

MINUTES
MEDICAL UNIVERSITY OF SOUTH CAROLINA
BOARD OF TRUSTEES MEETING
August 11, 2017

The Board of Trustees of the Medical University of South Carolina convened Friday, August 11, 2017, with the following members present: *Dr. Donald R. Johnson II, Chairman; Mr. William H. Bingham, Sr., Vice-Chairman; Ms. Mr. Bill Baker; Ms. Terri Barnes; Mr. Jim Battle; Dr. Guy Castles; Dr. Richard Christian; Dr. James Lemon; Ms. Barbara Johnson-Williams; Mr. Charles W. Schulze; Dr. Murrell Smith; Mr. Michael E. Stavrinakis; Mr. Thomas L. Stephenson; Dr. Charles Thomas*

The following administrative officials were present: *Dr. David Cole, President; Dr. Lisa Saladin, Interim Provost; Ms. Lisa Montgomery, Executive Vice President for Finance and Operations; Dr. Patrick Cawley, CEO, MUSC Health and Vice President for Health Affairs, MUSC; Mr. Jim Fisher, Vice President for Development; Dr. Raymond Dubois, Dean, College of Medicine; Ms. Annette Drachman, General Counsel.*

Item 1. **Call to Order - Roll Call.**

There being a quorum present, Chairman Johnson called the meeting to order. Ms. Jane Scutt called the roll and made the following announcement, "In compliance with the Freedom of Information Act, notice of meetings and agendas were furnished to all news media and persons requesting notification."

Item 2. **Secretary to Report Date of Next Meeting.**

The date of the next regularly scheduled meeting is Friday, October 13, 2017.

Item 3. **Approval of Minutes of the Regular Meeting of the Medical University of South Carolina Board of Trustees of May 18, 2017; Special Called Meeting of the Medical University of South Carolina and Medical University Hospital Authority Board of Trustees of June 26, 2017; Facilities Subcommittee Meeting of July 19, 2017; and, Management Development and Compensation Subcommittee meeting of July 28, 2017.**

Board Action: It was moved that the minutes be approved. The motion was seconded, voted on and unanimously carried.

RECOMMENDATIONS AND INFORMATIONAL REPORTS OF THE PRESIDENT.

OLD BUSINESS: None.

NEW BUSINESS:

Item 4. **General Informational Report of the President.**

Dr. David Cole presented his FY2017 annual report to the board with a presentation focusing on leadership; strategy and specific highlights. He highlighted the key leadership positions that were either filled over the last year or are currently being recruited. Dr. Cole reviewed the vision, mission and values of MUSC and the Imagine MUSC 2020 Goals. He shared some "wins" under

the each of the goals including: the national SPARK autism study and the sickle cell gene therapy trial; MUSC's designation as a leader in LGBT healthcare equality; the Holy Spokes "Gotcha Bike" share program; the Clemson University partnership; and *10 nationally-ranked programs in US News and World Report*. Dr. Cole also shared some specific highlights over the past year in Finance and Administration; legislative at both the state and federal levels; and, also in the external, academic and clinical areas.

Recommendation of Administration: That this be received as information.

Board Action: Received as information.

Item 5. **Other Business.** None.

RESEARCH AND INSTITUTIONAL ADVANCEMENT COMMITTEE. CHAIRMAN: MR. BILL BAKER (*Detailed committee minutes are attached.*)

OLD BUSINESS: None.

NEW BUSINESS:

Item 6. **General Report of the Vice President for Development.**

Statement: Mr. Baker stated Mr. Jim Fisher provided a report to committee and this was received as information.

Recommendation of Administration: That this be received as information.

Recommendation of Committee: That this be received as information.

Board Action: Received as information.

Item 7. **General Report of the Vice President for Research.**

Statement: Mr. Baker stated that Dr. Kathleen Brady provided a report to committee and this was received as information.

Recommendation of Administration: That this be received as information.

Recommendation of Committee: That this be received as information.

Board Action: Received as information.

Item 8. **General Report of the Executive Director, Foundation for Research Development.**

Statement: Mr. Baker stated that Mr. Michael Rusnak provided a report to committee and this was received as information.

Recommendation of Administration: That this be received as information.

Recommendation of Committee: That this be received as information.

Board Action: Received as information.

Item 9. Other Committee Business.

None.

**EDUCATION, FACULTY AND STUDENT AFFAIRS COMMITTEE. CHAIR: MRS. BARBARA JOHNSON-WILLIAMS.
(Detailed Committee Minutes are attached)**

OLD BUSINESS: None.

NEW BUSINESS:

Item 10. Election of Committee Chair.

Statement: Dr. Johnson stated that Ms. Barbara Johnson-Williams was elected chair of the Education, Faculty and Student Affairs Committee.

Recommendation of Committee: That Ms. Barbara Johnson-Williams be elected as committee chair.

Board Action: A motion was made, seconded and unanimously voted to approve Ms. Barbara Johnson-Williams as the new Chair of the Education, Faculty and Student Affairs Committee.

Item 11. General Report of the Executive Vice President for Academic Affairs and Provost.

Statement: Ms. Johnson-Williams stated that report was presented to committee by Dr. Lisa Saladin who gave an update on leadership recruitment in the various colleges. Dr. Gustavo Leone, Director of the Hollings Cancer Center, also gave an in-depth report on the Hollings Cancer Center.

Recommendation of Administration: That these reports be received as information.

Recommendation of Committee: That these reports be received as information.

Board Action: Received as information.

Item 12. New Programs Proposal.

Statement: Ms. Johnson-Williams requested approval of two new programs: the Occupational Therapy Doctorate (OTD) and Occupational Therapy Doctorate (OTD) Post Professional programs for approval.

Recommendation of Administration: That the Occupational Therapy Doctorate (OTD) and Occupational Therapy Doctorate (OTD) Post Professional programs be approved.

Recommendation of Committee: That the Occupational Therapy Doctorate (OTD) and Occupational Therapy Doctorate (OTD) Post Professional programs be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the new Occupational Therapy Doctorate (OTD) and Occupational Therapy Doctorate (OTD) Post Professional programs.

Item 13. **Other Committee Business.** None.

Item 14. **Interim Chair Appointment (Consent Item).**

Statement: At the request of the Interim Dean, College of Dental Medicine, administration presents for approval the appointment of Amy Martin, DrPH, MSPH, Associate Professor, as Interim Chair of the Department of Oral Health Sciences, effective March 30, 2017.

Recommendation of Administration: That the appointment of Dr. Amy Martin as Interim Chair of the Department of Oral Health Sciences be approved.

Recommendation of Committee: That the appointment of Dr. Amy Martin as Interim Chair of the Department of Oral Health Sciences be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the appointment of Amy Martin, DrPH, MSPH, Associate Professor, as Interim Chair of the Department of Oral Health Sciences, effective March 30, 2017.

Item 15. **Department Chair Appointment (Consent Item).**

Statement: At the request of the Interim Dean, College of Dental Medicine, administration presents for approval the appointment of Timothy Tremont, DMD, MS, as Chair, Department of Orthodontics effective August 1, 2017.

Recommendation of Administration: That the appointment of Dr. Timothy Tremont as Chair, Department of Orthodontics be approved.

