

**MINUTES**  
**MEDICAL UNIVERSITY OF SOUTH CAROLINA**  
**BOARD OF TRUSTEES MEETING**  
**December 8, 2017**

The Board of Trustees of the Medical University of South Carolina convened December 8, 2017, with the following members present: *Dr. Donald R. Johnson II, Chairman; Mr. William H. Bingham, Sr., Vice-Chairman; Ms. Mr. Bill Baker; Ms. Terri Barnes; Mr. Jim Battle; Dr. Guy Castles; Dr. Richard Christian; Dr. Robert Gordon; Dr. James Lemon; Ms. Barbara Johnson-Williams; Mr. Charles W. Schulze; Dr. Murrell Smith; Mr. Michael E. Stavrinakis; Mr. Thomas L. Stephenson; Dr. Charles Thomas*

The following administrative officials were present: *Dr. David Cole, President; Dr. Lisa Saladin, Interim Provost; Ms. Lisa Montgomery, Executive Vice President for Finance and Operations; Dr. Patrick Cawley, CEO, MUSC Health and Vice President for Health Affairs, MUSC; Mr. Jim Fisher, Vice President for Development; Dr. Raymond Dubois, Dean, College of Medicine; Ms. Annette Drachman, General Counsel.*

**Item 1. Call to Order - Roll Call.**

There being a quorum present, Chairman Johnson called the meeting to order. Ms. Jane Scutt, Assistant Board Secretary, called the roll and made the following announcement, "In compliance with the Freedom of Information Act, notice of meetings and agendas were furnished to all news media and persons requesting notification."

**Item 2. Secretary to Report Date of Next Meeting.**

The date of the next regularly scheduled meeting is Friday, February 9, 2018.

**Item 3. Approval of Minutes of the Regular Meeting of the Medical University of South Carolina Board of Trustees of October 13, 2017.**

Board Action: Mr. Schulze made a motion for approval of the minutes. The motion was seconded, voted on and unanimously carried.

**RECOMMENDATIONS AND INFORMATIONAL REPORTS OF THE PRESIDENT.**

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**Item 4. General Informational Report of the President.**

Statement: Dr. Cole called on Dr. Lisa Saladin who introduced Dr. Gail Stuart, Dean, College of Nursing (CON), who gave a presentation on the Nurse Practitioner and Doctor of Nursing Practice programs at MUSC. Dr. Stuart reported that there are currently 562 students enrolled. Dr. Stuart reported that all nursing programs at MUSC are accelerated, the BSN is a 16-month program and the DNP and PhD programs are three years programs and all graduate programs are offered entirely online and 48% of students are doing the programs online. Dr. Stuart noted that MUSC educates more doctoral degree nurses than USC and Clemson combined. She shared statewide and national

statistics on MUSC graduates. She also shared with the board comparisons between Nurse Practitioners and Physician Assistants. Dr. Johnson and Dr. Cole thanked Dr. Stuart for her informative report and for her outstanding leadership as Dean of the College of Nursing. Dr. Cole stated that this concluded his report.

Recommendation of Administration: That this report be received as information.

Board Action: Received as information.

**Item 5. Other Business.**

None.

**RESEARCH AND INSTITUTIONAL ADVANCEMENT COMMITTEE. CHAIRMAN: MR. BILL BAKER (*Detailed committee minutes are attached.*)**

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**Item 6. General Report of the Vice President for Development.**

Statement: Mr. Baker stated Mr. Jim Fisher provided a report to committee and this was received as information.

Recommendation of Administration: That this be received as information.

Recommendation of Committee: That this be received as information.

Board Action: Received as information.

**Item 7. General Report of the Vice President for Research.**

Statement: Mr. Baker stated that Dr. Chris Davies and Dr. Gary Gilkeson provided reports to committee and these were received as information.

Recommendation of Administration: That these reports be received as information.

Recommendation of Committee: That these reports be received as information.

Board Action: Received as information.

**Item 8. Other Committee Business.**

None.

**EDUCATION, FACULTY AND STUDENT AFFAIRS COMMITTEE. CHAIR: MRS. BARBARA JOHNSON-WILLIAMS.  
(Detailed Committee Minutes are attached)**

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**Item 9. General Report of the Executive Vice President for Academic Affairs and Provost.**

Statement: Ms. Johnson-Williams stated that a general report was presented to committee by Dr. Lisa Saladin. In addition, Dr. Saran Huja, Dean of the James B. Edwards College of Dental Medicine, gave a status update on the College of Dental Medicine.

Recommendation of Administration: That these reports be received as information.

Recommendation of Committee: That these reports be received as information.

Board Action: Received as information.

**Item 10. International Student Matriculation Fee Increase.**

Statement: Ms. Johnson-Williams requested approval of a \$100 Matriculation Fee increase for College of Pharmacy International Students to cover international background checks effective for students admitted Fall 2018, effective December 8, 2017.

