

**MINUTES  
MEDICAL UNIVERSITY HOSPITAL AUTHORITY  
BOARD OF TRUSTEES MEETING  
April 13, 2018**

The Board of Trustees of the Medical University Hospital Authority convened Friday, April 13, 2018, with the following members present: *Mr. William H. Bingham, Sr., Chairman; Mr. Bill Baker; Ms. Terri R. Barnes; Mr. Jim Battle; Dr. Guy Castles; Dr. Richard Christian; Dr. Paul Davis; Ms. Barbara Johnson-Williams; Dr. James Lemon Mr. Charles Schulze; Mr. Michael Stavrinakis; Mr. Tom Stephenson*

The following MUSC administrative officials were present: *Dr. David Cole, President; Dr. Lisa Saladin, Executive Vice President for Academic Affairs and Provost; Ms. Lisa Montgomery, Executive Vice President for Finance and Operations; Dr. Patrick Cawley, CEO, MUSC Health and Vice President for Health Affairs, MUSC; Mr. Jim Fisher, Vice President for Development and Alumni Affairs; Dr. Raymond Dubois, Dean, College of Medicine; Ms. Annette Drachman, General Counsel.*

**Item 1.            Call to Order-Roll Call.**

There being a quorum present, Chairman Bill Bingham called the meeting to order. Ms. Jane Scutt called the roll and made the following announcement, *“In compliance with the Freedom of Information Act, notice of meetings and agendas were furnished to all news media and persons requesting notification.”*

**Item 2.            Secretary to Report Date of Next Meeting.**

The date of the next regularly scheduled meeting is Friday, May 18, 2018.

**Item 3.            Approval of Minutes of the Regular Meeting of the Medical University Hospital Authority Board of Trustees of February 9, 2018, the MUHA/MUSC Physical Facilities Subcommittee Meetings of January 18, 2018, and March 21, 2018.**

Board Action: Mr. Bingham called for a motion for the approval of the minutes. A motion was made by Mr. Schulze; the motion was seconded, voted on and unanimously carried.

**RECOMMENDATIONS AND INFORMATIONAL REPORTS OF THE PRESIDENT**

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**Item 4.            General Informational Report of the President.**

Statement: Dr. Cole called on Dr. Pat Cawley who introduced Dr. Paul Lambert, Chair of the Department of Otolaryngology, Head and Neck Surgery at MUSC. Dr. Cawley informed the Board that Dr. Lambert has been involved in hearing-related research throughout his career and has published seminal work and has also received several

awards. He is widely-known for his work in otology-neurotology and has published over 140 publications. Dr. Lambert is widely respected for his leadership.

Dr. Lambert's presentation began with the historical perspective of Head and Neck Surgery (HNS) and the national excellence established at MUSC. Dr. Lambert reported that from the 1940s to 1960s that HNS was primarily a medical focus and limited surgery. From the 1970s to present, fellowship training began, driving sub-specialization and many medical/surgical firsts. HNS has seven major subspecialties. Some firsts in HNS include cochlear implants; microscopic surgery and facial reanimation. Dr. Lambert commented that the development of HNS at MUSC has paralleled the national expansion of the specialty. Dr. Lambert also gave an overview of the department's leadership and faculty positions and also the residency and fellowship programs. He shared images of successful surgical outcomes from both pediatric and adult patients. He concluded his presentation noting that Otolaryngology – Head & Neck Surgery was voted #1 in South Carolina and the Southeast and #11 in the Nation by US News and World Report's Best Hospitals for 2017-2018. Dr. Cole thanked Dr. Lambert for his informative presentation and also for his outstanding leadership and stated that this concluded his report.

Recommendation of Administration: That the report be received as information.

Board Action: Received as information.

**Item 5. Other Business.**

None.