Recommendation of Committee: That the appointment of Dr. Timothy Tremont as Chair, Department of Orthodontics be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the appointment of Timothy Tremont, DMD, MS, as Chair, Department of Orthodontics effective August 1, 2017.

Item 16. **Appointment of Dean of the James B. Edwards College of Dental Medicine (Consent Item).**

Statement: Administration presents for approval the appointment of Sarandeep Huja, DDS, Ph.D., as Dean of the James B. Edwards College of Dental Medicine effective October 1, 2017.

Recommendation of Administration: That the appointment of Dr. Sarandeep Huja as Dean of the College of Dental Medicine be approved.

Recommendation of Committee: That the appointment of Dr. Sarandeep Huja as Dean of the College of Dental Medicine be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the appointment of Sarandeep Huja, DDS, Ph.D., as Dean of the James B. Edwards College of Dental Medicine effective October 1, 2017.

Item 17. Faculty Appointments (Consent Item).

Statement: At the request of the Deans of the Colleges of Dental Medicine, Health Professions, Medicine, Nursing, Pharmacy, and the Department of Library Sciences and Informatics, administration presents for approval the following requests for faculty appointments:

College of Dental Medicine

Sarandeep (Saran) Huja, DDS, Ph.D., as Professor with tenure, in the Department of Orthodontics, effective October 1, 2017. Dr. Huja also will serve as the Dean of the James B. Edwards College of Dental Medicine.

Timothy Tremont, DMD, MS, as Associate Professor without Tenure, in the Department of Orthodontics, effective August 1, 2017. Dr. Tremont also will serve as Chair of the Department of Orthodontics.

College of Health Professions

Lauren Gellar, Ph.D., Med, MS, MCHES, as Associate Professor in the College of Professions, Department of Health Professions Healthcare Studies Division, effective August 1, 2017.

College of Medicine

Nikolina Babic, Ph.D., DABCC, as Associate Professor, on the Clinical Educator track, in the Department of Pathology and Laboratory Medicine, effective July 5, 2017.

Tibor I. Fulop, MD, as Professor, on the Clinician Educator track, in the Department of Medicine, Division of Nephrology, effective July 1, 2017.

Constance Guille, M.D., M.S.C.R., [Dual Appointment], as Associate Professor, in the Department of Obstetrics and Gynecology, effective May 1, 2017. Dr. Guille's primary appointment rests in the Department of Psychiatry and Behavioral Sciences.

Rajiv Joglekar, M.D., as Clinical Associate Professor, in the Department of Medicine, Division of General Internal Medicine (AnMed Health) with a secondary/dual appointment as MUSC AHEC Associate Professor (Anderson/Medicine), effective October 1, 2016.

Abbey. S. Kazley, Ph.D., [Joint Appointment] as Professor, in the Department of Public Health Sciences, effective July 1, 2017. Dr. Kazley's primary appointment rests in the College of Health Professions, Department of Health Administration and Policy/Health Care Leadership and Management.

Timothy J. Lyons, M.D., as Professor, on the Academic Clinician track, in the Dept. of Medicine, Division of Endocrinology, effective May 1, 2017. Dr. Lyons will serve as Director of the Division of Endocrinology and hold the John A. Colwell, M.D., Ph.D. Endowed Chair in Endocrinology.

Jerry A. Mansfield, Ph.D. (Joint Appointment) as Clinical Associate Professor, in the Department of Public Health Sciences, effective July 1, 2017. Dr. Mansfield's primary appointment rests in the College of Nursing.

Allison Ranck, M.D., Clinical Associate Professor, in the Department of Pediatrics, Division of General Pediatrics (AnMed Health) with a secondary/dual appointment as MUSC AHEC Associate Professor (Anderson/Family Medicine and Pediatrics), effective October 1, 2016.

College of Nursing

Camille Filoromo, BSN, RN, Med, PhD, as Clinical Associate Professor in the Department of Nursing, College of Nursing, effective May 15, 2017.

College of Pharmacy

Thomas L. Dawson, Ph.D., [Correction] Initial appointment was approved as Adjunct Associate Professor. The correct appointment is Adjunct Professor in the Department of Drug Discovery and Biomedical Sciences, effective Nov. 1, 2016.

James N. Fleming, PharmD, as Adjunct Associate Professor in the College of Pharmacy, Department of Clinical Pharmacy and Outcome Sciences, effective June 1, 2017.

Department of Library Sciences and Informatics

Irene M. Lubker, MPH, MLS, as Associate Professor, tenure track, in the Department of Library Sciences and Informatics, effective August 14, 2017.

Recommendation of Administration: That these faculty appointments be approved.

Recommendation of Committee: That these faculty appointments be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the faculty appointments.

Item 18. Change in Faculty Status (Consent Item).

Statement: At the request of the Deans of the Colleges of Dental Medicine, Health Professions, Medicine, Nursing and Pharmacy, administration presents for approval the following requests for change in faculty status:

College of Dental Medicine

Peter Kobes, DDS, from Associate Professor to Professor Emeritus, in the James B. Edwards College of Dental Medicine, effective July 1, 2017.

College of Health Professions

Mark S. Sothmann, Ph.D., from Professor to Professor Emeritus, in the College of Health Professions, Department of Health Sciences and Research, effective July 1, 2016.

College of Medicine

Anthony Alberg Ph.D., from Professor to Adjunct Professor in the Department of Health Sciences, Effective to August 1, 2017.

Otis L. Baughman, III, M.D., from professor to Professor Emeritus (MUSC AHEC Spartanburg/Family Medicine), retroactive to July 1, 2017.

Joshua, D. Brown, Ph.D., in the Department of Psychiatry and Behavioral Sciences, effective July 1, 2017

Erika E. Bullesbach, Ph.D., from Professor to Professor Emerita, in the Department of Biochemistry and Molecular Biology, effective July 1, 2017.

Kenneth D. Chavin, M.D., Ph.D., from Professor, on the Academic Clinician track, with a primary appointment in the Department of Surgery and a secondary appointment in the Department of Microbiology and Immunology, to Adjunct Professor, in the Department of Microbiology and

Immunology, effective January 2, 2017

Samir Fakhry, M.D., from Professor to Clinical Professor, in the Department of Surgery, Division of General Surgery, effective July 1, 2017

Elizabeth Garrett-Mayer, Ph.D., from Professor to Adjunct Professor, in the Department of Public Health Sciences, effective July 7, 2017.

Kenton Roy Holden, M.D., from Professor to Professor Emeritus, in the Department of Neurology, effective July 1, 2017.

Dilip Purohit, M.D., from Professor to Professor Emeritus, in the Department of Pediatrics, Division of Neonatology, effective July 1, 2017.

Braxton B. Wannamaker, M.D., from Professor to Professor Emeritus, in the Department of Neurology, effective July 1, 2017.

College of Nursing

Teresa M. Stephens, Ph.D., MSN, RN, CNE, from modified Clinical Instructor to Associate Professor on the Educator/Clinician track in the Department of Nursing, College of Nursing, effective August 1, 2017.

College of Pharmacy

Danyelle Townsend, Ph.D., from Research Associate Professor, non-tenure track to Associate Professor, tenure track, in the Department of Drug Discovery and Biomedical Sciences, effective July 1, 2017.

Recommendation of Administration: That these changes in faculty status be approved.

Recommendation of Committee: That these changes in faculty status be approved.

