

MINUTES
MEDICAL UNIVERSITY HOSPITAL AUTHORITY (MUHA)
BOARD OF TRUSTEES MEETING
May 17, 2019

The MUHA Board of Trustees convened Friday, May 17, 2019, with the following members present: Mr. Charles Schulze, Chair; Dr. James Lemon, Vice Chair, Mr. Bill Baker; Ms. Terri Barnes; Mr. Jim Battle; Mr. Bill Bingham; Dr. Melvin Brown; Dr. Fritz Butehorn; Dr. Guy Castles; Dr. Richard Christian; Dr. Paul Davis; Dr. Don Johnson; Ms. Barbara Johnson-Williams; Dr. Murrell Smith; Mr. Michael Stavrinakis; and Mr. Tom Stephenson.

The following MUSC administrative officials were present: Dr. David Cole; Dr. Pat Cawley; Ms. Lisa Montgomery; Dr. Ray DuBois; Dr. Lisa Saladin and Mr. Mark Sweatman.

Item 1. **Call to Order-Roll Call.**

There being a quorum present, Chairman Schulze called the meeting to order and Ms. Jane Scutt, called the roll. After roll call, Ms. Scutt made the following announcement, *“In compliance with the Freedom of Information Act, notice of meetings and agendas were furnished to all news media and persons requesting notification.”*

Item 2. **Secretary to Report Date of Next Meeting of the MUHA/MUSC Board of Trustees.**

Ms. Scutt reported that a special called meeting of the MUHA/MUSC Board of Trustees will be held on Friday, June 28, 2019, in Columbia and the date of the next regular meeting of the MUHA/MUSC Board of Trustees is Friday, August 9, 2019.

Item 3. **Approval of the Minutes of the Regular Meeting of the MUHA/MUSC Board of Trustees of April 12, 2019.**

Board Action: Mr. Schulze called for a motion for approval of the minutes. Dr. Lemon moved for approval; the motion was seconded, voted on and unanimously carried.

Following the approval of the minutes, Chairman Schulze, on behalf of the Board of Trustees, presented a resolution of appreciation to Mr. Tom Anderson, CEO, MUSC Foundation, who will be retiring from his position as CEO of the MUSC Foundation on June 30, 2019, after eighteen years of service.

RECOMMENDATIONS AND INFORMATIONAL REPORTS OF THE PRESIDENT

OLD BUSINESS: None.

NEW BUSINESS: None.

Item 4. **Other Business.**

None.

AUTHORITY OPERATIONS, QUALITY AND FINANCE COMMITTEE. CHAIR: DR. MURRELL SMITH, SR.

OLD BUSINESS: None.

NEW BUSINESS:

Item 5. MUHA Status Report.

Statement: Dr. Pat Cawley, CEO, MUSC Health, gave a report focused on organizational wins in the health system since the last board meeting and gave an update on year-to-date 2019 goal performance.

Wins shared by Dr. Cawley included the MUSC Medical Center and MUSC-Florence receiving a grade of “A” on the Leapfrog Hospital Safety Score; the MUSC Health Regional Hospitals went up on Epic outpatient May 1, 2019; and the recent opening of the Keith Summey Medical Pavilion.

In 2019 goals update, Dr. Cawley reported overall organizational goal performance score of 3.77. Dr. Cawley briefly reviewed the goal weighting and noted that most pillar goals are meeting goal (green) and good operational plans are in place for the areas/pillar goals in “yellow” or “red.”

Recommendation of Administration: That the report be received as information.

Board Action: Received as information.

Item 6. MUHA Financial Report.

Statement: Ms. Lisa Goodlett, Chief Financial Officer, gave an update on MUHA’s financial status through March 2019. Ms. Goodlett announced that this will be the first time reporting on the three markets, Charleston, Florence and Lancaster. Ms. Goodlett reported that at this time of year all three markets are exceeding operating margin expectations and with the Charleston campus holding volumes it should come in exactly on budget. Florence and Lancaster are expected to come out ahead of their operating margins. Ms. Goodlett stated that there were also some one-time expenses related to the acquisition that have already been booked.

Recommendation of Administration: That the report be received as information.

Board Action: Received as information.

Item 7. Other Committee Business.

None.

Item 8. Medical University Hospital Authority Appointments, Reappointments and Delineation of Privileges (Consent Item).

Statement: An updated list of appointments, reappointments and delineation of privileges to the medical staff was presented for approval.

