.*

**Item 9. Fiscal Year 2018 Budget for Medical University Hospital Authority (MUHA)**

Ms. Lisa Goodlett, MUHA CFO, presented the Fiscal Year 2018 budget for MUHA for approval.

*Action: Recommend approval.*

**Item 10. Report on Quality and Patient Safety**

Danielle Scheurer, Chief Quality Officer, updated the BOT on recently released rankings in US News, with 6 ranked pediatric specialties in the Top 50 (cardiology 11, nephrology 28, cancer 36, urology 37, neurology 45, gastroenterology 47) and 4 ranked adult specialties in the Top 50 (ENT 11, gynecology 30, cancer 42, urology 46) with an additional 7 adult specialties that are "High Performing" in the Top 100 in the US (gastroenterology, geriatrics, nephrology, neuroscience, orthopedics, pulmonary, rheumatology). She also updated the BOT on the recent Baldrige state site visit, which occurred over 3.5 days and resulted in several "Key Theme Strengths" including: senior leadership value deployment; measurement, analysis, and improvement of organizational performance; workforce engagement and teamwork; customer focus of patient centered care. She reviewed current quality pillar performance towards FY17 goals and serious safety event rate. She ended with an update on the South Carolina Surgical Collaborative.

*Action: Report received as information.*

**Item 11. Update on MUSC Physicians**

Dr. Scott Reeves that Dr. Dirk Elston, Chair of the Department of Dermatology and Dermatologic Surgery was elected MUSC-P President on July 1, 2017. He also announced that Ms. Andrea Brisbane has recently been hired as the new MUSC Physicians' General Counsel and she will start on August 21, 2017.

*Action: Received as information*

**Item 12. Legislative Update**

Mr. Mark Sweatman gave a report on FY17-18 legislative allocations which include:

- \$10 million in recurring funds to support the South Carolina Telehealth Alliance.
- \$750,000 in recurring funds for Statewide Health Innovation, which is targeted for mental and behavioral health, children's health, cancer, and chronic diseases.
- \$3 million in recurring funds for an adult burn unit.
- \$1.5 million from the SCDHHS for a joint collaboration among MUSC, SCDHHS, and the South Carolina Department of Alcohol and Other Drug Abuse Services to establish a program to expand medication-assisted treatment for prescription opioid addiction

- \$1 million to further develop statewide teaching partnerships.
- 99 new FTEs for the University for essential, academic staff.

*Action: Received as information*

**Item 13. Other Committee Business.**

None.

**CONSENT AGENDA**

**Item 14. MUHA Appointments, Reappointments and Delineation of Privileges**

The committee reviewed the appointments, reappointments and delineation of privileges requests for the months of April, May and June 2017. These have been recommended for approval by all appropriate committees.

*Action: Recommend approval.*

**Item 15. Medical Executive Committee Minutes.**

Committee minutes from March, April, May and June 2017 were reviewed by the committee.

*Action: Received as information.*

**Item 16. Medical Center Contracts and Agreements**

Contracts and agreements entered into since the last board meeting were presented.

*Action: Received as information.*

There being no further business, the committee adjourned.

Respectfully Submitted

*Jane L Scutt*

**MUHA Physical Facilities Committee**  
**August 10, 2017**  
**Minutes**

**Board Members Attending:**

Mr. William H. Bingham, Sr., Chair  
Mr. Bill Baker  
Ms. Terri R. Barnes  
Mr. Jim Battle  
Dr. Guy Castles  
Dr. Richard Christian  
Dr. Donald R. Johnson II

Ms. Barbara Johnson-Williams  
Dr. James Lemon  
Mr. Charles Schulze  
Dr. Murrell Smith  
Mr. Michael E. Stavrinakis  
Mr. Tom Stephenson  
Dr. Charles Thomas

The meeting was called to order by Mr. Bingham, Committee Chair.

**REGULAR ITEMS**

**Item 17.      Shawn Jenkins Children’s Hospital Report.**

Mr. Matt Wain, Chief Operating Officer, MUHA, gave his stoplight report on the progress of the MUSC Shawn Jenkins Children’s Hospital and Women’s Pavilion and also the new Children’s Ambulatory Center located that will be built in North Charleston. At the conclusion of his presentation, Mr. Wain shared a video on the building progress of the new Children’s Hospital.

*Action: Report received as information.*

**Item 18.      Final Lease Approval of North Charleston Children’s Health Ambulatory Center.**

Mr. Greg Weigle, Chief Facilities Officer, presented the final lease for approval for the Children’s Ambulatory Center (CAC).

*Action: Recommend approval.*

**Item 19.      MUHA Facilities Procurements/Contracts for Approval.**

Mr. Greg Weigle, Chief Facilities Officer, presented the following lease for approval.

- Lease renewal of 31,968 square feet of office space located at Rutledge Tower Annex to continue to provide office space for various hospital departments. Monthly rental rate is \$41,830.75, resulting in an annual lease amount of \$501,969.00.