**OPERATIONS, QUALITY AND FINANCE COMMITTEE. CHAIRMAN: DR. MURRELL SMITH  
(Detailed committee minutes are attached.)**

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**Item 6. MUHA Medical Center Status Report.**

Statement: Dr. Lemon stated that Dr. Pat Cawley, CEO, MUSC Health, presented the MUHA status report to committee.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

**Item 7.**            **Medical University Hospital Authority (MUHA) Financial and Statistical Report**

Statement: Dr. Lemon stated that Ms. Lisa Goodlett, MUHA Chief Financial Officer, presented to committee MUHA’s financial status report through February 28, 2018.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

**Item 8.**            **Report on Quality and Patient Safety.**

Statement: Dr. Lemon stated that Dr. Scheurer presented the quality and patient safety report to committee.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

**Item 9.**            **Update on MUSC Physicians.**

Statement: Dr. Lemon stated that Dr. Elston gave an update on MUSC Physicians to committee.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

**Item 10.**           **Legislative Update.**

Statement: Dr. Lemon stated Mr. Mark Sweatman gave an update on legislative activities.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

**Item 11.**           **Other Committee Business.**

None.

**Item 12.**      **Medical University Hospital Authority Appointments, Reappointments and Delineation of Privileges (Consent Item).**

Statement: Medical staff appointments, reappointments and delineation of privileges for the months of January and February 2018 were presented for approval.

Recommendation of Administration: That the medical staff appointments, reappointments and delineation of privileges be approved.

Recommendation of Committee: That the medical staff appointments, reappointments and delineation of privileges be approved.

Board Action: Dr. Lemon made a motion for approval of the medical staff appointments, reappointments and delineation of privileges. The motion was seconded, voted on and unanimously carried.

**Item 13.**      **Update on the Performance Improvement Plan.**

Statement: The update on the Performance Improvement Plan was presented for approval.

Recommendation of Administration: That the update on the Performance Improvement Plan be approved.

Recommendation of Committee: That the update on the Performance Improvement Plan be approved.

Board Action: Dr. Lemon made a motion for approval. The motion was seconded, voted on and unanimously carried.

**Item 14.**      **Medical Executive Committee Minutes (Consent Item).**

Statement: Medical Executive Committee minutes for November and December 2017 were presented for information.

Recommendation of Administration: That these minutes be received as information.

Recommendation of Committee: That these minutes be received as information.

Board Action: Received as information.

**Item 15.**      **Medical Center Contracts and Agreements (Consent Item).**

Statement: A list of contracts and agreements signed since the last board meeting was presented for information.

Recommendation of Administration: That this be received as information.

Recommendation of Committee: That this be received as information.

Board Action: Received as information.

**PHYSICAL FACILITIES COMMITTEE. CHAIRMAN: MR. WILLIAM H. BINGHAM, SR.  
(Detailed Committee minutes are attached.)**

**OLD BUSINESS:** None

**NEW BUSINESS:**

**Item 16.      Children’s Health Status Report.**

Statement: Mr. Bingham reported that Mr. Greg Weigle presented the Children’s Health spotlight report on ongoing major projects.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Report received as information.

**Item 17.      MUHA Facilities Procurements/Contracts for Approval.**

Statement: Mr. Bingham requested approval of the following:

- Lease renewal for 8,097 square feet of office space located at 162 Ashley Avenue for Hospital Transplant administrative operations. The cost per square foot of this agreement is \$29.81 resulting in an annual lease amount of \$241,371.60.

Recommendation of Administration: That this lease renewal be approved.

Recommendation of Committee: That this lease renewal be approved.

Board Action: Mr. Bingham made a motion for approval. The motion was seconded, voted on and unanimously carried to approve the new lease as presented.

**Item 18.      Other Committee Business.**

None.

**Item 19.      Facilities Contracts Awarded (Consent Item).**

Statement: Facilities contracts awarded since the last meeting were presented for information.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

**CHILDREN'S HOSPITAL COMMITTEE. CHAIRMAN: MR. MICHAEL STAVRINAKIS  
(Detailed Committee minutes are attached.)**

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**Item 20.      Children's and Women's Clinical Overview.**

Statement: Mr. Stavrinakis reported that Dr. Elizabeth Mack, Associate Professor, Pediatrics, and Corinne Corrigan, PharmD, gave a report to committee.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

**Item 21.      Shawn Jenkins Development Activity Report.**

Statement: Mr. Stavrinakis stated that Mr. Jim Fisher gave an update on the Children's Hospital Building Campaign and naming opportunities to committee.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

**Item 22.      Other Committee Business.**

None.