Recommendation of Administration: That the appointments, reappointments and delineation of privileges to the medical staff be approved.

Board Action: Dr. Smith moved for approval. The motion was seconded, voted on and unanimously carried.

Item 9. **Medical Executive Committee (MEC) Minutes (Consent Item).**

Statement: The February and March 2019 MEC minutes were presented for information.

Recommendation of Administration: That this be received as information.

Board Action: Received as information.

Item 10. **Medical Center Contracts and Agreements (Consent Item).**

Statement: Contracts and Agreements signed since the April Board meeting were presented for information.

Recommendation of Administration: That this be received as information.

Board Action: Received as information.

MUHA AND MUSC PHYSICAL FACILITIES COMMITTEE. CHAIR: MR. BILL BINGHAM

OLD BUSINESS: None

NEW BUSINESS:

Item 11. Item removed from agenda.

Item 12. **MUSC Facilities Procurements/Contracts for Approval.**

Statement: Mr. Greg Weigle requested approval of the following MUSC facilities procurements/contracts.

- Lease renewal for 99 parking spaces located at 96/102 President Street for MUSC students and employees. Monthly rental rate will be \$13,256.10, resulting in an annual lease amount of \$159,073.20.
- Lease amendment to extend current lease term for 10 additional years and increase space from 4,800 SF to 6,800 SF for MUSC Transportation Services located at 1786 Anthony Street. Monthly rental rate will be \$16,716.67, resulting in an annual lease amount of \$200,600.00.

Recommendation of Administration: That these procurements/contracts be approved.

Board Action: Mr. Bingham moved for approval. The motion was seconded, voted on and unanimously carried.

Item 13. Other Committee Business.

None.

Item 14. MUHA FY2019 Active Projects >\$250,000 (Consent item).

Statement: MUHA active projects exceeding \$250,000 were presented for information.

Recommendation of Administration: That this report be received as information.

Board Action: Received as information.

Item 15. MUSC FY2019 Active Projects >\$250,000 (Consent item).

Statement: MUSC active projects exceeding \$250,000 were presented for information.

Recommendation of Administration: That this report be received as information.

Board Action: Received as information.

Item 16. MUSC Facilities Contracts Awarded (Consent item).

Statement: Facilities contracts awarded were presented for information.

Recommendation of Administration: That this report be received as information.

Board Action: Received as information.

SHAWN JENKINS CHILDREN’S HOSPITAL COMMITTEE. CHAIR: MICHAEL STAVRINAKIS

OLD BUSINESS: None.

NEW BUSINESS: None.

Item 17. Other Committee Business.

None.

AUDIT COMMITTEE. CHAIR: THOMAS L. STEPHENSON, ESQ.

OLD BUSINESS: None

NEW BUSINESS: None

Item 18. Other Committee Business.

None.

OTHER BUSINESS FOR THE BOARD OF TRUSTEES:

Item 19. **MUHA Imaging Center Bylaws**

Statement: The MUHA Imaging Center Bylaws were presented for approval.

Recommendation of Administration: That these bylaws be approved.

Board Action: A motion to approve the MUHA Imaging Center Bylaws was made by Chairman Schulze; the motion was seconded, voted on and unanimously approved.

Item 20. **Approval of Consent Agenda.**

Statement: Approval of the Consent Agenda was requested.

Recommendation of Administration: That the consent agenda be approved.

Board Action: Chairman Schulze moved for approval. The motion was seconded, voted on and unanimously be approved.

Item 21. **Executive Session.**

Statement: Mr. Battle made a motion to move into closed session to discuss the following items pursuant to sections 30-4-70(a) (1) of the South Carolina Code:

- Discussion of employment, appointment or compensation of an employee, a student, or a person regulated by a public body or the appointment of a person to a public body;
- Discussion of negotiations incident to a contractual arrangement, and proposed sale or purchase of property and expansion of clinical services.

Board Action: The motion made by Mr. Battle was seconded, voted on and unanimously carried.

Chairman Schulze stated that the board would move into closed session immediately at the conclusion of the agenda.

Item 22. **New Business for the Board of Trustees.**

None.

Item 23. **Report from the Chairman.**

None.

There being no further business, the Hospital Authority Board of Trustees meeting adjourned and the University Board of Trustees meeting convened.

Respectfully submitted,



Mark C. Sweatman, Secretary