Board Action: A motion was made, seconded and unanimously voted to approve these changes in faculty status.

Item 19. Faculty Promotions (Consent Item).

Statement: At the request of the Dean of the College of Medicine, administration presents for approval the following faculty promotions:

From Associate Professor to Professor, Academic Investigator track (already tenured)

Jeffrey A. Jones, PhD, Associate Professor, Department of Surgery, Division of Cardiothoracic Surgery

From Associate Professor to Professor, Academic Investigator track (without tenure)

Cathy Lee Melvin, PhD, MPH, Associate Professor, Department of Public Health Sciences

From Associate Professor to Professor, Academic Investigator/Educator track (already tenured)

Kristi L. Helke, DVM, PhD, Associate Professor, Department of Comparative Medicine; Dual: Department of Pathology and Laboratory Medicine

From Associate Professor to Professor, Academic Clinician track

Graham W. Warren, MD, PhD, Associate Professor, Department of Radiation Oncology; Dual: Department of Cell and Molecular Pharmacology

From Associate Professor to Professor, Clinician Educator track (already tenured)

Stuart M. Leon, MD, Associate Professor, Department of Surgery, Division of General Surgery
Cynthia A. Schandl, MD, PhD, Associate Professor, Department of Pathology and Laboratory Medicine

From Associate Professor to Professor, Clinician Educator track (without tenure)

Nicholas I. Batalis, MD, Associate Professor, Department of Pathology and Laboratory Medicine
Mohammad I. Chaudry, MBBS, Associate Professor, Department of Neurosurgery; Dual: Department of Radiology and Radiological Science
John Terrill Huggins, MD, Associate Professor, Department of Medicine, Division of Pulmonary & Critical Care Medicine
Angela LaRosa, MD, MSCR, Associate Professor, Department of Pediatrics, Division of Developmental/Behavioral Pediatrics
Lancer A. Scott, MD, Associate Professor, Department of Emergency Medicine
Alejandro M. Spiotta, MD, Associate Professor, Department of Neurosurgery

From Clinical Associate Professor to Clinical Professor, Modified Clinical track

Daniel A. Handel, MD, MBA, MPH, Clinical Associate Professor, Department of Emergency Medicine

From Research Asst. Professor to Research Associate Professor, Modified Research track

Aiping Bai, PhD, Research Assistant Professor, Department of Biochemistry and Molecular Biology

From Assistant Professor to Associate Professor, Academic Clinician track

Bethany J. Wolf, PhD, Assistant Professor, Department of Public Health Sciences

From Assistant Professor to Associate Professor, Clinician Educator track

Michael Bret Anderson, MD, Assistant Professor, Department of Radiology and Radiological Science
Christopher M. Discolo, MD, MSCR, Assistant Professor, Department of Otolaryngology – Head and Neck Surgery
Viktoriya Magid, PhD, Assistant Professor, Department of Psychiatry and Behavioral Sciences
Julie R. McSwain, MD, MPH, Assistant Professor, Department of Anesthesia and Perioperative Medicine
Roberto Pisoni, MD, MSCR, Assistant Professor, Department of Medicine, Division of Nephrology
Jennifer K. Poon, MD, Assistant Professor, Department of Pediatrics, Division of Developmental/Behavioral Pediatrics

From Clinical Assistant Professor to Clinical Associate Professor, Modified Clinical track

Richard W. Rissmiller, Jr., MD, Clinical Assistant Professor, Department of Medicine, Div of Pulmonary & Critical Care Med

Recommendation of Administration: That these faculty appointments be approved.

Recommendation of Committee: That these faculty appointments be approved.

Board Action: A motion was made, seconded and unanimously voted to approve these faculty appointments.

Item 20. **Endowed Chairs (Consent Item).**

Statement: At the request of the Dean of the College of Medicine, administration presents for approval the following Endowed Chair appointments:

George J. Guldán, M.D., Associate Professor in the Department of Anesthesia and Perioperative Medicine be appointed the Joanne M. Conroy, M.D. Endowed Chair for Education and Leadership Development effective, August 11, 2017

Latha Hebbár, M.D., Professor, in the Department of Anesthesia and Perioperative Medicine be appointed the Claudia Oxner Simmons, M.D., Endowed Chair in Anesthesia and Perioperative Medicine, effective August 11, 2017

Timothy J. Lyons, M.D., Professor in the Department of Medicine, Division of Endocrinology be appointed as the John A. Colwell, M.D., Ph.D., Endowed Chair in Endocrinology, effective May 1, 2017.

Recommendation of Administration: That these endowed chair appointments be approved.

Recommendation of Committee: That these endowed chair appointments be approved.

Board Action: A motion was made, seconded and unanimously voted to approve these endowed chair appointments.

Item 21. **Distinguished University Professor (Consent Item).**

Statement: Administration presents for approval, the following Distinguished University Professor appointment:

Yuko Y. Palesch, Ph.D., Professor, College of Medicine, Department of Public Health, as Distinguished University Professor, effective August 11, 2017.

Recommendation of Administration: That the appointment of **Yuko Y. Palesch, Ph.D.**, Professor, College of Medicine, Department of Public Health, as Distinguished University Professor, effective August 11, 2017, be approved.

Recommendation of Committee: That the appointment of **Yuko Y. Palesch, Ph.D.**, Professor, College of Medicine, Department of Public Health, as Distinguished University Professor, effective August 11, 2017, be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the appointment of appointment of **Yuko Y. Palesch, Ph.D.**, Professor, College of Medicine, Department of Public Health, as Distinguished University Professor, effective August 11, 2017.

Item 21.1 **Faculty Handbook Changes (Consent Item).**

Statement: The following changes to the Faculty Handbook Section 6.05 Post Tenure Review and Section 8.03 Grievance Procedure, effective August 11, 2017, were presented for approval. These changes have been approved by Provost's Council and Faculty Senate.

6.05 Post Tenure Review

(1) Each tenured faculty member undergoes annual reviews. The faculty member's annual review is integral in determining performance. The Department Chair/Division Director will use the three-point scale for annual reviews (below, meets, or exceeds expectations). If a faculty member is rated as below in a majority of applicable performance categories, s/he will receive a "below" overall evaluation. Each year, the faculty member must be made aware of specific requirements to attain an adequate annual review so that he or she is given the chance to meet these specific requirements.

8.03 Grievance Procedure

(2) Additional individuals who may be needed in case of a conflict of interest with a standing committee member will be selected from individuals representing each college and the Department of Library Science and Informatics, who have received training in mediation. Faculty Senate and Deans' Council may nominate individuals to receive mediation training and to serve in the Pool of potential Hearing Committee Members. This Pool (referred to as the Standing University Faculty Hearing Committee Pool) will be composed of one member from each college and the DLSI nominated by the Faculty Senate, and one member from each college and the Department of Library Science and Informatics nominated by the Provost's Council. Standing University Faculty Hearing Committee Pool members shall serve terms of up to three years, staggered such that there will be some continuity of membership from year to year.

Recommendation of Administration: That the changes to the Faculty Handbook Section 6.05 Post Tenure Review and Section 8.03 Grievance Procedure be approved.

Recommendation of Committee: That the changes to the Faculty Handbook Section 6.05 Post Tenure Review and Section 8.03 Grievance Procedure be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the changes to the Faculty Handbook Section 6.05 Post Tenure Review and Section 8.03 Grievance Procedure.