**AUDIT COMMITTEE. CHAIRMAN: THOMAS L. STEPHENSON, ESQ. (Detailed Committee minutes are attached)**

**OLD BUSINESS:** None

**NEW BUSINESS:**

**Item 23.**      **KPMG Entrance Conference**

Statement: Mr. Stephenson reported that Ms. Jennifer Hall, Partner, KPMG, discussed the plan for the 2019 External Audit for MUHA, MUSC and MUSC Physicians.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Received as information.

**Item 24.**      **Report of the Office of Internal Audit.**

Statement: Mr. Stephenson reported that the results of the audits were mailed to board members.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Received as information.

**Item 25.**      **Other Committee Business.**

None.

**OTHER BUSINESS FOR THE BOARD OF TRUSTEES**

**Item 26.**      **Approval of Consent Agenda.**

Statement: Approval of the consent agenda was requested.

Recommendation of Administration: That the consent agenda be approved.

Board Action: Mr. Schulze made a motion for the approval of the consent agenda except for the items that were deferred. The motion was seconded and unanimously carried.

**Item 27.**      **Executive Session.**

Statement: Mr. Battle made a motion to move into closed session to discuss the following items pursuant to sections 30-4-70(a)(1) of the South Carolina Code:

- Discussion of employment, appointment or compensation of an employee, a student, or a person regulated by a public body or the appointment of a person to a public body.

In addition, I move that we go into closed session to discuss the following items pursuant to sections 30-4-70(a) (2 and 5) of the South Carolina Code:

- Legal advice and matters covered by the attorney/client privilege pertaining to Board of Trustees policies; and,
- Matters relating to the proposed expansion of clinical and educational services including contractual negotiations and proposed purchase of property related thereto.

Board Action: The motion made by Mr. Battle was seconded and unanimously carried. Mr. Bingham stated that the board would move into closed session immediately following the end of the committee meetings.

**Item 27.1**      **Approval to Purchase Real Property in Berkeley County.**

Statement: Mr. Bingham requested approval of a resolution that authorizes MUHA to execute such documents as necessary to purchase real property located in Berkeley County for the purpose of building a new 128-bed hospital.

Recommendation of Administration: That the resolution be approved.

Board Action: Mr. Bingham called for a motion to approve resolution authorizing MUHA to execute such documents as necessary to purchase real property located in Berkeley County for the purpose of building a new 128-bed hospital. A motion was made by Mr. Schulze, the motion was seconded, voted on and unanimously carried.

**Item 28.**      **New Business for the Board of Trustees.**

Statement: Mr. Bingham requested approval of a resolution endorsing the MUSC-Shriners Hospital for Children Collaboration.

Recommendation of Administration: That the resolution be approved.

Board Action: Mr. Bingham called for a motion to approve of the resolution endorsing the MUSC-Shriners Hospital for Children Collaboration. A motion was made by Mr. Schulze, the motion was seconded, voted on and unanimously carried.

**Item 29.**      **Report from the Chairman.**

None.

There being no further business, the meeting of the MUHA Board of Trustees was adjourned.

Respectfully submitted,



Mark C. Sweatman, Secretary



**Hospital Operations, Finance and Quality Committee**  
**Minutes**  
**April 12, 2018**

***Board Members attending:***

Dr. James Lemon (Acting Chair)  
Mr. Bill Baker  
Mr. Jim Battle  
Mr. William Bingham  
Dr. Richard Christian  
Dr. Guy Castles

Dr. Paul Davis  
Ms. Barbara Johnson-Williams  
Mr. Charles Schulze  
Mr. Michael Stavrinakis  
Mr. Tom Stephenson  
Dr. Charles Thomas

**Item 6. Medical University Hospital Authority Status Report**

Dr. Pat Cawley gave a report focused on performance year to date on the 2018 goals. Overall performance is 3.21 which is meeting overall goals. No areas of problem were identified. Finance and Innovation pillar goals are meeting goals. Service, People, Quality/Safety, and Growth are close to achieving the overall goals, and in each of these, there are a mix of sub goal performances. All areas in the “yellow” and “red” have good operational plans behind them. There was robust discussion amongst board members regarding the Growth and Finance pillar goals and underlying factors affecting these goals. See additional MUHA related resolutions in Other Business.