Recommendation of Administration: That the matriculation fee increase be approved.

Recommendation of Committee: That the matriculation fee increase be approved.

Board Action: The motion was made by James Lemon to approve the \$100 Matriculation Fee increase for College of Pharmacy International Students to cover international background checks effective for students admitted Fall 2018, effective December 8, 2017. The motion was seconded, voted on and unanimously carried.

**Item 11. Graduate Medical Education (GME) Update**

Statement: Ms. Johnson-Williams reported that Dr. Benjamin Clyburn, Senior Associate Dean for Graduate Medical Education and ACGME Designated Institutional Official presented an update on Graduate Medical Education to committee.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Received as information.

**Item 12. Department Name Change.**

Ms. Johnson-Williams requested approval to change the name from the Department of Library

Sciences and Informatics to Academic Affairs Faculty, effective December 8, 2017.

Recommendation of Administration: That the department name be changed from the Department of Library Science and Informatics (DLSI) to Academic Affairs Faculty (AAF) effective December 8, 2017.

Recommendation of Committee: That the department name be changed from the Department of Library Science and Informatics (DLSI) to Academic Affairs Faculty (AAF) effective December 8, 2017.

Board Action: The motion was made by Murrell Smith to approve a department name change from the Department of Library Sciences and Informatics to Academic Affairs Faculty, effective December 8, 2017. The motion was seconded, voted on and unanimously approved.

**Item 13. Commencement Speaker and Honorary Degrees.**

Ms. Barbara Johnson Williams requested approval to present Mr. Shawn Jenkins an honorary degrees at the May 2018 Commencement.

Recommendation of Administration: Recommend approval.

Recommendation of Committee: Recommend approval.

Board Action: A motion was made by Ms. Johnson-Williams to approve Mr. Shawn Jenkins as an honorary degree recipient. The motion was seconded, voted on and unanimously approved.

**Item 14. Other Committee Business.**

None.

**Item 15. Institutional Commitment to Graduate Medical Education.**

Statement: At the request of the ACGME Designated Institutional Official for GME, administration presented for approval, the Institutional Commitment to Graduate Medical Education, effective December 8, 2017.

Recommendation of Administration: That the Institutional Commitment to Graduate Medical Education be approved.

Recommendation of Committee: That the Institutional Commitment to Graduate Medical Education be approved.

Board Action: A motion was made by Ms. Johnson-Williams, seconded and unanimously voted to approve the Institutional Commitment to Graduate Medical Education.

**Item 16. Conferring of Degrees.**

Statement: Approval was requested to confer degrees upon those candidates who, pending successful completion of all requirements for their degrees by the conclusion of the fall semester, have the recommendation of their college dean and faculty.

Recommendation of Administration: That the conferring of degrees be approved.

Recommendation of Committee: That the conferring of degrees be approved.

Board Action: A motion was made by Ms. Johnson-Williams, seconded and unanimously voted to approve the conferring of degrees.

**Item 17. Endowed Chair.**

Statement: At the request of the Dean of the College of Medicine, administration presented for approval the appointment of Marc R. Katz, M.D., M.P.H., to the Fred A. Crawford, Jr., M.D., Endowed Chair in Cardiothoracic Surgery, effective December 8, 2017.

Recommendation of Administration: That this endowed chair be approved.

Recommendation of Committee: That this endowed chair be approved.

Board Action: A motion was made by Ms. Johnson-Williams, seconded and unanimously voted to approve the the appointment of Marc R. Katz, M.D., M.P.H., to the Fred A. Crawford, Jr., M.D., Endowed Chair in Cardiothoracic Surgery, effective December 8, 2017.

**Item 18. Department Chair Appointment.**

Statement: At the request of the Dean of the James B. Edwards College of Dental Medicine, administration presented for approval the appointment of Cynthia Lea-Hardin Hipp, DDS, Chair of the Department of Pediatric Dentistry, effective October 1, 2017.

Recommendation of Administration: That this chair appointment be approved.

Recommendation of Committee: That this chair appointment be approved.

Board Action: A motion was made by Ms. Johnson-Williams, seconded and unanimously voted to approve the appointment of Cynthia Lea-Hardin Hipp, DDS, Chair of the Department of Pediatric Dentistry, effective October 1, 2017.

**Item 19. Faculty Appointments.**

Statement: At the request of the Dean of the College of Medicine, administration presented for approval the following requests for faculty appointments:

**College of Medicine**

**Qiqiang (John) Bian, Ph.D.** as Associate Professor, on the Academic Investigator track, in the Department of Medicine, Division of General Internal Medicine, effective September 18, 2017.