**FINANCE AND ADMINISTRATION COMMITTEE. CHAIRMAN: MR. CHARLES W. SCHULZE.
(Detailed Committee Minutes Are Attached To These Minutes)**

OLD BUSINESS: None.

NEW BUSINESS:

Item 22. Financial Status Report of the Medical University of South Carolina.

Statement: Mr. Schulze stated Mr. Patrick Wamsley presented the financial report to committee and this was received as information.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

Item 23. **Fiscal Year 2018 Budgets for MUSC and AHEC.**

Statement: Mr. Schulze stated the FY2018 MUSC and AHEC budgets were presented to committee for approval.

Recommendation of Administration: That the FY2018 Budgets for MUSC and AHEC be approved.

Recommendation of Committee: That the FY2018 Budgets for MUSC and AHEC be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the FY2018 MUSC and AHEC budgets and the FY2018 Budgets for MUSC and AHEC be approved.

Item 24. **Financial Status Report of MUSC Physicians.**

Statement: Mr. Schulze stated Ms. Gina Ramsey presented the financial report to committee and this was received as information.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

Item 25. **MUSC Physicians Fiscal Year 2018 Budget.**

Statement: Mr. Schulze stated that the Fiscal Year 2018 Budget for MUSC Physicians was presented as information and the budget for the purchase of capital assets whose acquisition costs exceed \$50,000 was presented for approval.

Recommendation of Administration: That the MUSC Physicians FY2018 budget be received as information and the budget for the purchase of capital assets whose acquisition costs exceed \$50,000 be approved.

Recommendation of Committee: That the MUSC Physicians FY2018 budget be received as information and the budget for the purchase of capital assets whose acquisition costs exceed \$50,000 be approved.

Board Action: The MUSC Physicians FY2018 budget was received as information and the budget for the purchase of capital assets whose acquisition costs exceed \$50,000 was approved.

Item 26. **Diversity and Inclusion Update.**

Report was deferred until October.

Item 27. **Other Committee Business.**

None.

Item 28. Financial Status Report of the MUSC Foundation for Research Development (Consent Item).

Statement: Mr. Schulze stated that MUSC FRD financials were included in the agenda for information.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

**PHYSICAL FACILITIES COMMITTEE. CHAIRMAN: MR. WILLIAM H. BINGHAM, SR.
(Committee minutes are attached.)**

OLD BUSINESS: None.

NEW BUSINESS:

Item 29. Approval of Terms of Sale of Property.

Statement: Mr. Bingham requested approval of the sale of Harborview Office Tower.

Recommendation of Administration: That the sale of Harborview Officer Tower be approved.

Recommendation of Committee: That the sale for Harborview Officer Tower be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the Sale of Harborview Office Tower.

Item 30. Facilities Procurements/Contracts Proposed.

Statement: Mr. Bingham requested approval of the following facilities procurements / contracts:

- Lease renewal of 140 parking spaces located at the intersection of Line Street and Hagood Avenue. Annual lease amount of \$176,400.00.
- Lease renewal of 4,054 square feet of space located at Rutledge Tower Annex. Annual lease amount of \$63,615.05.
- Lease renewal of 3,367 square feet of office space located on the 3rd floor of Cannon Park Place, 261 Calhoun Street. Annual lease amount of \$98,821.45.

- Basic Science Building Exterior Envelope Repairs to include masonry repairs/modifications, complete window replacement, wet sealing of all existing fenestrations, complete cleaning of exterior building envelope, complete sealant replacement, prefabricated joint replacements, complete clear water repellent to exterior walls, sheet metal for roof and exterior walls, stucco repairs, and exterior waterproofing. Total estimated cost is \$7,000,000.
- New lease of 729 parking spaces located at the Harborview Office Tower Garage. Annual lease amount of \$600,000; one year lease term.
- New lease of 400 parking spaces at the Harborview Office Tower Garage. Annual lease amount of \$600,000. Ten year lease term totaling \$6,787,352.

Recommendation of Administration: That the procurements/contracts be approved.

Recommendation of Committee: That the procurements/contracts be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the procurements/contracts as presented.

Item 31. Other Committee Business.

None.

Item 32. Facilities Contracts Awarded (Consent Item).

Statement: The facilities contracts awarded since the last meeting were presented for information.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

AUDIT COMMITTEE. CHAIRMAN: THOMAS L. STEPHENSON, ESQ. (Detailed Committee minutes are attached)

OLD BUSINESS: None

NEW BUSINESS:

Item 33. Report of the Office of Internal Audit.

Statement: Mr. Stephenson stated that the results of the audits were mailed to the board members and there being no questions, the report was received as information.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Received as information.

Item 34. **Compliance Update.**

Statement: Mr. Stephenson stated that Ms. Julie Acker, Senior Compliance Director, MUSC Physicians, gave the annual enterprise compliance update and this was received as information.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Received as information.

Item 35. **Management Development and Compensation Subcommittee Update.**

Statement: Mr. Tom Stephenson reported that MUSC and MUHA employees will be receiving merit increases in October; however, there will be no cost of living adjustments.

Recommendation of Administration: That this be received as information.

Recommendation of Committee: That this be received as information.

Board Action: Received as information.

Item 36. **Other Committee Business.**

OTHER BUSINESS FOR THE BOARD OF TRUSTEES

Item 37. **Approval of Consent Agenda.**

Statement: Approval of the consent agenda was requested.

Recommendation of Administration: That the consent agenda be approved.

Board Action: It was moved, seconded and unanimously voted that the consent agenda be approved.

Item 38. **Performance Appraisal of MUSC President**

Statement: Dr. Johnson stated that the agency head performance appraisal for Dr. Cole was completed by the Board and will be submitted to the Agency Head Salary Commission. Dr. Johnson commented that the board is in agreement that Dr. Cole's performance over this year has been outstanding.

Board Action: Received as information.

Item 39. **Executive Session.**

Statement: Upon proper motion and vote, the Board convened a closed session pursuant to SC Code Ann. §30-4-70.

Board Action: No action taken.

Item 40. **New Business for the Board of Trustees.**

None.

Item 41. **Report from the Chairman.**

None.

There being no further business, the meeting of the MUSC Board of Trustees was adjourned.

Respectfully submitted,



Mark C. Sweatman, Secretary

MCS:jls
Attachments

Medical University of South Carolina
RESEARCH AND INSTITUTIONAL ADVANCEMENT COMMITTEE MINUTES
August 10, 2017

Committee Members Present: Mr. Bill Baker (Chair); Dr. Guy Castles; Dr. Richard Christian; Dr. Donald R. Johnson II, Mr. William H. Bingham, Sr., Ms. Terri R. Barnes; Mr. James A. Battle; Ms. Barbara Johnson-Williams; Dr. James Lemon; Mr. Charles C. Schulze; Dr. Murrell Smith; Mr. Michael E. Stavrinakis; Thomas L. Stephenson, Esq.; Dr. Charles Thomas

The meeting was called to order by Mr. Bill Baker, Chair.