*Action: Report received as information.*

**Item 7. Medical University Hospital Authority Financial and Statistical Report**

Ms. Lisa Goodlett gave an update on MUHA’s financial status through February 2018. Ms. Goodlett stated that while they are currently not meeting budget, they are seeing improvement. She reported that MUHA had its highest collections on record in March. She also reported on the following financial statistics: days in A/R at 60 days; days cash on hand at 53; and, debt service coverage ratio was 2.58.

*Action: Report received as information.*

**Item 8. Report on Quality and Patient Safety**

Dr. Danielle Scheurer presented the quality report. WINS included recertification of comprehensive stroke program (Joint Commission) and heart transplant program (CMS), as well as Culture of safety scores (much improved on recent employee survey), Baldrige site visit (granted for June 2018), and CMS "best practice" site visit for Patient and Family Centered Care. For goals, meeting most inpatient goals other

than mortality index, and on track for meeting ambulatory (ACO) goals by the end of the fiscal year. Serious safety event rate reviewed, and status in CMS inpatient value based programs also reviewed.

*Action: Report received as information.*

**Item 9. Update on MUSC Physicians.**

Dr. Dirk Elston reported that the MUSC-P Executive Committee approved the MUSC-P match increase to \$70,000 for the 2018 YES Campaign. He also announced that the MUSC-P Executive Board approved plans for the expansion of primary care services to Daniel Island with an expected open date in the Summer or Fall of 2018.

*Action: Received as information.*

**Item 10. Legislative Update**

Mr. Mark Sweatman gave an update on legislative activities. Mr. Sweatman also informed the Board that on Tuesday, March 20, 2018, the House of Representatives adjourned in the memory of Dr. Robert Gordon.

*Action: Report received as information*

**Item 11. Other Committee Business.**

None.

**CONSENT AGENDA ITEMS**

**Item 12. Appointments, Reappointments and Delineation of Privileges.**

The committee reviewed the appointments, reappointments and delineation of privileges requests for the months of January and February 2018.

*Action: Recommend approval.*

**Item 13. Update on Performance Improvement Plan.**

The Performance Improvement Plan update was presented for approval.

*Action: Recommend approval.*

**Item 14. Medical Executive Committee (MEC) Minutes.**

The minutes from January and February 2018 were reviewed by the committee.

*Action: Received as information.*

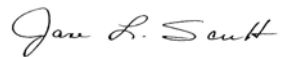
**Item 15. Contracts and Agreements.**

Contracts and agreements entered into since the last board meeting were presented.

*Action: Received as information.*

There being no further business, the committee adjourned.

Respectfully Submitted



Jane L Scutt

**MUHA Physical Facilities Committee**  
**April 12, 2018**  
**Minutes**

**Board Members Attending:**

Mr. William H. Bingham, Sr., Chair  
Mr. Bill Baker  
Mr. Jim Battle  
Dr. Guy Castles  
Dr. Richard Christian  
Dr. Paul Davis

Ms. Barbara Johnson-Williams  
Dr. James Lemon  
Mr. Charles Schulze  
Mr. Michael E. Stavrinakis  
Mr. Tom Stephenson  
Dr. Charles Thomas

The meeting was called to order by Mr. Bingham, Committee Chair.