At 4:00 pm, the Board returned to open session and reconvened the MUHA Physical Facilities Committee. Mr. Bingham presented the following lease for approval:

- Lease amendment to add an additional 69,096 square feet of office space located at South Park Plaza, West of the Ashley, resulting in a total of 113,280 square feet. This additional space is needed to accommodate the sale of Harborview Office Tower. The cost per square foot for this amendment is \$20.00. New monthly rental rate will be \$188,800.00, resulting in an annual lease amount of \$2,265,600.00. The rent shall increase annually based on CPI not to exceed 3%. Facilities, Clinical and Operations staff are working to finalize the terms of this lease agreement. If this results in exceeding \$32,153,462.17 (total amount of the initial term) management will bring this lease back to the Board for discussion and approval. The landlord shall provide \$18,921,600.00 towards renovations and MUHA shall be responsible for any overage.

*Action: Recommend approval.*

**Item 20.      Other Committee Business.**

None.

**CONSENT ITEMS FOR INFORMATION:**

**Item 21.      Facilities Contracts Awarded**

Facilities contracts entered into since the last meeting were presented for information.

*Action: Report received as information.*

With no further business, the meeting was adjourned.

Respectfully submitted,



Jane L. Scutt

**Medical University Hospital Authority**  
**Shawn Jenkins Children's Hospital Committee Minutes**  
**August 10, 2017**

**Board Members Attending:**

Mr. Michael Stavrinakis, Chair  
Mr. Bill Baker  
Ms. Terri Barnes  
Mr. Jim Battle  
Mr. William Bingham, Sr.  
Dr. Guy Castles  
Dr. Richard Christian

Dr. Donald Johnson  
Ms. Barbara Johnson-Williams  
Dr. James Lemon  
Mr. Charles Schulze  
Dr. Murrell Smith  
Mr. Tom Stephenson  
Dr. Charlie Thomas

The meeting was called to order by Mr. Stavrinakis, Chair.

**Item 22. Women's Services Overview**

Dr. Mark Scheurer introduced Dr. Ramin Eskandari, Director of Pediatric Neurosurgery, who gave an informative presentation on the Department of Pediatric Neurosurgery. Dr. Eskandari reported that cases have increased from 173 in 2015 to 303 in 2017. He highlighted the services provided and noted that the MUSC Pediatric Neurosurgery program is the first in SC for the following: pediatric brain tumor laser therapy; pediatric surgical epilepsy laser therapy and 3D printing for surgical craniosynostosis. He discussed market share and reported that MUSC has a wider geographic draw for inpatient pediatric neurosurgery compared to competitors across the state. Dr. Eskandari also touched on some of the education and research activities in Pediatric Neurosurgery.

*Action: Report received as information.*

**Item 23. Shawn Jenkins Children's Hospital Development Activity Report**

Mr. Jim Fisher reported that \$110,470,051 has been raised for the Children's Hospital Building Campaign which is 88% of the goal of \$125 million. Mr. Fisher also gave an update on naming opportunities for the Children's Hospital.

*Action: Report received as information.*

**Item 24. Other Committee Business**

None.

With no further business, the meeting was adjourned.

Respectfully submitted,



**MUHA Audit Committee**

**August 10, 2017**

**Minutes**

**Board Members Attending:**

Mr. Tom Stephenson, Chair	Dr. Guy Castles	Dr. Murrell Smith
Mr. Bill Baker	Dr. Richard Christian	Mr. Charles Schulze
Ms. Terri Barnes	Dr. Don Johnson	Mr. Michael Stavrinakis
Mr. Jim Battle	Ms. Barbara Johnson-Williams	Dr. Charles Thomas
Mr. Bill Bingham	Dr. James Lemon	

Mr. Tom Stephenson, Chair, called the meeting to order

**Item 25. Report of the Office of Internal Audit**

Mr. Stephenson stated that the results of the audits were mailed to the board members and if there were questions, Ms. Jody O'Donnell would be happy to address them.

*Recommendation of Committee: That this be received as information.*

**Item 26. Compliance Updates**

Ms. Julie Acker provided the annual enterprise compliance update for MUHA, MUSCP and MUSC. She gave an overview of the initiatives across all entities which included a complete review of OCR HIPAA Privacy & Security Protocol; creation of the HIPAA Confidentiality Handbook for employees; single Internet home page for all 3 compliance offices; collaboration with Office for Clinical Research budget development and billing workflows; and, the HIPAA Privacy and Security Incident Subcommittee. Ms. Acker also gave an update on entity-specific initiatives. She noted that for MUHA and MUSC, the majority of compliance issues were for HIPPA violations and for MUSC-P, it was combination of billing/coding and HIPAA violations.

*Recommendation of Committee: That this be received as information.*

**Item 27. Management Development and Compensation Subcommittee Update.**

Mr. Tom Stephenson reported that MUSC and MUHA employees will be receiving merit increases in October; however, there will be no cost of living adjustments.

*Recommendation of Committee: That this be received as information.*

**Item 28. Other Committee Business**

None.

With no further business, the meeting was adjourned.

Respectfully submitted,

*Jane R. Scott*