Item 7. General Report of the Vice President for Development and Alumni Affairs

Mr. Jim Fisher reported the FY17 results for the Office of Development include:

- Securing \$62.1 M in new gifts and pledges
- Receiving 15 new gifts and pledges of more than \$1M
- The Planned Giving Office received more than \$13.2 million in new deferred gifts and \$9 million in previous planned gift commitments were realized
- The Annual Fund received \$3.9 million in gifts and pledges
 - YES Campaign exceed goal and raised \$430,000
 - Increased employee participation from 920 employees to 1050
- MUSC Shawn Jenkins Children's Hospital
 - \$15.6 million
- Opening Doors Scholarship Campaign
 - \$28 million
- College of Health Professions 50th Anniversary Campaign
 - \$3 million toward \$3.5 million goal
- Storm Eye Institute Vision 20/20
 - \$4.3 million toward \$10 million goal
- Campaign for Neurology and Neurosurgery
 - \$5.9 million toward \$15 million goal
- The following leadership gifts were received:
 - Boeing - \$4 million
 - Anita Zucker - \$2 million
 - Spirit Communications - \$2 million
 - Teddy Feldberg - \$2 million
 - Duke Endowment- \$1.9 million
 - John McGrath- \$1 million
 - Terri Henning- \$1 million
 - Hank and Laurel Greer - \$1 million
 - Dr. Hilda deBacker - \$1 million
 - Joe and Lisa Rice- \$1 million
- Fundraising email open rates were 44.5%
 - Industry standard: 14.4%
- Office of Alumni Affairs

- Hosted over 120 events for alumni and students
- Over 600 graduates attended Alumni Weekends, Golden Grads and Regional Receptions

Mr. Fisher also shared the following recent accomplishments:

- Tom McNally increased their legacy commitment by \$579,884
- 21st Annual Monica Kreber Golf Tournament - \$94,260
- 17th Annual Nucor Steel Golf Tournament - \$279,000
- Mr. and Mrs. Edward Mann - \$1 million
- Current and planned
 - Walker Buxton - \$100,000 to support Lowcountry Stroke Collaborative
 - Mr. and Mrs. Joe Palumbo - \$100,000 to the Hollings Cancer Center
 - BrightFocus Foundation - \$135,000 for glaucoma research
 - SC Rheumatism Society - \$125,000 to support the Richard M. Silver, MD, Endowed Chair in Rheumatology and Immunology
 - Ralph Wilkie - \$100,000 estate gift

Recommendation of Committee: That the report be received as information.

Item 8. General Report of the Vice President for Research

Dr. Kathleen T. Brady reported on MUSC's unaudited funding data for FY2017. Funding levels are slightly lower than the previous year. Although federal funding levels display a slight increase, corporate funding is down by approximately \$10M.

Dr. Brady discussed the new Office of Clinical Research, an initiative which started about a year ago to bring in more corporate funding to MUSC through clinical trials. Collaborations with industry partners allow MUSC to offer patients cutting edge treatments. MUSC has the largest clinical trials operation in the state. Offering clinical trials not only draws patients to MUSC, it is also a standard mission of academic medical centers. During a time when National Institutes of Health funding is stagnant, revenue generated through clinical trials can support faculty and staff salaries, provide institutional support by way of indirect costs, and deliver income through billable, standard of care services offered to research patients. At MUSC, research revenue from clinical trials has historically represented 25% of the awarded amount. In order to increase this amount, the new Office of Clinical Research provides prospective reimbursement analysis for every clinical trial at MUSC which will improve revenue collections through proper billing, invoicing and collections. The Office of Clinical Research will also provide study feasibility analysis and assistance with study recruitment.

Recommendation of Committee: That the report be received as information.

Item 9. General Report of the Executive Director of the MUSC Foundation for Research Development

Mr. Michael Rusnak shared updates about the Foundation for Research Development. His group is doing exceptionally well at moving technology along the pipeline, and they are working on more industry collaborations. The team has a 30% success rate for SBIR/STIR applications compared to the national average of 13%. In September, they anticipate submitting more than 10 new applications.

The Foundation for Research Development has focused efforts on more pre-planning with investigators on their disclosures. Therefore, the number of disclosures has reduced slightly, but the quality of disclosures has improved. They average 100 disclosures per year which is 20% above the industry standard (for an institution the size of MUSC, about 80 disclosures per year is expected). In the upcoming fiscal year, Mr. Rusnak anticipates the Foundation for Research Development to generate revenue of \$1M. They will be focusing on 8-9 projects in areas such as cancer immunotherapy, fibrosis, healthcare IT, and a new medical device.

Recommendation of Committee: That the report be received as information.

EDUCATION, FACULTY AND STUDENT AFFAIRS COMMITTEE

CHAIR: Ms. Barbara Johnson-Williams

August 11, 2017

Minutes

Ms. Barbara Johnson-Williams, Chair
Mr. William A. Baker, Jr.
Ms. Terri R. Barnes
The Honorable James A. Battle
Mr. William H. Bingham, Sr.

Dr. C. Guy Castles III
Dr. Richard Christian
Dr. Donald R. Johnson II
Dr. James Lemon
Mr. Charles C. Schulze

Dr. G. Murrell Smith, Sr
Mr. Michael E. Stavrinakis
Thomas L. Stephenson, Esq.
Dr. Charles B. Thomas, Jr.

Item 10. Election of Committee Chair.

Dr. Don Johnson called for a motion to approve Ms. Barbara Johnson-Williams as the new chair of the Education, Faculty and Student Affairs Committee.

Board Action: A motion was made by Mr. Bill Bingham, seconded by Dr. James Lemon, to approve Ms. Barbara Johnson-Williams as chair of the Education, Faculty and Student Affairs Committee, effective August 10, 2017.

Item 11. General Report of the Executive Vice President for Academic Affairs and Provost.

Statement: A general report was given by Dr. Lisa Saladin, Executive Vice President for Academic Affairs and Provost. Dr. Saladin gave a brief update on the following searches:

- The College of Nursing Dean search committee has identified seven candidates and will begin interviews in the next few weeks.
- The College of Health Professions Dean search committee is currently vetting candidates and expects to begin interviews in the next couple months.
- Dr. Saran Huja has been appointed dean of the James B. Edwards College of Dental Medicine. He is expected to start on October 1, 2017.

Dr. Saladin also welcomed Gustavo Leone, Ph.D., the new Director of the Hollings Cancer Center. Dr. Leone provided an in-depth report on the current status of the Hollings Cancer Center, challenges, goals and priorities.

Recommendation of Committee: That this report be received as information.

Item 12. New Programs Proposal.

Dr. Saladin presented the Occupational Therapy Doctorate and Occupational Therapy Doctorate Post Professional degree programs for approval.

Recommendation of Committee: That the Occupational Therapy Doctorate and Occupational Therapy Doctorate Post Professional degree programs be approved.

Item 13. Other Committee Business. None.

Item 14. Interim Chair Appointment.

Statement: At the request of the Interim Dean, College of Dental Medicine, administration presents for approval the appointment of Amy Martin, DrPH, MSPH, Associate Professor, as Interim Chair of the

Department of Oral Health Sciences, effective March 30, 2017.

Recommendation of Committee: That the appointment of Dr. Amy Martin as Interim Chair of the Department of Oral Health Sciences be approved.

Item 15. Department Chair Appointment.

Statement: At the request of the Interim Dean, College of Dental Medicine, administration presents for approval the appointment of Timothy Tremont, DMD, MS, as Chair, Department of Orthodontics effective August 1, 2017.