**James John Cray, Jr., Ph.D.** for joint appointment as Associate Professor, in the Department of Regenerative Medicine and Cell Biology, effective November 1, 2017. Dr. Cray's primary appointment rests in the Department of Oral Health Sciences College of Dental Medicine.

**Grant T. Liu, M.D.**, as Adjunct Professor, in the Department of Ophthalmology, retroactive to January 1, 2017.

**John F. Rhodes, Jr., MD** as Professor, on the Academic Clinician track, in the Department of Pediatrics, Division of Cardiology, effective December 1, 2017.

**Daniel H Steinberg, M.D.**, [Dual Appointment] as Associate Professor, in the Department of Surgery, Division of Cardiothoracic Surgery, effective October 1, 2017. Dr. Steinberg's primary appointment rests in the Department of Medicine, Division of Cardiology.

Recommendation of Administration: That these faculty appointments be approved.

Recommendation of Committee: That these faculty appointments be approved.

Board Action: A motion for approval was made by Ms. Johnson-Williams, seconded and unanimously voted to approve the faculty appointments.

**Item 20. Changes In Faculty Status.**

**Department of Library Science and Informatics**

**Thomas G. Basler, Ph.D., FMLA**, from Professor to Professor Emeritus, effective January 1, 2018.

**College of Medicine**

**Bruce M. Elliott, M.D.**, from Professor to Professor Emeritus, in the Department of Surgery, effective January 1, 2018.

**Kimberly Gronsman Lee, M.D.**, from Associate Professor to Clinical Associate Professor, in the Department of Pediatrics, Division of Neonatology, effective September 1, 2017.

**Barry L. Hainer, M.D.**, from Professor to Professor Emeritus, in the Department of Family Medicine, effective December 1, 2017.

**Marc R. Katz, M.D., M.P.H.**, from Clinical Professor to Professor, on the Clinician Educator track, in the Department of Surgery, Division of Cardiothoracic Surgery, effective September 1, 2017.

**Jacob G. Robinson, M.D.** from Professor to Professor Emeritus, in the Department of Surgery, Division of Vascular Surgery, effective November 1, 2017.

**Fred W. Tecklenburg, M.D.** from Associate Professor to Professor Emeritus, in the Department of Pediatrics, Division of Pediatric Critical Care, effective January 1, 2018.

**John L. Waller, M.D.**, from Professor to Professor Emeritus, in the Department of Anesthesia and Perioperative Medicine, effective August 1, 2017.

Recommendation of Administration: That these changes in faculty status be approved.

Recommendation of Committee: That these changes in faculty status be approved.

Board Action: A motion for approval was made by Ms. Johnson-Williams, seconded and unanimously voted to approve the changes in faculty status.

**Item 21. Faculty Promotion.**

Statement: At the request of the Chair of the Department of Library Science and Informatics, administration presents for approval the following faculty promotion:

From Associate Professor to Professor

David E. Rivers, MA Associate Professor, Department of Library Science and Informatics, effective January 1, 2018.

Recommendation of Administration: That this faculty promotion be approved.

Recommendation of Committee: That this faculty promotion be approved.

Board Action: A motion for approval was made by Ms. Johnson-Williams, seconded and unanimously voted to approve the faculty promotion.

**Item 22. DELETED.**

**FINANCE AND ADMINISTRATION COMMITTEE. CHAIRMAN: MR. CHARLES W. SCHULZE.  
(Detailed Committee Minutes Are Attached To These Minutes)**

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**Item 23. Financial Status Report of the Medical University of South Carolina.**

Statement: Mr. Schulze stated Mr. Patrick Wamsley presented the financial report to committee and this was received as information.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

**Item 24. Financial Status Report of MUSC Physicians.**

Statement: Mr. Schulze stated Ms. Gina Ramsey presented the financial report to committee and this was received as information.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

**Item 25. Diversity and Inclusion Update.**

**Statement:** Mr. Schulze stated that Mr. Anton Gunn presented the diversity and inclusion report to committee and this was received as information.

**Recommendation of Administration:** That the report be received as information.

**Recommendation of Committee:** That the report be received as information.

**Board Action:** Received as information.

**Item 26. Other Committee Business.**

**Statement:** Mr. Schulze reported that Mr. Craig Parks, Senior Research and Budget Analyst with the Senate Finance Committee, gave a report to committee and this was received as information.

**Recommendation of Administration:** That this report be received as information.

**Recommendation of Committee:** That this report be received as information.

**Board Action:** Received as information.

**Item 27. Financial Status Report of the MUSC Foundation for Research Development (Consent Item).**

**Statement:** Mr. Schulze reported that MUSC FRD financials were included in the agenda for information.

**Recommendation of Administration:** That the report be received as information.

**Recommendation of Committee:** That the report be received as information.

**Board Action:** Received as information.

**PHYSICAL FACILITIES COMMITTEE. CHAIRMAN: MR. WILLIAM H. BINGHAM, SR.  
(Committee minutes are attached.)**

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**Item 28. Approval of Terms of Sale of Property.**

**Statement:** Mr. Bingham requested approval of the sale of 295 Calhoun Street for \$13.5 million.



Recommendation of Administration: Recommend approval.

