

MINUTES
MEDICAL UNIVERSITY HOSPITAL AUTHORITY
BOARD OF TRUSTEES MEETING
April 8, 2016

The Board of Trustees of the Medical University Hospital Authority convened Friday, April 8, 2016, with the following members present: *Dr. Donald R. Johnson II, Chairman; Mr. William H. Bingham, Sr., Vice-Chairman; Dr. Stanley C. Baker, Jr.; Mr. William A. Baker, Jr.; Ms. Terri R. Barnes; The Honorable James A. Battle; Dr. Harold W. Jablon; Dr. James Lemon; Ms. Barbara Johnson-Williams; Dr. Ragin C. Monteith; Dr. E. Conyers O'Bryan, Jr.; Mr. Charles W. Schulze; Dr. G. Murrell Smith, Sr.; Mr. Michael E. Stavrinakis; Dr. Charles B. Thomas, Jr. Excused: Thomas L. Stephenson, Esq.*

The following administrative officials were present: *Dr. David Cole, President; Dr. Mark Sothmann, Provost; Ms. Lisa Montgomery, Executive Vice President for Finance and Operations; Dr. Pat Cawley, CEO, MUSC Health and Vice President for Health Affairs, MUSC; Mr. Jim Fisher, Vice President for Development; Dr. Ray Dubois, Dean, College of Medicine*

Item 1. **Call to Order-Roll Call.**

There being a quorum present, Chairman Johnson called the meeting to order. Ms. Jane Scutt called the roll. Ms. Scutt announced the following, *"In compliance with the Freedom of Information Act, notice of meetings and agendas were furnished to all news media and persons requesting notification."*

Item 2. **Secretary to Report Date of Next Meeting.**

The date of the next regularly scheduled meeting is Thursday, May 19, 2016.

Item 3. **Approval of Minutes of the Regular Meeting of the Medical University Hospital Authority of February 12, 2016.**

Board Action: A motion was made for the minutes to be approved. The motion was seconded, voted on and unanimously carried.

RECOMMENDATIONS AND INFORMATIONAL REPORTS OF THE PRESIDENT

OLD BUSINESS: None.

NEW BUSINESS:

Item 4. **General Informational Report of the President.**

Dr. Cole called on Dr. Pat Cawley who introduced the speaker, Dr. David Louder. Dr. Cawley stated that Dr. Louder came to MUSC in February as the new Chief, MUSC Health Clinically Integrated Network. Dr. Louder was previously at Carroll Hospital Center in the Baltimore, Maryland area where he served as Vice President, Physician Partnerships.

After Dr. Cawley's introduction, Dr. Louder gave a presentation to the board on the concepts of clinical integration and Accountable Care Organizations (ACO).

Recommendation of Administration: That this be received as information.

Board Action: Received as information.

Item 5. Other Business.

**OPERATIONS, QUALITY AND FINANCE COMMITTEE. CHAIRMAN: DR. STANLEY C. BAKER, JR.
(Committee minutes are attached).**

OLD BUSINESS: None.

NEW BUSINESS:

Item 6. MUHA Medical Center Status Report.

Statement: Dr. Baker stated that Dr. Cawley presented the MUHA Status report to committee and gave an update on the following:

- FY2016 Year to Date Goal Performance
- Early Look at FY2017 Goals
- Operating & Procedure Growth Volume
- Cost Improvement Efforts

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

Item 7. Approval of MUHA's Membership and Participation in the MUSC Health Alliance, a Clinically Integrated Network.

Statement: Dr. Baker requested approval for MUHA's membership and participation in MUSC Health Alliance, a Clinically Integrated Network, involving MUHA, MUSC Physicians and other entities as appropriate.

Recommendation of Administration: That the membership and partnership be approved.

Recommendation of Committee: That the membership and partnership be approved.

Board Action: Dr. Baker announced that after discussion in Executive Session, it has been requested that this item be deferred.