**REGULAR ITEMS**

**Item 16. Children's Health Status Report.**

Mr. Greg Weigle presented the stoplight report on the progress on the following major projects:

- MUSC Shawn Jenkins Children's Hospital and Women's Pavilion
- Children's Ambulatory Center
- Consolidated Service Center
- MUSC Health West Campus

*Action: Report received as information.*

**Item 17. MUHA Facilities Procurements/Contracts for Approval.**

Mr. Greg Weigle presented the following for approval:

- Lease renewal for 8,097 square feet of office space located at 162 Ashley Avenue for Hospital Transplant administrative operations. The cost per square foot of this agreement is \$29.81 resulting in an annual lease amount of \$241,371.60.

*Action: Recommend approval.*

Mr. Greg Weigle also reported that M. B. Kahn was the firm selected for the MUSC Health West Ashley Campus project.

*Action: Received as information.*

**Item 18.**      **Other Committee Business.**

None.

**Item 19.**      **Facilities Contracts Awarded.**

Facilities contracts awarded since the last board meeting were presented for information.

*Action: Received as information.*

There being no other business, the meeting was adjourned.

*Jan L. Scott*

**Medical University Hospital Authority  
Shawn Jenkins Children's Hospital Committee  
Minutes  
April 12, 2018**

**Board Members Attending:**

Mr. Michael Stavrinakis, Chair	Dr. Paul Davis
Mr. Bill Baker	Ms. Barbara Johnson-Williams
Mr. Jim Battle	Dr. James Lemon
Mr. William Bingham, Sr.	Mr. Charles Schulze
Dr. Guy Castles	Mr. Tom Stephenson
Dr. Richard Christian	Dr. Charles Thomas

The meeting was called to order by Mr. Stavrinakis, Chair.

**Item 20. Children's and Women's Clinical Overview**

Dr. Elizabeth Mack, Associate Professor, Pediatrics, and Corinne Corrigan, PharmD, gave a presentation on the "Journey Toward Zero Harm." Dr. Mack discussed the work of the Children's Hospitals Solutions for Patient Safety (SPS). She reported that from January 2012 through January 2018 it is estimated that they have prevented harm in over 9,011 children and saved more than \$160 million. Dr. Mack also gave an overview of MUSC's SPS program and Corinne Corrigan discussed the K-Cards and ACA's used in conjunction with the program.

*Action: Report received as information.*

**Item 21. Shawn Jenkins Children's Hospital Development Activity Report**

Mr. Jim Fisher reported that \$129,730,050 has been raised for the Children's Hospital Building Campaign; however, as of Monday, we are now at \$129.7 million. Mr. Fisher also gave an update on naming opportunities for the Children's Hospital.


*Action: Report received as information.*

**Item 22. Other Committee Business**

None.

With no further business, the meeting was adjourned.

Respectfully submitted,



**Medical University Hospital Authority  
Audit Committee Minutes  
April 12, 2018**

**Board Members Attending:**

Mr. Tom Stephenson, Chair  
Mr. Bill Baker  
Mr. Jim Battle  
Mr. William H. Bingham  
Dr. Guy Castles  
Dr. Richard Christian

Dr. Paul Davis  
Ms. Barbara Johnson-Williams  
Dr. James Lemon  
Mr. Charles Schulze  
Mr. Michael E. Stavrinakis  
Dr. Charles B. Thomas

Mr. Tom Stephenson, Chair, called the meeting to order.

**REGULAR AGENDA**

**Item 23.      KPMG Entrance Conference**

Ms. Jennifer Hall, Partner, KPMG, discussed the FY 2018 External Audit Plan for MUHA, MUSC and MUSC Physicians. She reviewed audit timeline and the summary of the professional services to be provided. Ms. Hall also the primary factors included in the risk assessment; the audit approach; and, the involvement of IT in the process. She discussed the accounting changes; required communications; responsibilities; and, KPMG's independence policies and systems of quality control.

*Recommendation of Committee: That this be received as information.*

**Item 24.      Report of the Office of Internal Audit.**

Ms. Susan Barnhart stated that audit results were previously sent to the board and if there were questions, she would be happy to address them. There being none, the report was received as information.

*Recommendation of Committee: That this be received as information.*

**Item 25.      Other Committee Business.**

None.

With no further business, the meeting was adjourned.

Respectfully submitted,