Recommendation of Committee: Recommend approval.

Board Action: A motion for approval was made by Mr. Bingham for the sale of 295 Calhoun Street for \$13.5 million. The motion was seconded, voted on and unanimously approved.

**Item 29. Procurements/Contracts Proposed.**

Statement: Mr. Bingham requested approval of the following facilities procurements/contracts:

- New lease of 64,994 square feet of office space located at South Park Plaza in West Ashley. Lease will provide space to accommodate the sale of Harborview Office Tower. The annual lease amount will be \$1,396,071.12.
- Storm Eye Institute 8<sup>th</sup> Floor Lobby & Auditorium Renovation project. Renovation is funded through a philanthropic gift. Renovations to space include: new and more comfortable stadium seating, carpet, LED lighting, HVAC controls, and electrical preparations for an updated technology. Total cost of project will be \$300,000.

Recommendation of Administration: That the procurements/contracts be approved.

Recommendation of Committee: That the procurements/contracts be approved.

Board Action: A motion for approval was made by Mr. Bingham, seconded and unanimously voted to approve the procurements/contracts presented.

**Item 30. Other Committee Business.**

None.

**Item 31. Facilities Contracts Awarded (Consent Item).**

Statement: The facilities contracts awarded since the last meeting were presented for information.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

**AUDIT COMMITTEE. CHAIRMAN: THOMAS L. STEPHENSON, ESQ. (Detailed Committee minutes are attached)**

**OLD BUSINESS:** None

**NEW BUSINESS:**

**Item 32.**      **KPMG Exit Conference.**

**Statement:** Mr. Stephenson stated that the KPMG Exit Conference was presented to committee and this was received as information.

**Recommendation of Administration:** That this be received as information.

**Recommendation of Committee:** That this be received as information.

**Board Action:** Received as information.

**Item 33.**      **Report of the Office of Internal Audit.**

**Statement:** Mr. Stephenson reported that the results of the audits were mailed to board members.

**Recommendation of Administration:** That this report be received as information.

**Recommendation of Committee:** That this report be received as information.

**Board Action:** Received as information.

**Item 34.**      **Other Committee Business.**

None.

**OTHER BUSINESS FOR THE BOARD OF TRUSTEES**

**Item 35.**      **Rescindment and Approval of MUSC/MUHA Board of Trustees Policies**

Deferred.

**Item 36.**      **Approval of Consent Agenda.**

**Statement:** Approval of the consent agenda was requested.

**Recommendation of Administration:** That the consent agenda be approved.

**Board Action:** A motion was made by Mr. Schulze, seconded and unanimously voted that the consent agenda be approved.

**Item 33.**      **Executive Session.**

**Statement:** Upon proper motion and vote, the Board convened a closed session pursuant to SC Code Ann. §30-4-70.

**Board Action:** No action taken.

**Item 40.**      **New Business for the Board of Trustees.**

None.

**Item 41.**      **Report from the Chairman.**

None.

There being no further business, the meeting of the MUSC Board of Trustees was adjourned.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mark C. Sweatman". The signature is written in a cursive, flowing style.

Mark C. Sweatman, Secretary

MCS:js  
Attachments

Medical University of South Carolina  
**RESEARCH AND INSTITUTIONAL ADVANCEMENT COMMITTEE MINUTES**  
December 7, 2017

**Committee Members Present:** Mr. William A. Baker, Jr. (Chair)

**Other Trustees Present:** Dr. Donald R. Johnson II, Chairman; Mr. William H. Bingham, Sr., Vice-Chairman; Ms. Terri R. Barnes; Mr. James A. Battle; Dr. Guy Castles III; Dr. Richard M. Christian, Jr.; Dr. Robert C. Gordon; Ms. Barbara Johnson-Williams; Dr. James Lemon; Dr. G. Murrell Smith, Sr.; Mr. Charles C. Schulze; Mr. Michael E. Stavrinakis; Thomas L. Stephenson, Esq.; Dr. Charles B. Thomas, Jr.

**University Officers and Committee Staff Present:** Mr. Jim Fisher, Vice President for Development and Alumni Affairs; Dr. Christopher Davies, Assistant Provost for Research Infrastructure

**Regular Agenda**

**Item 7. General Report of the Vice President for Development and Alumni Affairs**

Mr. Jim Fisher reported that through Monday, December 4, 2017 the Office of Development has received \$20.1 million in new gifts and pledges. Additionally, they have about \$10 million in verbal commitments which are expected to close prior to the end of the calendar year. He also shared the following highlights of recent activity from the Office of Development. These include:

**COLLEGE OF MEDICINE**

- \$2 million from the estate of Dr. William M. Bristow, Class of 1956, to establish the William M. Bristow Endowed Chair in Contraceptive Technologies.
- Dr. Hugh Gaskin, Class of 1982, executed a planned gift valued at \$1.3 million to endow a scholarship in his name.