Item 8. **MUHA Financial and Statistical Report.**

Statement: Dr. Baker stated that Mr. Steve Hargett, Chief Financial Officer, gave an update on the Medical University Hospital Authority's financial status for the first eight months of Fiscal Year 2016.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

Item 9. **Report on Quality and Patient Safety.**

Statement: Dr. Baker stated that Dr. Scheurer presented the Quality and Patient Safety report to committee and gave an update on the following:

- Performance to Date
- Rankings
- Blue Distinction
- Calendar Year 2015 Event Reviews
- Calendar Year 2015 Peer Reviews
- Maintenance of Certification (MOC)

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

Item 10. **Update on MUSC Physicians.**

Statement: Dr. Baker stated that Dr. Rockey, President, MUSC Physicians, requested approval to purchase of five (5) acres of land located West Ashley at a cost of \$560,000 per acre for a total of \$2.8 million for the new ambulatory center which will include ambulatory orthopedics, interventional spine surgical services and will also enable the colocation of current West Ashley services into one location.

Recommendation of Administration: That the land purchase be approved.

Recommendation of Committee: That the land purchase be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the purchase as presented.

Item 11. **Legislative Update.**

Statement: Dr. Baker stated that Mr. Mark Sweatman gave an update on legislative activities to committee.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Received as information.

Item 12. **Other Committee Business.** None.

Item 13. **Medical University Hospital Authority Appointments, Reappointments and Delineation of Privileges (Consent Item).**

Statement: An updated list of appointments, reappointments and delineation of privileges to the medical staff for January and February were presented for approval.

Recommendation of Administration: That the appointments, reappointments and delineation of privileges to the medical staff be approved.

Recommendation of Committee: That the appointments, reappointments and delineation of privileges to the medical staff be approved.

Board Action: Dr. Baker moved that the list of appointments, reappointments and delineation of privileges to the medical staff be approved. The motion was seconded, voted on and unanimously carried.

Item 14. **Revised Medical Center Policy C-023: Withholding/Withdrawing Life-Sustaining Treatment (Consent Item).**

Statement: The revised Medical Center Policy C-023: Withholding/Withdrawing Life-Sustaining Treatment was presented for approval.

Recommendation of Administration: That the revised Medical Center Policy C-023: Withholding/Withdrawing Life-Sustaining Treatment, be approved.

Recommendation of Committee: That the revised Medical Center Policy C-023: Withholding/Withdrawing Life-Sustaining Treatment, be approved.

Board Action: Dr. Baker moved that the revised Medical Center Policy C-023: Withholding/Withdrawing Life-Sustaining Treatment be approved. The motion was seconded, voted on and unanimously carried.

Item 15. **New Medical Center Policy - Interventions That Are Ineffective or Harmful. (Consent Item).**

Statement: The new Medical Center Policy – Interventions That Are Ineffective or Harmful was presented for approval.

Recommendation of Administration: That the new Medical Center Policy – Interventions That Are Ineffective or Harmful, be approved.

Recommendation of Committee: That the new Medical Center Policy – Interventions That Are Ineffective or Harmful, be approved.

Board Action: Dr. Baker moved that the new Medical Center Policy – Interventions That Are Ineffective or Harmful be approved. The motion was seconded, voted on and unanimously carried.

Item 16. **Revised Medical University Hospital Authority Human Resources Policy No. 44: Grievance Procedure**

Statement: The revised Medical University Hospital Authority Human Resources Policy No. 44, Grievance Procedure, was presented to the committee for approval.

Recommendation of Administration: That the revised Medical University Hospital Authority Human Resources Policy No. 44, Grievance Procedure, be approved.

Board Action: Dr. Baker requested that the approval of Item 16 be deferred until after the University Division and Inclusion report.

Note: *After the Diversity and Inclusion Report was completed, Mr. Schulze made a motion to approve the revised Medical University Hospital Authority Human Resources Policy No. 44, Grievance Procedure. The motion was seconded, voted on and unanimously carried.*

Item 17. **Medical Executive Committee Minutes (Consent Item).**

Statement: Minutes of the Medical Executive Committee for January and February 2016 were presented for information.

Recommendation of Administration: That this be received as information.

Recommendation of Committee: That this be received as information.

Board Action: Received as information.

