

**MINUTES
MUHA/MUSC
BOARD OF TRUSTEES MEETING
OCTOBER 11-12, 2018**

The Board of Trustees of the Medical University Hospital Authority and the Medical University of South Carolina convened Thursday, October 11, 2018, in the Beauregard Room of the Belmond Charleston Place Hotel with the following members present: Mr. Charles Schulze, Chair; Dr. James Lemon, Vice-Chair, Mr. Bill Baker; Ms. Terri Barnes; Mr. Jim Battle; Mr. Bill Bingham; Dr. Melvin Brown; Dr. Guy Castles; Dr. Richard Christian; Dr. Paul Davis; Dr. Don Johnson; Ms. Barbara Johnson-Williams; Dr. Murrell Smith; and Mr. Tom Stephenson.

The following MUSC administrative officials were present: Dr. David Cole, Dr. Pat Cawley; Ms. Annette Drachman; Dr. Ray DuBois; Dr. Lisa Saladin; and Mr. Mark Sweatman.

At 8:01 a.m., Chairman Schulze called the meeting order and recognized Mr. Jim Battle.

Statement: A motion was made by Mr. Jim Battle for the Board of Trustees to move into closed session to discuss the following items pursuant to sections 30-4-70(a) of the South Carolina Code:

- discussion of employment, compensation and contractual matters related thereto,
- discussion of information related to the negotiation of contractual arrangements and proposed sale or purchase of property related to the expansion of clinical and educational services,
- discussion of information related to the negotiation of contractual arrangements for research activities; and,
- discussion of contract negotiations related to lodging/room rates for members of the Board of Trustees

Board Action: The motion made by Mr. Battle was seconded by Dr. Murrell Smith, voted on and unanimously carried. Chairman Schulze announced that the board will now move into closed session.

At 2:45 p.m. the Board returned to public session with no action taken.

At 2:46 p.m., Chairman Schulze adjourned the meeting.

Respectfully submitted,



Mark C. Sweatman, Secretary

MCS:jls

**MINUTES
MEDICAL UNIVERSITY OF SOUTH CAROLINA (MUSC)
BOARD OF TRUSTEES MEETING
OCTOBER 12, 2018**

The Board of Trustees of the Medical University of South Carolina convened Friday, October 12, 2018, with the following members present: Mr. Charles Schulze, Chair; Dr. James Lemon, Vice-Chair, Mr. Bill Baker; Ms. Terri Barnes; Mr. Jim Battle; Mr. Bill Bingham; Dr. Melvin Brown; Dr. Guy Castles; Dr. Richard Christian; Dr. Paul Davis; Dr. Don Johnson; Ms. Barbara Johnson-Williams; Dr. Murrell Smith; and Mr. Tom Stephenson.

The following MUSC administrative officials were present: Dr. David Cole, Dr. Pat Cawley; Ms. Annette Drachman; Dr. Ray DuBois; Dr. Lisa Saladin; and Mr. Mark Sweatman.

Item 1. **Call to Order-Roll Call.**

Statement: Prior to roll call taking place, Mr. Stephenson made a motion for the roll call that was about to take place to be for both the MUHA and MUSC Board of Trustees meetings.

Board Action: The motion was seconded, voted on and unanimously carried.

There being a quorum present, Chairman Schulze called the meeting to order. Ms. Jane Scutt called the roll and made the following announcement, *"In compliance with the Freedom of Information Act, notice of meetings and agendas were furnished to all news media and persons requesting notification."*

Item 2. **Secretary to Report Date of Next Meeting.**

The date of the next regularly scheduled meeting is Friday, December 14, 2018.

Item 3. **Approval of the Minutes of the Regular Meeting of the MUSC Board of Trustees of August 10, 2018, the MUSC/MUHA Board of Trustees Management Development and Compensation Subcommittee Meeting of August 6, 2018, and the MUSC Physical Facilities Subcommittee Meeting of September 20, 2018.**

Board Action: Mr. Schulze called for a motion for the approval of the minutes. Mr. Battle made the motion to approve; it was seconded, voted on and unanimously carried.