**DEPARTMENT OF NEUROSCIENCES**

- Grateful patient parents Billy and Kelsey Nichols have launched an effort to create a \$1 million endowment for pediatric traumatic brain injury research.

**MUSC SHAWN JENKINS CHILDREN'S HOSPITAL**

- The Bulls Bay Golf Tournament on November 14<sup>th</sup> grossed over \$526,000. The tournament has raised a cumulative total of \$4 million over the past 14 years. Of that total, \$364,000 was designated for Dr. Michelle Hudspeth's work in Pediatric Hematology/Oncology.

**DEPARTMENT OF MEDICINE**

- The South Carolina Rheumatism Society has made a \$125,000 pledge in support of the Richard M. Silver, MD, Endowed Chair in Rheumatology and Immunology.
- The Henry and Sylvia Yaschik Foundation provided \$25,000 in support of the diabetes research program.

#### **COLLEGE OF DENTAL MEDICINE**

- Dentsply IH (now Dentsply Sirona) has completed a multi-year pledge valued at \$368,280 comprised of implant-related materials to the College's prosthodontics pre-doctoral implant program.
- Zimmer Biomet has pledged to contribute \$128,000 in educational products for the College's prosthodontics pre-doctoral implant program.
- Delta Dental of South Carolina has committed to a donation of \$100,000 to refurbish and upgrade the wheelchair lift/student observatory patient treatment room in the College's Kaminski Special Care Dentistry Clinic.

#### **COLLEGE OF HEALTH PROFESSIONS**

- The College of Health Professions has exceeded its 50<sup>th</sup> Anniversary Campaign fundraising goal of \$3.5 million - two months early. This campaign began under the leadership of Dr. Lisa Saladin on July 1, 2015, and concludes on December 31, 2017.
- Mr. Robert Chisholm has made a \$150,000 gift commitment of life insurance in support of the Camden Scott Meyer Pediatric Fund.

#### **DEPARTMENT OF SURGERY**

- Dr. Marc Katz has made a \$100,000 pledge toward the Fred Crawford Endowed Chair in Cardiothoracic Surgery.

#### **COLLEGE OF NURSING**

- Roper St. Francis Healthcare has made a gift of \$36,000 to support the Roper Saint Francis Healthcare Patron Scholarship.

#### **STORM EYE INSTITUTE**

- Storm Eye emeritus advisory board member Dr. William Johnson has made a pledge of \$25,000 to support the Storm Eye Institute's Residents fund.

#### **ALUMNI AFFAIRS**

- Linda Cox has been named Executive Director of Alumni Affairs and Planned Giving.
- We have two regional receptions planned:
  - March 8, 2018: Myrtle Beach (presentation on Telehealth)
  - April 5, 2018: Atlanta (presentation by Dr. Lisa Saladin)

#### **BOARD OF VISITORS AGENDA**

- Dr. Sunil Patel – Neurosciences/Stroke
- Dr. Mark Katz – Heart and Vascular/Robotic Heart Surgery
- Dr. Dean Kilpatrick – National Crime Victims Research and Treatment Center
- Dr. Gail Stuart – College of Nursing
- Tour of MUSC Telehealth Center – David McSwain

**Recommendation of Committee:** Received as information.

**Item 8.**

**General Report of the Vice President for Research**

Dr. Christopher Davies reported on MUSC's Year-to-Date funding levels for FY2018. Extramural funding is up more than \$15M compared to this time last year. The greatest increase has been in federal funding, but foundation awards are also on the rise. Two major awards have contributed to this increase:

- ECCHO award to Dr. John Vena in the Department of Public Health Sciences from National Institutes of Health (UG3 OD023316) for \$9.2M.
- Mass Violence Center award to Dr. Dean Kilpatrick in the Department of Psychiatry & Behavioral Sciences from the Department of Justice for \$6.1M.

Dr. Gary S. Gilkeson presented the MUSC Lupus Erythematosus (MUSCLE) Research Group, which was formed in 1996 when he and Dr. Jim C. Oates joined MUSC. Dr. Gilkeson and his colleagues see more than 2,000 lupus patients a year and currently have a total of \$7.2M in extramural funding for both their basic science and clinical research. Most recently, their group received a \$7.5M grant co-funded by the National Institutes of Health and Lupus Foundation of America for investigating the use of mesenchymal stem cells to treat lupus. MUSC serves as the coordinating center for this multi-site trial.