Item 18. Medical Center Contracts and Agreements (Consent Item).

Statement: Contracts and Agreements which have been signed since the last board meeting were presented for information.

Recommendation of Administration: That this be received as information.

Recommendation of Committee: That this be received as information.

Board Action: Received as information.

PHYSICAL FACILITIES COMMITTEE. CHAIRMAN: MR. WILLIAM H. BINGHAM, SR. (Committee minutes are attached).

OLD BUSINESS: None

NEW BUSINESS:

Item 19. Children's Hospital Report.

Statement: Mr. Bingham stated that Matt Wain gave an update to committee on the Children's Hospital timeline.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Report received as information.

Item 20. MUHA Facilities Procurement / Contracts for Approval.

Statement: Mr. Bingham asked for approval for the following:

- Lease renewal for 6,522 square feet of clinical space located on the first floor of the Ashley/Rutledge Parking Garage. This lease renewal will continue to provide clinical space for Physical Therapy and Occupational Therapy Services. Monthly rental rate will be \$6,282.17 (rounded), resulting in an annual lease amount of \$75,386.00.
- New lease agreement is for 3,411 square feet of clinical space located at Cannon Park Place, 261 Calhoun Street. The purpose of this lease is to provide space for a new outpatient hospital program; The Medical University of South Carolina Friedman Center for Eating Disorders. Monthly rental rate will be \$8,101.13 (rounded), resulting in an annual rent amount of \$97,213.50.

Recommendation of Administration: That the procurements/contracts be approved.

Recommendation of Committee: That the procurements/contracts be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the procurements/contracts as presented.

Item 21. **Other Committee Business**

CONSENT ITEMS FOR INFORMATION:

Item 22. **Facilities Contracts Awarded (Consent Item).**

Statement: The facilities contracts awarded since the last meeting were presented for information.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Received as information.

CHILDREN'S HOSPITAL COMMITTEE. CHAIRMAN: DR. RAGIN C. MONTEITH (Committee minutes are attached)

OLD BUSINESS: None.

NEW BUSINESS:

Item 23. **Children's Hospital Clinical Overview.**

Statement: Dr. Monteith stated that Dr. Julie Kanter, Director of Sickle Cell Disease Research at MUSC, gave an informative presentation on her work in sickle cell disease and bringing unique solutions to all South Carolinians afflicted with this condition.

Recommendation of Administration: That the presentation be received as information.

Recommendation of Committee: That the presentation be received as information.

Board Action: Received as information.

Item 24. **Women's Services Clinical Overview.**

Statement: Dr. Monteith stated that Dr. Gene Chang, Professor, Maternal Fetal Medicine, gave a presentation on the groundbreaking work in the Advance Fetal Care Center at MUSC.

Recommendation of Administration: That the presentation be received as information.

Recommendation of Committee: That the presentation be received as information.

Board Action: Received as information.

Item 25. **Development Activity Report**

Statement: Dr. Monteith stated that Mr. Jim Fisher gave a development activity report on the Shawn Jenkins Children's Hospital and reported that that we have raised \$81,807,494 to date which is 65% of our goal of \$125 million.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

Item 26. **Other Committee Business.** None

AUDIT COMMITTEE. CHAIRMAN: THOMAS L. STEPHENSON, ESQ. (Committee minutes are attached)

OLD BUSINESS: None

NEW BUSINESS:

Item 27. **KPMG Entrance Conference**

Statement: Mr. Lemon reported that Ms. Jennifer Hall, KPMG Senior Audit Manager, discussed the plan for the 2016 External Audit for MUHA, MUSC and UMA.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Received as information.

Item 28. **Report of the Office of Internal Audit.**

Statement: Mr. Lemon stated that a report had been provided to committee by Ms. Susan Barnhart.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this be received as information.

Board Action: Received as information.

Item 29. **Other Committee Business**

CONSENT ITEM FOR APPROVAL:

CONSENT ITEM FOR INFORMATION:

OTHER BUSINESS FOR THE BOARD OF TRUSTEES:

Item 30. **Approval of Consent Agenda.**

Statement: Approval of the Medical University Hospital Authority consent agenda was requested.