Recommendation of Committee: That the appointment of Dr. Timothy Tremont as Chair, Department of Orthodontics be approved.

Item 16. Appointment of Dean of the James B. Edwards College of Dental Medicine.

Statement: Administration presents for approval the appointment of Sarandeep Huja, DDS, Ph.D., as Dean of the James B. Edwards College of Dental Medicine effective October 1, 2017.

Recommendation of Committee: That the appointment of Dr. Sarandeep Huja as Dean of the College of Dental Medicine be approved.

Item 17. Faculty Appointments.

Statement: At the request of the Deans of the Colleges of Dental Medicine, Health Professions, Medicine, Nursing, Pharmacy, and the Department of Library Sciences and Informatics, administration presents for approval the following requests for faculty appointments:

College of Dental Medicine

Sarandeep (Saran) Huja, DDS, Ph.D., as Professor with tenure, in the Department of Orthodontics, effective October 1, 2017. Dr. Huja also will serve as the Dean of the James B. Edwards College of Dental Medicine.

Timothy Tremont, DMD, MS, as Associate Professor without Tenure, in the Department of Orthodontics, effective August 1, 2017. Dr. Tremont also will serve as Chair of the Department of Orthodontics.

College of Health Professions

Lauren Gellar, Ph.D., Med, MS, MCHES, as Associate Professor in the College of Professions, Department of Health Professions Healthcare Studies Division, effective August 1, 2017.

College of Medicine

Nikolina Babic, Ph.D., DABCC, as Associate Professor, on the Clinical Educator track, in the Department of Pathology and Laboratory Medicine, effective July 5, 2017.

Tibor I. Fulop, MD, as Professor, on the Clinician Educator track, in the Department of Medicine, Division of Nephrology, effective July 1, 2017.

Constance Guille, M.D., M.S.C.R., [Dual Appointment], as Associate Professor, in the Department of Obstetrics and Gynecology, effective May 1, 2017. Dr. Guille's primary appointment rests in the Department of Psychiatry and Behavioral Sciences.

Rajiv Joglekar, M.D., as Clinical Associate Professor, in the Department of Medicine, Division of General Internal Medicine (AnMed Health) with a secondary/dual appointment as MUSC AHEC Associate Professor (Anderson/Medicine), effective October 1, 2016.

Abbey. S. Kazley, Ph.D., [Joint Appointment] as Professor, in the Department of Public Health Sciences, effective July 1, 2017. Dr. Kazley's primary appointment rests in the College of Health Professions, Department of Health Administration and Policy/Health Care Leadership and Management.

Timothy J. Lyons, M.D., as Professor, on the Academic Clinician track, in the Dept. of Medicine, Division of Endocrinology, effective May 1, 2017. Dr. Lyons will serve as Director of the Division of Endocrinology and hold the John A. Colwell, M.D., Ph.D. Endowed Chair in Endocrinology.

Jerry A. Mansfield, Ph.D. (Joint Appointment) as Clinical Associate Professor, in the Department of Public Health Sciences, effective July 1, 2017. Dr. Mansfield's primary appointment rests in the College of Nursing.

Allison Ranck, M.D., Clinical Associate Professor, in the Department of Pediatrics, Division of General Pediatrics (AnMed Health) with a secondary/dual appointment as MUSC AHEC Associate Professor (Anderson/Family Medicine and Pediatrics), effective October 1, 2016.

College of Nursing

Camille Filoromo, BSN, RN, Med, PhD, as Clinical Associate Professor in the Department of Nursing, College of Nursing, effective May 15, 2017.

College of Pharmacy

Thomas L. Dawson, Ph.D., [Correction] Initial appointment was approved as Adjunct Associate Professor. The correct appointment is Adjunct Professor in the Department of Drug Discovery and Biomedical Sciences, effective Nov. 1, 2016.

James N. Fleming, PharmD, as Adjunct Associate Professor in the College of Pharmacy, Department of Clinical Pharmacy and Outcome Sciences, effective June 1, 2017.

Department of Library Sciences and Informatics

Irene M. Lubker, MPH, MLS, as Associate Professor, tenure track, in the Department of Library Sciences and Informatics, effective August 14, 2017.

Recommendation of Committee: That these faculty appointments be approved.

Item 18. Change in Faculty Status.

Statement: At the request of the Deans of the Colleges of Dental Medicine, Health Professions, Medicine, Nursing and Pharmacy, administration presents for approval the following requests for change in faculty status:

College of Dental Medicine

Peter Kobes, DDS, from Associate Professor to Professor Emeritus, in the James B. Edwards College of Dental Medicine, effective July 1, 2017.

College of Health Professions

Mark S. Sothmann, Ph.D., from Professor to Professor Emeritus, in the College of Health Professions, Department of Health Sciences and Research, effective July 1, 2016.

College of Medicine

Anthony Alberg Ph.D., from Professor to Adjunct Professor in the Department of Health Sciences, Effective to August 1, 2017.

Otis L. Baughman, III, M.D., from professor to Professor Emeritus (MUSC AHEC Spartanburg/Family Medicine), retroactive to July 1, 2017.

Joshua, D. Brown, Ph.D., in the Department of Psychiatry and Behavioral Sciences, effective July 1, 2017

Erika E. Bullesbach, Ph.D., from Professor to Professor Emerita, in the Department of Biochemistry and Molecular Biology, effective July 1, 2017.

Kenneth D. Chavin, M.D., Ph.D., from Professor, on the Academic Clinician track, with a primary appointment in the Department of Surgery and a secondary appointment in the Department of Microbiology and Immunology, to Adjunct Professor, in the Department of Microbiology and Immunology, effective January 2, 2017

Samir Fakhry, M.D., from Professor to Clinical Professor, in the Department of Surgery, Division of General Surgery, effective July 1, 2017

Elizabeth Garrett-Mayer, Ph.D., from Professor to Adjunct Professor, in the Department of Public Health Sciences, effective July 7, 2017.

Kenton Roy Holden, M.D., from Professor to Professor Emeritus, in the Department of Neurology, effective July 1, 2017.

Dilip Purohit, M.D., from Professor to Professor Emeritus, in the Department of Pediatrics, Division of Neonatology, effective July 1, 2017.

Braxton B. Wannamaker, M.D., from Professor to Professor Emeritus, in the Department of Neurology, effective July 1, 2017.

College of Nursing

Teresa M. Stephens, Ph.D., MSN, RN, CNE, from modified Clinical Instructor to Associate Professor on the Educator/Clinician track in the Department of Nursing, College of Nursing, effective August 1, 2017.

College of Pharmacy

Danyelle Townsend, Ph.D., from Research Associate Professor, non-tenure track to Associate Professor, tenure track, in the Department of Drug Discovery and Biomedical Sciences, effective July 1, 2017.

Recommendation of Committee: That these changes in faculty status be approved.

Item 19. Faculty Promotions.