**Recommendation of Committee:** Received as information.

**EDUCATION, FACULTY AND STUDENT AFFAIRS COMMITTEE  
MINUTES  
DECEMBER 7, 2017**

**Board Members Attending:**

Ms. Barbara Johnson-Williams, Chair	Dr. Donald R. Johnson II
Mr. Bill Baker	Dr. James Lemon
Mr. Jim Battle	Mr. Charles Schulze
Ms. Terri R. Barnes	Dr. Murrell Smith
Mr. William H. Bingham, Sr.	Mr. Michael E. Stavrinakis
Dr. Guy Castles	Mr. Tom Stephenson
Dr. Richard Christian	Dr. Charlie Thomas
Dr. Robert Gordon	

Ms. Barbara Johnson-Williams, Chair, called the meeting to order.

**Item 9. General Report of Executive Vice President for Academic Affairs and Provost.**

Dr. Saran Huja, Dean, College of Dental Medicine, presented an update. Prior to his arrival, the Commission on Dental Accreditation site visit in September was reported as successful with numerous strengths cited. Dr. Huja reported that Dental Medicine received ~1200 applicants for 75 slots and they currently have 49 full-time, 34 part-time and volunteer faculty, and ~54 clinical and 68 research staff. He also reported on the revenue, expenditures and grant funding.

**Recommendation of Committee:** That this report be received as information.

**Item 10. International Student Matriculation Fee Increase.**

A Motion was made by James Lemon, seconded by James Battle, to approve the \$100 Matriculation Fee increase for College of Pharmacy International Students to cover international background checks effective for students admitted Fall 2018, effective December 8, 2017.

**Recommendation of Committee:** That this matriculation fee increase be approved.

**Item 11. Graduate Medical Education (GME) Update**

**Statement:** Dr. Benjamin Clyburn, Senior Associate Dean for GME and ACGME Designated Institutional Official presented an update on GME. In his presentation he summarized resident and program information and wins.

**Recommendation of Committee:** That this report be received as information.

**Item 12. Department Name Change.**

A Motion was made by Murrell Smith, seconded by Charles Schultz, to approve a department name change from the Department of Library Sciences and Informatics to Academic Affairs Faculty, effective December 8, 2017.

**Recommendation of Committee:** That this department name be changed from the Department of Library Science and Informatics (DLSI) to Academic Affairs Faculty (AAF) effective December 8, 2017.

Item 13. Commencement Speaker and Honorary Degrees.

Ms. Barbara Johnson Williams deferred action on the proposed Honorary Degree Recipients until further discussion in Executive Session.

Item 14. Other Committee Business.

**CONSENT AGENDA ITEMS FOR APPROVAL:**

Item 15. Institutional Commitment to Graduate Medical Education.

Statement: At the request of the ACGME Designated Institutional Official for GME, administration presents for approval, the Institutional Commitment to Graduate Medical Education, effective December 8, 2017.

Recommendation of Committee: That the Institutional Commitment to Graduate Medical Education be approved.

Item 16. Conferring of Degrees.

Statement: Approval is requested to confer degrees upon those candidates who, pending successful completion of all requirements for their degrees by the conclusion of the fall semester, have the recommendation of their college dean and faculty.

Recommendation of Committee: That the conferring of degrees be approved.

Item 17. Endowed Chair.

Statement: At the request of the Dean of the College of Medicine, administration presents for approval the appointment of Marc R. Katz, M.D., M.P.H., to the Fred A. Crawford, Jr., M.D., Endowed Chair in Cardiothoracic Surgery, effective December 8, 2017.

Recommendation of Committee: That this endowed chair be approved.

Item 18. Department Chair Appointment.

Statement: At the request of the Dean of the James B. Edwards College of Dental Medicine, administration presents for approval the appointment of Cynthia Lea-Hardin Hipp, DDS, Chair of the Department of Pediatric Dentistry, effective October 1, 2017.

Recommendation of Committee: That this chair appointment be approved.

Item 19. Faculty Appointments.

Statement: At the request of the Dean of the College of Medicine, administration presents for approval the following requests for faculty appointments:



**College of Medicine**

**Qiqiang (John) Bian, Ph.D.** as Associate Professor, on the Academic Investigator track, in the Department of Medicine, Division of General Internal Medicine, effective September 18, 2017.

**James John Cray, Jr., Ph.D.** for joint appointment as Associate Professor, in the Department of Regenerative Medicine and Cell Biology, effective November 1, 2017. Dr. Cray's primary appointment rests in the Department of Oral Health Sciences College of Dental Medicine.

**Grant T. Liu, M.D.**, as Adjunct Professor, in the Department of Ophthalmology, retroactive to January 1, 2017.

**John F. Rhodes, Jr., MD** as Professor, on the Academic Clinician track, in the Department of Pediatrics, Division of Cardiology, effective December 1, 2017.