Recommendation of Administration: That the consent agenda be approved.

Board Action: A motion was made, seconded and unanimously voted that the consent agenda be approved.

Item 31. **New Business for the Board of Trustees.** None

Item 32. **Report from the Chairman.** None

There being no further business, the Hospital Authority meeting was adjourned and the University Board of Trustees meeting was convened.

Respectfully submitted,



Mark C. Sweatman
Secretary

**Medical University Hospital Authority
Hospital Operations, Finance and Quality Committee
April 7, 2016**

Attendees:

Dr. Stanley Baker, Chair	Dr. Patrick Cawley	Mr. Greg Weigle
Mr. Bill Baker	Ms. Lisa Montgomery	Dr. Don Rockey
Ms. Terri Barnes	Dr. Mark Sothmann	Ms. Sheila Champlin
The Honorable Jim Battle	Mr. Jim Fisher	Mr. Dennis Frazier
Mr. William Bingham, Sr.	Dr. Kathleen Brady	Ms. Gina Ramsey
Dr. Harold Jablon	Dr. Lisa Saladin	Ms. Robin Mutz
Dr. Donald Johnson, II	Mr. Mark Sweatman	Dr. Julie Kanter
Ms. Barbara Johnson-Williams	Mr. Michael Caputo	Mr. Terry Stanley
Dr. James Lemon	Dr. Danielle Scheurer	Ms. Heather Woolwine
Dr. Ragin Monteith	Dr. Mark Scheurer	Ms. Lauren Sausser
Dr. Conyers O'Bryan	Ms. Darlene Shaw	Mr. Patrick Wamsley
Mr. Charles Schulze	Mr. Matt Wain	Ms. Loretta Lynch-Lighthart
Dr. Murrell Smith	Mr. Steve Hargett	Mr. Quenton Tompkins
Mr. Michael Stavrinakis	Ms. Annette Drachman	Ms. Courtney Wagoner
Dr. Charles Thomas	Mr. David McLean	Ms. Caroline O'Neal
Dr. David Cole	Ms. Susan Barnhart	

NEW BUSINESS:

Prior to the start of the committee meetings, Dr. O'Bryan made a motion to go into closed session to discuss the following items pursuant to section 30-4-70 of the South Carolina Code:

- Appointment of personnel including members of the MUSC Board of Visitors, the Vice President for Research and Interim Provost;
- Expansion of clinical services;
- Expansion of educational services to students within the College of Medicine;
- Negotiations incident to contracts for commencement; and
- Legal advice related to the revised grievance policies and other anticipated litigation;

In addition, Dr. Baker also made a motion to go in to closed session to discuss a contractual issue regarding the Clinically Integrated Network.

Board Action: After motions made by Drs. O'Bryan and Dr. Baker, Chairman Don Johnson stated that at the conclusion of the regular committee meetings, the Board will move into closed session. The motion was seconded and unanimously voted.

The meeting was called to order at 8:00 am by Dr. Stanley Baker, Chair.

Item 6. Medical University Hospital Authority Status Report

Dr. Pat Cawley, CEO, MUSC Health, presented the MUHA status report and gave an update to the committee on the following:

- FY2016 Year to Date Goal Performance
- Early Look at FY2017 Goals
- Operating & Procedure Growth Volume
- Cost Improvement Efforts

Recommendation of Committee: Report received as information.

Item 7. Approval of MUHA’s Membership and Participation in the MUSC Health Alliance, a Clinically Integrated Network.

Approval was requested for MUHA’s membership and participation in MUSC Health Alliance, a Clinically Integrated Network, involving MUHA, MUSC Physicians and other entities as appropriate.

Recommendation of Committee: That the membership and partnership be approved.

Item 8. Medical University Hospital Authority Financial and Statistical Report

Mr. Steve Hargett gave an update on the Medical University Hospital Authority’s financial status for the first eight months of Fiscal Year 2016.

Recommendation of Committee: Received as information.