RECOMMENDATIONS AND INFORMATIONAL REPORTS OF THE PRESIDENT

OLD BUSINESS: None.

NEW BUSINESS: None.

Item 4. **Other Business.**

None.

RESEARCH & INSTITUTIONAL ADVANCEMENT COMMITTEE. CHAIRMAN: MR. WILLIAM A. BAKER, JR.

OLD BUSINESS: None

NEW BUSINESS:

Item 5. Election of Committee Chair.

Statement: A motion was made by Chairman Schulze to re-elect Mr. Bill Baker as chair of the Research and Institutional Advancement Committee.

Recommendation of Committee: That Mr. Baker be re-elected as committee chair.

Board Action: The motion made by Chairman Schulze was seconded, voted on and unanimously carried to re-elect Mr. Baker as Chair of the Research and Institutional Advancement Committee.

Item 6. General Report of the Interim Vice President for Development and Alumni Affairs.

Board Action: Presentation deferred. The report was included in printed agenda.

Item 7. General Report of the CEO of the MUSC Foundation.

Board Action: Presentation deferred. The report was included in printed agenda.

Item 8. General Report of the Vice President for Research.

Board Action: Item deferred.

Item 9. Other Committee Business.

None.

EDUCATION, FACULTY & STUDENT AFFAIRS COMMITTEE. CHAIR: MS. BARBARA JOHNSON-WILLIAMS

OLD BUSINESS: None.

NEW BUSINESS:

Item 10. Election of Committee Chair.

Statement: A motion was made by Chairman Charles Schulze, to re-elect Ms. Barbara Johnson-Williams as chair of the Education, Faculty and Student Affairs Committee.

Recommendation of Committee: That Ms. Johnson-Williams be re-elected as committee chair.

Board Action: The motion made by Chairman Schulze was seconded, voted on and unanimously carried to re-elect Ms. Johnson-Williams as Chair of the Education, Faculty and Student Affairs Committee.

Item 11. General Report of Executive Vice President for Academic Affairs and Provost.

Board Action: Item deferred.

Item 12. Program Modification Proposal.

Statement: Dr. Lisa Saladin requested approval of the program modification to the Master of Science in Medical Science (MSMS) allowing M.D. students who will not earn their M.D. degree be awarded the MSMS degree, effective May 1, 2019.

Recommendation of Administration: That this program modification be approved.

Board Action: Ms. Johnson-Williams made a motion to approve the program modification proposal; the motion was seconded, voted on and unanimously carried.

Item 13. Other Committee Business.

None.

Item 14. SC AHEC Executive Director Appointment (Consent Item).

Statement: Administration presented for approval, Ann Lefebvre, MSW, CPHQ, as the South Carolina AHEC Executive Director, effective November 19, 2018.

Recommendation of Administration: That this appointment be approved.

Board Action: Ms. Johnson-Williams made a motion to approve the appointment of Ann Lefebvre as the SC AHEC Executive Director effective November 19, 2018; the motion was seconded, voted on and unanimously carried.

Item 15. Faculty Appointments (Consent Item).

Statement: Administration presented for approval the following requests for faculty appointments:

College of Medicine

Shumyle Alam, M.D., as Clinical Professor, Department of Urology, effective September 1, 2018.

Erik L. Berman, M.D. (Dual Appointment) Clinical Associate Professor, Department of Neurology, effective August 1, 2018. Primary appointment rests in Ophthalmology.

Michael Jin Casey, M.D., M.S., as Associate Professor, on the Clinician Educator track, in the Department of Medicine, Division of Nephrology, with a dual appointment as Associate Professor, in the Department of Surgery, Division of Transplant Surgery, effective, September 4, 2018. Dr. Casey's primary appointment will rest in the Department of Medicine, Division of Nephrology.