**Daniel H Steinberg, M.D.**, [Dual Appointment] as Associate Professor, in the Department of Surgery, Division of Cardiothoracic Surgery, effective October 1, 2017. Dr. Steinberg's primary appointment rests in the Department of Medicine, Division of Cardiology.

**Recommendation of Committee:** That these faculty appointments be approved.

**Item 20. Change In Faculty Status.**

**Department of Library Science and Informatics**

**Thomas G. Basler, Ph.D., FMLA**, from Professor to Professor Emeritus, effective January 1, 2018.

**College of Medicine**

**Bruce M. Elliott, M.D.**, from Professor to Professor Emeritus, in the Department of Surgery, effective January 1, 2018.

**Kimberly Gronsman Lee, M.D.**, from Associate Professor to Clinical Associate Professor, in the Department of Pediatrics, Division of Neonatology, effective September 1, 2017.

**Barry L. Hainer, M.D.**, from Professor to Professor Emeritus, in the Department of Family Medicine, effective December 1, 2017.

**Marc R. Katz, M.D., M.P.H.**, from Clinical Professor to Professor, on the Clinician Educator track, in the Department of Surgery, Division of Cardiothoracic Surgery, effective September 1, 2017.

**Jacob G. Robinson, M.D.** from Professor to Professor Emeritus, in the Department of Surgery, Division of Vascular Surgery, effective November 1, 2017.

**Fred W. Tecklenburg, M.D.** from Associate Professor to Professor Emeritus, in the Department of Pediatrics, Division of Pediatric Critical Care, effective January 1, 2018.

**John L. Waller, M.D.**, from Professor to Professor Emeritus, in the Department of Anesthesia and Perioperative Medicine, effective August 1, 2017.

Recommendation of Committee: That these changes in faculty status be approved.

**Item 21. Faculty Promotion.**

Statement: At the request of the Chair of the Department of Library Science and Informatics, administration presents for approval the following faculty promotion:

From Associate Professor to Professor

**David E. Rivers, MA** Associate Professor, Department of Library Science and Informatics, effective January 1, 2018.

Recommendation of Committee: That this faculty promotion be approved.

There being no further business, the meeting was adjourned.

*Robin R. Hanckel*

**MUSC FINANCE AND ADMINISTRATION COMMITTEE MINUTES**  
**December 7, 2017**

**Board Members Attending:**

Mr. Charles Schulze, Chair

Mr. Bill Baker

Mr. Jim Battle

Ms. Terri R. Barnes

Mr. William H. Bingham, Sr.

Dr. Guy Castles

Dr. Richard Christian

Dr. Robert Gordon

Dr. Donald R. Johnson II

Ms. Barbara Johnson-Williams

Dr. James Lemon

Dr. Murrell Smith

Mr. Michael E. Stavrinakis

Mr. Tom Stephenson

Dr. Charlie Thomas

Mr. Charles Schulze, Chair, called the meeting to order.

**REGULAR AGENDA**

**Item 23. Financial Status Report of the Medical University of South Carolina.**

Mr. Patrick Wamsley presented the October 31, 2017 interim financials and reported 130 Days of Operating Cash and a Current Funds (Operating Budget) margin of (\$2.4 million) or (.98%). He noted that the bottom lines for the Operating Budget, SRECNP, and Days Operating Cash were nearly identical to those reported in October 2016.

*Recommendation of Committee: Received as information.*

**Item 24. Financial Status Report of the MUSC Physicians.**

Ms. Gina Ramsey reported on the MUSC Physicians' financial performance through October 31, 2017. She reported that Days in A/R have decreased from 45 to 40. MUSC-P Operating margin is at 19.9% compared to 14.3% last year. Days Cash on Hand are at 213 and the Debt Service Coverage remains strong at 8.55.

*Recommendation of Committee: Received as information.*

**Item 25. Diversity and Inclusion Update.**

Mr. Anton Gunn, MUHA Chief Diversity Officer, gave an update on diversity and inclusion. Part of his updated included two guest speakers, Ms. Akayla Ford, MUSC COM student and Ms. Diana Saillant, owner of Saillant Language Consulting. Each speaker talked about their experiences with diversity at MUSC. Mr. Gun also gave an update on the diversity and inclusion timeline from October 2017 through January 2018; Mr. Gunn shared 2017 wins in diversity across the MUSC enterprise and discussed the work ahead for 2018. He concluded his report with the three-year plan for pipeline recruitment for diversity.

*Recommendation of Committee: Received as information.*

**Item 26. Other Committee Business.**

Mr. Craig Parks, Senior Research and Budget Analyst, Senate Finance Committee, discussed FY 2019 State Budget forecast and impacts on the State and MUSC.