Item 9. Report on Quality and Patient Safety

Dr. Danielle Scheurer gave the Report on Quality and Patient Safety and gave an updated on the following:

- Performance to Date
- Rankings
- Blue Distinction
- Calendar Year 2015 Event Reviews
- Calendar Year 2015 Peer Review
- Maintenance of Certification (MOC)

Recommendation of Committee: Report received as information

Item 10. Update on MUSC Physicians

Dr. Don Rockey, President, MUSC Physicians, requested approval to purchase of five (5) acres of land located West Ashley at a cost of \$560,000 per acre for a total of \$2.8 million for the new ambulatory center which will include ambulatory orthopedics, interventional spine surgical services and will also enable the colocation of current West Ashley services into one location.

Recommendation of Committee: Recommend approval.

Item 11. Legislative Update

Mr. Mark Sweatman gave an update on legislative activities.

Recommendation of Committee: Report received as information.

Item 12. Other Committee Business

No other committee business.

CONSENT ITEMS FOR APPROVAL

Item 13. Medical University Hospital Authority Appointments, Reappointments and Delineation of Privileges

The committee reviewed the appointments, reappointments and delineation of privileges requests for the months of January and February 2016. These have been recommended for approval by all appropriate committees.

Recommendation of Committee: Recommend approval

CONSENT ITEMS FOR INFORMATION

Item 14. Revised Medical Center Policy C-23: Withholding/Withdrawing Life-Sustaining Treatment.

The revised Medical Center Policy C-23, Withholding/Withdrawing Life-Sustaining Treatment, was presented to the committee for approval.

Recommendation of Committee: Recommend approval.

Item 15. New Medical Center Policy: Interventions that are Ineffective or Harmful

The new Medical Center Policy, Interventions that are Ineffective or Harmful was presented to the committee for approval.

Recommendation of Committee: Recommend approval.

Item 16. Revised Medical University Hospital Authority Human Resources Policy No. 44: Greivance Procedure

The revised Medical University Hospital Authority Policy No. 44, Grievance Procedure, was presented to the committee for approval.

Recommendation of Committee: Recommend approval.

Item 17. Medical Executive Committee Minutes

The Medical Executive Committee minutes from January and February 2016 were reviewed by the committee.

Recommendation of Committee: Received as information

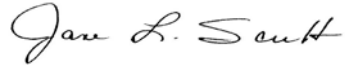
Item 18. Medical Center Contracts and Agreements

Contracts and agreements entered into since the last meeting of the board were presented for information.

Recommendation of Committee: Received as information

There being no further business, the committee adjourned at 8:50 a.m.

Respectfully Submitted

A handwritten signature in cursive script that reads "Jane L. Scutt".

Jane L Scutt

**Medical University Hospital Authority
Children's Hospital Committee
April 7, 2016
Minutes**

Board Members Attending:

Dr. Ragin Monteith, Chair	Ms. Barbara Johnson-Williams
Mr. Bill Baker	Dr. James Lemon
Ms. Terri Barnes	Dr. Conyers O'Bryan
The Honorable Jim Battle	Mr. Charles Schulze
Mr. William Bingham, Sr.	Dr. Murrell Smith
Dr. Harold Jablon	Mr. Michael Stavrinakis
Dr. Stanley Baker	Dr. Charles Thomas
Dr. Donald Johnson, II	

The meeting was called to order by Dr. Ragin Monteith.

Item 23. Children's Hospital Clinical Overview

Dr. Julie Kanter, Director of Sickle Cell Disease Research at MUSC, gave a presentation on her work in sickle cell disease and bringing unique solutions to all South Carolinians afflicted with this condition.

Action: Report received as information.

Item 24. Women's Services Overview

Dr. Gene Chang, Professor, Maternal Fetal Medicine, gave a presentation on the ground breaking work in the Advance Fetal Care Center at MUSC.

Action: Report received as information.

Item 25. Development Activity Report

Mr. Jim Fisher reported that that we have raised \$81,807,494 to date which is 65% of our goal of \$125 million.

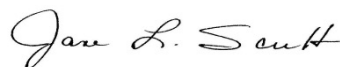
Action: Report received as information.

Item 26. Other Committee Business

None.

With no further business, the meeting was adjourned.