Statement: At the request of the Dean of the College of Medicine, administration presents for approval the following faculty promotions:

From Associate Professor to Professor, Academic Investigator track (already tenured)

Jeffrey A. Jones, PhD, Associate Professor, Department of Surgery, Division of Cardiothoracic Surgery

From Associate Professor to Professor, Academic Investigator track (without tenure)

Cathy Lee Melvin, PhD, MPH, Associate Professor, Department of Public Health Sciences

From Associate Professor to Professor, Academic Investigator/Educator track (already tenured)

Kristi L. Helke, DVM, PhD, Associate Professor, Department of Comparative Medicine; Dual: Department of Pathology and Laboratory Medicine

From Associate Professor to Professor, Academic Clinician track

Graham W. Warren, MD, PhD, Associate Professor, Department of Radiation Oncology; Dual: Department of Cell and Molecular Pharmacology

From Associate Professor to Professor, Clinician Educator track (already tenured)

Stuart M. Leon, MD, Associate Professor, Department of Surgery, Division of General Surgery
Cynthia A. Schandl, MD, PhD, Associate Professor, Department of Pathology and Laboratory Medicine

From Associate Professor to Professor, Clinician Educator track (without tenure)

Nicholas I. Batalis, MD, Associate Professor, Department of Pathology and Laboratory Medicine

Mohammad I. Chaudry, MBBS, Associate Professor, Department of Neurosurgery; Dual: Department of Radiology and Radiological Science

John Terrill Huggins, MD, Associate Professor, Department of Medicine, Division of Pulmonary & Critical Care Medicine

Angela LaRosa, MD, MSCR, Associate Professor, Department of Pediatrics, Division of Developmental/Behavioral Pediatrics

Lancer A. Scott, MD, Associate Professor, Department of Emergency Medicine

Alejandro M. Spiotta, MD, Associate Professor, Department of Neurosurgery

From Clinical Associate Professor to Clinical Professor, Modified Clinical track

Daniel A. Handel, MD, MBA, MPH, Clinical Associate Professor, Department of Emergency Medicine

From Research Asst. Professor to Research Associate Professor, Modified Research track

Aiping Bai, PhD, Research Assistant Professor, Department of Biochemistry and Molecular Biology

From Assistant Professor to Associate Professor, Academic Clinician track

Bethany J. Wolf, PhD, Assistant Professor, Department of Public Health Sciences

From Assistant Professor to Associate Professor, Clinician Educator track

Michael Bret Anderson, MD, Assistant Professor, Department of Radiology and Radiological Science

Christopher M. Discolo, MD, MSCR, Assistant Professor, Department of Otolaryngology – Head and Neck Surgery

Viktoriya Magid, PhD, Assistant Professor, Department of Psychiatry and Behavioral Sciences

Julie R. McSwain, MD, MPH, Assistant Professor, Department of Anesthesia and Perioperative Medicine

Roberto Pisoni, MD, MSCR, Assistant Professor, Department of Medicine, Division of Nephrology

Jennifer K. Poon, MD, Assistant Professor, Department of Pediatrics, Division of Developmental/Behavioral Pediatrics

From Clinical Assistant Professor to Clinical Associate Professor, Modified Clinical track

Richard W. Rissmiller, Jr., MD, Clinical Assistant Professor, Department of Medicine, Div of Pulmonary & Critical Care Med

Recommendation of Committee: That these faculty promotions be approved.

Item 20. Endowed Chairs

Statement: At the request of the Dean of the College of Medicine, administration presents for approval the following Endowed Chair appointments:

George J. Guldán, M.D., Associate Professor in the Department of Anesthesia and Perioperative Medicine be appointed the Joanne M. Conroy, M.D. Endowed Chair for Education and Leadership Development effective, August 11, 2017

Latha Hebbar, M.D., Professor, in the Department of Anesthesia and Perioperative Medicine be appointed the Claudia Oxner Simmons, M.D., Endowed Chair in Anesthesia and Perioperative Medicine, effective August 11, 2017

Timothy J. Lyons, M.D., Professor in the Department of Medicine, Division of Endocrinology be appointed as the John A. Colwell, M.D., Ph.D., Endowed Chair in Endocrinology, effective May 1, 2017.

Recommendation of Committee: That these endowed chair appointments be approved.

Item 21. Distinguished University Professor

Statement: Administration presents for approval, the following Distinguished University Professor appointment:

Yuko Y. Palesch, Ph.D., Professor, College of Medicine, Department of Public Health, as Distinguished University Professor, effective August 11, 2017.

Recommendation of Committee: That the appointment of Dr. Yuko Palesch as Distinguished University Professor be approved.

Item 21.1 Faculty Handbook Changes

Statement: The following changes to the Faculty Handbook Section 6.05 Post Tenure Review and Section 8.03 Grievance Procedure, effective August 11, 2017, were presented for approval. These changes have been approved by Provost's Council and Faculty Senate.

6.05 Post Tenure Review

(1) Each tenured faculty member undergoes annual reviews. The faculty member's annual review is integral in determining performance. The Department Chair/Division Director will use the three-point scale for annual reviews (below, meets, or exceeds expectations). If a faculty member is rated as below in a majority of applicable performance categories, s/he will receive a "below" overall evaluation. Each year, the faculty member must be made aware of specific requirements to attain an adequate annual review so that he or she is given the chance to meet these specific requirements.

8.03 Grievance Procedure

(2) Additional individuals who may be needed in case of a conflict of interest with a standing committee member will be selected from individuals representing each college and the Department of Library Science and Informatics, who have received training in mediation. Faculty Senate and Deans' Council may nominate individuals to receive mediation training and to serve in the Pool of potential Hearing Committee Members. This Pool (referred to as the Standing University Faculty Hearing Committee Pool) will be composed of one member from each college and the DLSI nominated by the Faculty Senate, and one member from each college and the Department of Library Science and Informatics nominated by the Provost's Council. Standing University Faculty Hearing Committee Pool members shall serve terms of up to three years, staggered such that there will be some continuity of membership from year to year.

Recommendation of Committee: That the changes to the Faculty Handbook Section 6.05 Post Tenure Review and Section 8.03 Grievance Procedure be approved.

There being no other business, the committee meeting was adjourned.
Respectfully submitted,

Robin R. Hanckel

MUSC FINANCE AND ADMINISTRATION COMMITTEE
August 10, 2017
Minutes

Board Members Attending:

Mr. Charles Schulze, Chair	Dr. Donald R. Johnson II
Mr. Bill Baker	Ms. Barbara Johnson-Williams
Mr. Jim Battle	Dr. James Lemon
Ms. Terri R. Barnes	Dr. Murrell Smith
Mr. William H. Bingham, Sr.	Mr. Michael E. Stavrinakis
Dr. Guy Castles	Mr. Tom Stephenson
Dr. Richard Christian	Dr. Charlie Thomas

Mr. Charles Schulze, Chair, called the meeting.

Item 22. Financial Status Report of the Medical University of South Carolina.

Mr. Patrick Wamsley presented the June 30, 2017 interim financials and reported 130 Days of Operating Cash and a Current Funds (Operating Budget) margin of 3.06%. He noted contributions to the margin from federal indirect grants, private direct and indirect grants, gifts, auxiliaries, and reduced or delayed expenditures.

Mr. Wamsley also discussed how certain non-cash transactions such as the pension expense, investment earnings/losses and depreciation expense affected the all-funds (SRENC) financial statements and created a \$6.9 million (.99%), deficit in the June 30 interim financials. Mr. Wamsley explained that if the unfunded pension expenses (GASB 68) had been removed from the calculation, then the margin would have been 1.51%.

Recommendation of Committee: Received as information

Item 23. Fiscal Year 2018 Budgets for MUSC and AHEC.