*Recommendation of Committee: Received as information.*

**CONSENT AGENDA**

**Item 27. Financial Status Report of the MUSC Foundation for Research Development.**

The MUSC Foundation for Research Development financial report was included in the agenda for information.

*Recommendation of Committee: That this report be received as information.*

With no further business, the meeting was adjourned.

Respectfully submitted,

**Jane L. Scutt**

**MUSC Physical Facilities Committee  
December 7, 2017  
Minutes**

**Board Members Attending:**

Mr. William H. Bingham, Sr., Chair  
Mr. Bill Baker  
Ms. Terri R. Barnes  
Mr. Jim Battle  
Dr. Guy Castles  
Dr. Richard Christian  
Dr. Robert Gordon  
Dr. Donald R. Johnson II

Ms. Barbara Johnson-Williams  
Dr. James Lemon  
Mr. Charles Schulze  
Dr. Murrell Smith  
Mr. Michael E. Stavrinakis  
Mr. Tom Stephenson  
Dr. Charles Thomas

The meeting was called to order by Mr. Bingham, Committee Chair.

**REGULAR AGENDA**

**Item 28. Approval of Terms of Sale of Property.**

After discussion Mr. Greg Weigle requested approval of the sale of 295 Calhoun Street for \$13.5 million.

*Recommendation of Committee: Recommend approval*

**Item 29. Facilities Procurements/Contracts Proposed.**

Mr. Greg Weigle presented the following facilities procurement/contracts for approval:

- Project to renovate the main hallway corridors on the 3<sup>rd</sup>, 4<sup>th</sup>, 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> floors of the Clinical Sciences Building. Renovations will include demolition of flooring and wall vinyl, asbestos abatement, installation of new flooring, wall painting, replacement of drop ceilings and overhead lighting. Total estimated budget is \$800,000.
- Specialized Medical Unit to be constructed on the Clinical Sciences Building first floor that was vacated by Neurophysiology/EEG. Total estimated construction cost is \$2.4M with \$500K going to fund the Neurophysiology/EEG enabling project. Total estimated budget is \$2,900,000 that is funded by an ASPER grant that was awarded by the Department of Health and Human Services.

*Recommendation of Committee: Recommend approval.*

**Item 30. Other Committee Business**

None.

**CONSENT AGENDA**

**Item 31. Facilities Contracts Awarded**

The facilities contracts since the last board meeting were presented for information.

*Recommendation of Committee: That this report be received as information.*

With no further business, the meeting was adjourned.

*Respectfully submitted,*

*Jane L. Scott*

**Medical University of South Carolina  
Audit Committee  
Minutes  
December 7, 2017**

**Board Members Attending:**

Mr. Tom Stephenson, Chair  
Mr. William A. Baker, Jr.  
Ms. Terri R. Barnes  
Mr. Jim Battle  
Mr. William H. Bingham, Sr.  
Dr. Guy Castles  
Dr. Richard Christian  
Dr. Robert Gordon

Dr. Donald R. Johnson II  
Ms. Barbara Johnson-Williams  
Dr. James Lemon  
Mr. Charles W. Schulze  
Dr. G. Murrell Smith, Sr.  
Mr. Michael E. Stavrinakis  
Dr. Charles B. Thomas, Jr.

Prior to the beginning of the audit committee, Dr. Johnson recognized Mr. Jim Battle who made a motion to move into closed session to discuss the following items pursuant to section 30-4-70 of the South Carolina Code: discussion of employment, appointment or compensation of an employee, a student, or a person regulated by a public body or the appointment of a person to a public body; negotiations incident to proposed contractual arrangements including the sale of 295 Calhoun Street, and the lease of clinical space in the North Charleston area; matters relating to the proposed expansion of clinical and educational services including contractual negotiations related thereto and any required Certificates of Need; and Legal advice and matters covered under the attorney-client privilege.

Board Action: The motion made by Mr. Battle was seconded and unanimously voted to move into closed session following the conclusion of the committee meetings.

Mr. Tom Stephenson, Chair, called the meeting to order.

**REGULAR AGENDA**

**Item 32. KPMG Exit Conference**

Ms. Jennifer Hall, Audit Managing Director with KPMG, presented the results of the 2017 audit. She provided an overview of the results; reviewed significant audit areas; internal control observations and audit adjustments. She also reviewed the industry focus areas and recently issued accounting standards.

*Recommendation of Committee: Received as information.*

**Item 33.**      **Report of the Office of Internal Audit.**

Mr. Stephenson stated that the results of the audits were mailed to the board members and Susan Barnhart would be happy to address any questions.

*Recommendation of Committee: That this be received as information.*

**Item 34.**      **Other Committee Business.**

None.

With no further business, the meeting was adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jane L. Scutt".

Jane L. Scutt