Respectfully submitted,



Jane L. Scutt

**Medical University Hospital Authority
Physical Facilities Committee
April 7, 2016
Minutes**

Board Members Attending:

Mr. William H. Bingham, Sr., Chair
Dr. Stanley C. Baker, Jr.
Mr. William A. Baker, Jr.
Ms. Terri R. Barnes
Mr. James A. Battle
Dr. Harold Jablon
Dr. Donald R. Johnson II

Ms. Barbara Johnson-Williams
Dr. James Lemon
Dr. Ragin Monteith
Dr. E. Conyers O'Bryan, Jr.
Mr. Charles W. Schulze
Dr. G. Murrell Smith, Sr.
Mr. Michael E. Stavrinakis
Dr. Charles B. Thomas, Jr

Mr. Bingham called the meeting to order.

REGULAR ITEMS

Item 19. Children's Hospital Report.

Mr. Matt Wain gave an update on the MUSC Shawn Jenkins Children's Hospital and Women's Pavilion. Mr. Wain reported that the current budget estimate at \$385.5 million is a \$700,000 variance from the previous estimate reported in November 2015. Groundbreaking ceremony is scheduled to take place at the August 2015 Board of Trustees meeting.

Recommendation of Committee: Report received as information.

Item 20. MUHA Facilities Procurement / Contracts for Approval.

Mr. Greg Weigle asked for approval of the following:

- Lease renewal for 6,522 square feet of clinical space located on the first floor of the Ashley/Rutledge Parking Garage. This lease renewal will continue to provide clinical space for Physical Therapy and Occupational Therapy Services. Monthly rental rate will be \$6,282.17 (rounded), resulting in an annual lease amount of \$75,386.00.
- New lease agreement is for 3,411 square feet of clinical space located at Cannon Park Place, 261 Calhoun Street. The purpose of this lease is to provide space for a new outpatient hospital program; The Medical University of South Carolina Friedman Center for Eating Disorders. Monthly rental rate will be \$8,101.13 (rounded), resulting in an annual rent amount of \$97,213.50.

Recommendation of Committee: That these procurements/contracts be approved.

Item 21. **Other Committee Business**

CONSENT ITEMS FOR INFORMATION:

Item 22. **Facilities Contracts Awarded**

The facilities contracts since the last board meeting were presented for information.

Recommendation of Committee: That this report be received as information.

With no further business, the meeting was adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jane L. Scutt".

Jane L. Scutt

Medical University Hospital Authority
Audit Committee
April 7, 2016
Minutes

Board Members Attending:

Mr. Thomas L. Stephenson, Chair
Dr. Stanley C. Baker
Mr. William A. Baker, Jr.
Ms. Terri R. Barnes
Mr. James A. Battle
Mr. William H. Bingham, Sr.
Dr. Harold Jablon
Dr. Donald R. Johnson II

Ms. Barbara Johnson-Williams
Dr. James Lemon
Dr. E. Conyers O'Bryan, Jr.
Mr. Charles W. Schulze
Dr. G. Murrell Smith, Sr.
Mr. Michael E. Stavrinakis
Dr. Charles B. Thomas, Jr.

Dr. Lemon called the meeting to order on behalf of Mr. Stephenson, Chair, who was not present.

REGULAR Items

Item 27. KPMG Entrance Conference.

Ms. Jennifer Hall, KPMG Senior Audit Manager, discussed the plan for the 2016 External Audit of MUHA, MUSC and MUSC Physicians. She reviewed the following:

- Summary of professional services to be provided
- Materiality and reporting of audit differences
- Timing of audit fieldwork
- Audit approach by significant accounts and disclosures
- Financial Reporting and Regulatory Update effective for FY2016

Recommendation of Committee: That this be received as information.

Item 28. Report of the Office of Internal Audit.

Ms. Susan Barnhart, Director of Internal Audit, stated that she had previously sent the result of audits to the board members and if there were questions, she would be happy to address them. There being none, the report was received as information.

Recommendation of Committee: That this be received as information.

With no further business, the meeting was adjourned.

Respectfully submitted,



Jane L. Scutt