Mr. Wamsley presented the FY 2018 Operating and Capital Budgets for MUSC and noted that there was no change to the proposed Operating Budget from the June detailed budget meeting. He pointed out one additional project included in the Capital Budget – a \$7m water intrusion project for the Basic Sciences Building, of which FY 18 spending would only amount to \$250,000. Mr. Wamsley asked for approval of the MUSC and AHEC Operating budgets and the MUSC Capital Budget.

Recommendation of Committee: Recommend approval.

Item 24. **Financial Status Report of the MUSC Physicians.**

Ms. Gina Ramsey reported on the MUSC Physicians' financial performance through June 2017. She reported that Days in A/R have gone down from 44 to 39 and Days Cash on Hand has increased to 195 compared to 191 last year. The Debt Service Coverage is strong at 10.56.

Recommendation of Committee: Received as information.

Item 25. **MUSC Physicians Fiscal Year 2018 Budget**

The Fiscal Year 2018 Budget for MUSC Physicians was presented for information.

Recommendation of Committee: Received as information.

The Fiscal Year 2018 budget for MUSC Physicians for the purchase of capital assets whose acquisition costs exceed \$50,000 was presented for approval.

Recommendation of Committee: Recommend approval.

Item 26. **Diversity and Inclusion Update.**

No report, deferred until October.

Item 27. **Other Committee Business.**

None.

Item 28. **Financial Status Report of the MUSC Foundation for Research Development (Consent Item).**

The MUSC Foundation for Research Development financial report was included in the agenda for information.

Recommendation of Committee: That this report be received as information.

With no further business, the meeting was adjourned.

Respectfully submitted,

Jane L. Scutt

MUSC Physical Facilities Committee

August 10, 2017

Minutes

Board Members Attending:

Mr. William H. Bingham, Sr., Chair	Dr. Richard Christian	Dr. Murrell Smith
Mr. Bill Baker	Dr. Donald R. Johnson II	Ms. Barbara Johnson-Williams
Ms. Terri R. Barnes	Johnson-Williams	Mr. Michael E. Stavrinakis
Mr. Jim Battle	Dr. James Lemon	Mr. Tom Stephenson
Dr. Guy Castles	Mr. Charles Schulze	Dr. Charles Thomas

The meeting was called to order by Mr. Bingham, Committee Chair.

REGULAR AGENDA

Item 29. Approval of Terms of Sale of Property.

At 4:00 pm, the Board returned to open session and reconvened the MUSC Physical Facilities Committee and Mr. Bingham requested approval of the sale of Harborview Officer Tower.

Recommendation of Committee: Recommend Approval.

Item 30. Facilities Procurements/Contracts Proposed.

Mr. Greg Weigle presented the following facilities procurement/contracts for approval:

- Lease renewal for 140 parking spaces located at the intersection of Line Street and Hagood Avenue. The lease renewal is to continue to provide parking for MUSC students and employees. Lease cost per space, per month is \$105.00; monthly rental rate will be \$14,700.00, resulting in an annual lease amount of \$176,400.00.
- Lease renewal of 4,054 square feet of space located at Rutledge Tower Annex. The lease renewal is to continue to provide office and research space for various departments within the College of Medicine and Office of Development Office. The per square foot rent rate for this lease is \$15.69; monthly rental rate is \$5,301.25, resulting in an annual lease amount of \$63,615.05.
- Lease renewal is for 3,367 square feet of office space located on the 3rd floor of Cannon Park Place, 261 Calhoun Street. This lease renewal is to continue to provide office space for College of Medicine clinicians who primarily see patients at Rutledge Tower. The per square foot rent rate for this lease is \$29.35; monthly rent is \$8,235.12, resulting in an annual rent of \$98,821.45. Rent shall increase annually 2.5%

- Basic Science Building Exterior Envelope Repairs to include masonry repairs/modifications, complete window replacement, wet sealing of all existing fenestrations, complete cleaning of exterior building envelope, complete sealant replacement, prefabricated joint replacements, complete clear water repellent to exterior walls, sheet metal for roof and exterior walls, stucco repairs, and exterior waterproofing. Includes complete removal of the roof system down to structural deck for approximately 475 SQS, including all related sheet metal accessories and related work. Total estimated cost is \$7,000,000.

At 4:00 pm, the Board returned to open session and reconvened the MUSC Physical Facilities Committee and Mr. Bingham presented the following additional leases for approval:

- 729 parking spaces located at the Harborview Office Tower Garage. MUSC shall maintain use of parking after the sale of HOT in order to meet the parking needs of employees and students. Cost per parking space is \$68.59; resulting in annual lease amount of \$600,000. One year lease term.
- 400 parking spaces at the Harborview Office Tower Garage. MUSC shall maintain use of parking after the sale of HOT in order to meet the parking needs of employees and students. Cost per parking space \$125.00 resulting in annual lease amount of \$600,000. Ten year lease term totaling \$6,787,352.

Recommendation of Committee: Recommend Approval.

Mr. Weigle also updated the Board on recently awarded Indefinite Delivery Contracts.

Recommendation of Committee: That this report be received as information.

Item 31. Other Committee Business

None.

CONSENT AGENDA

Item 32. Facilities Contracts Awarded

The facilities contracts since the last board meeting were presented for information.

Recommendation of Committee: That this report be received as information.

With no further business, the meeting was adjourned.

Respectfully submitted,

Jane L. Scutt

MUSC Audit Committee

August 10, 2017

Minutes

Board Members Attending:

Mr. Tom Stephenson, Chair	Dr. Guy Castles	Dr. Murrell Smith
Mr. Bill Baker	Dr. Richard Christian	Mr. Charles Schulze
Ms. Terri Barnes	Dr. Don Johnson	Mr. Michael Stavrinakis
Mr. Jim Battle	Ms. Barbara Johnson-Williams	Dr. Charles Thomas
Mr. Bill Bingham	Dr. James Lemon	

Mr. Tom Stephenson, Chair, called the meeting to order.

Item 33. Report of the Office of Internal Audit.

Mr. Stephenson stated that the results of the audits were mailed to the board members and if there were questions, Ms. Jody O'Donnell would be happy to address them.

Recommendation of Committee: That this be received as information.

Item 34. Compliance Updates

Ms. Julie Acker provided the annual enterprise compliance update for MUHA, MUSCP and MUSC. She gave an overview of the initiatives across all entities which included: a complete review of OCR HIPAA Privacy & Security Protocol; creation of the HIPAA Confidentiality Handbook for employees; single Internet home page for all 3 compliance offices; collaboration with Office for Clinical Research budget development and billing workflows; and, the HIPAA Privacy and Security Incident Subcommittee. Ms. Acker also gave an update on entity-specific initiatives. She noted that for MUHA and MUSC, the majority of compliance issues were for HIPAA violations and for MUSC-P, it was combination of billing/coding and HIPAA violations.

Recommendation of Committee: That this be received as information.

Item 35. Management Development and Compensation Subcommittee Update.

Mr. Tom Stephenson reported that MUSC and MUHA employees will be receiving merit increases in October; however, there will be no cost of living adjustments.

Recommendation of Committee: That this be received as information.

Item 36. Other Committee Business

None.

With no further business, the meeting was adjourned.

Respectfully submitted,

Jane R. Scott