C. Edward Coffey, M.D., as Affiliate Professor, in the Department of Psychiatry and Behavioral Sciences, effective August 1, 2018.

Adviye Ergul, M.D., Ph.D., as Professor with tenure, on the Academic Investigator track, in the Department of Pathology and Laboratory Medicine, effective October 1, 2018.

David Gregg, IV, MD, [Dual Appointment] as Associate Professor, in the Department of Pediatrics, Division of Cardiology, effective September 1, 2018. Dr. Gregg's primary appointment rests in the Department of Medicine, Division of Cardiology.

William David Hill, II, Ph.D., as Professor, on the Academic Investigator track, in the Department of Pathology and Laboratory Medicine, effective July 1, 2018

Ravi Kant, M.B.B.S., as Affiliate Associate Professor in the Department of Medicine, Division of Endocrinology (AnMed Anderson) with a dual appointment as Clinical Associate Professor (Anderson/Family Medicine), effective May 1, 2018.

David R. O'Brien, Jr., M.D. as Associate Professor, on the Clinician Educator track, in the Department of Orthopaedics and Physical Medicine, effective September 1, 2018.

Brion Vincent Randolph, M.D., as Clinical Associate Professor, in the Department of Medicine, Division of Hematology/Oncology, effective August 13, 2018.

Recommendation of Administration: That these faculty appointments be approved.

Board Action: Ms. Johnson-Williams made a motion to approve; the motion was seconded and unanimously voted.

Item 16. **Change in Faculty Status (Consent Item).**

Statement: Administration presented for approval the following changes in faculty status:

DeAnna L. Adkins, Ph.D. from Associate Professor to Adjunct Associate Professor, in the Department of Neuroscience, effective September 1, 2018

Michael Bret Anderson, M.D., from Associate Professor to Affiliate Associate Professor, in the Department of Radiology and Radiological Science, effective September 4, 2018.

R. Gregg Dwyer, M.D., Ed.D., from Associate Professor to Affiliate Associate Professor, in the Department of Psychiatry and Behavioral Sciences, effective September 17, 2018.

William Joseph Groh, M.D., from Professor to Affiliate Professor, in the Department of Medicine, Division of Cardiology, effective July 1, 2018.

Jamie Peters, Ph.D., from Research Associate Professor to Adjunct Associate Professor, in the Department of Neuroscience, effective September 16, 2018

Arthur Richard Smith, M.D., from Associate Professor to Clinical Associate Professor, in the Department of Anesthesia and Perioperative Medicine, retroactive to January 1, 2018.

George J. Taylor, IV, M.D., from Professor, to Affiliate Professor, in the Department of Medicine, Division of Cardiology, effective July 1, 2018.

Recommendation of Administration: That these changes in faculty status be approved.

Board Action: Ms. Johnson-Williams made a motion to approve; the motion was seconded and unanimously voted to approve the changes in faculty status.

Item 17. **Professor Emeritus/Emerita (Consent Item).**

Statement: Administration presented for approval the following Professor Emeritus/Emerita appointments:

Donald O. Castell, M.D., **Professor Emeritus, Department of Medicine, effective September 1, 2018.**

David R. Garr, M.D., Professor Emeritus, Department of Family Medicine, effective July 1, 2018.

Bernadette M. Marriott, Ph.D., Professor Emerita, Department of Medicine, and Psychiatry, effective July 1, 2018.

Christian Schwabe, Ph.D., DDS, from Professor to Professor Emeritus, Department of Biochemistry and Molecular Biology, effective July 1, 2018.

Ambesaw W. Selassie, DrPH, Professor Emeritus, Department of Public Health Sciences, effective July 1, 2018.

Adam J. Smolka, Ph.D., Professor Emeritus, Department of Medicine, effective October 1, 2018.

Robert W. Warren, M.D., Ph.D., M.P.H. Professor Emeritus, Department of Pediatrics, effective September 1, 2018.

Recommendation of Administration: That these Professor Emeritus/Emerita appointments be approved.

Board Action: Ms. Johnson-Williams made a motion to approve; it was seconded and unanimously voted to approve the Professor Emeritus/Emerita appointments.

Item 18. **Distinguished University Professor (Consent Item).**

Statement: At the request of the Dean of the College of Medicine, administration presented for approval, the following recommendation for designation as Distinguished University Professor, effective October 12, 2018.

Gary S. Gilkeson, MD, Professor, College of Medicine, Department of Medicine, Division of Rheumatology

Recommendation of Administration: That this designation be approved.

Board Action: Ms. Johnson-Williams made a motion to approve; it was seconded, voted on and unanimously carried to approve the designation of Gary S. Gilkeson, MD, Professor, College of Medicine, Department of Medicine, Division of Rheumatology, at Distinguished University Professor, effective October 12, 2018.

Item 19. **Faculty Tenure (Consent Item).**

Statement: Administration presented for approval the following faculty for tenure, effective January 1, 2019.

College of Medicine

College of Health Professions

Heather Bonilha, Ph.D., CCC-SLP, Associate Professor, Department of Health Sciences and Research, Academic Researcher Track

Patricia Coker-Bolt, Ph.D., MHS, Professor, Department of Health Professions OT, Academic Educator Track

Jesse C. Dean, Ph.D., MS, Associate Professor, Department of Health Professions PT and Department of Health Sciences and Research, Academic Researcher Track

Chris Gregory, Ph.D., MS, MA, Associate Professor, Department of Health Sciences and Research; Joint: Department of Health Professions PT, Academic Researcher Track

Zoher Kapasi, PT, Ph.D., MBA, Dean and Professor, College of Health Professions, Academic Educator Track

Ann-Catherin Simpson, Ph.D., MS, Associate Professor, Department of Healthcare Leadership and Management, Dual: Department of Otolaryngology, Head and Neck, Academic Educator track

College of Dental Medicine

Caroline Westwater, Ph.D., Professor, Department of Oral Health Science, Dual: Department of Microbiology and Immunology, Academic Researcher Track

Recommendation of Administration: That these requests for tenure be approved.

Board Action: Ms. Johnson-Williams made a motion to approve, it was seconded, voted on and unanimously carried.

FINANCE & ADMINISTRATION COMMITTEE. CHAIRMAN: MR. CHARLES W. SCHULZE

OLD BUSINESS:

NEW BUSINESS:

Item 20. Election of Committee Chair.

Statement: A motion was made by Chairman Charles Schulze, to elect Mr. Jim Battle as Chair of the Finance & Administration Committee.

Recommendation of Committee: That Mr. Battle be elected as committee chair.

Board Action: The motion made by Chairman Schulze was seconded, voted on and unanimously carried to elect Mr. Battle as Chair of the Finance & Administration Committee.

Item 21. Medical University of South Carolina (MUSC) Financial Report.

Statement: Mr. Patrick Wamsley, Chief Financial Officer, presented a dashboard representing the August 31, 2018, University interim financial statements. He reported

136 Days of Operating Cash, a Current Funds (Operating Budget) margin of 3.38% and noted that the University was running a favorable budget variance for the two months. Mr. Wamsley discussed how certain non-cash transactions such as unfunded pension and retiree health and life insurance, had adversely affected the all-funds (SRECNP) financial statement. Mr. Wamsley also reported that the external auditors had completed their audit of 2018 financials and MUSC had received a clean audit report.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: Received as information.

Item 22. **MUSC Physicians Financial Report.**

Statement: Ms. Eva Greenwood, CFO, MUSC Physicians, presented the MUSC Physicians financial report as of August 31, 2018. She reported that the operating margin remains strong at 35.4% and the overall margin is at 18.9% compared to 5.3% for the same time frame last year. The days' cash on hand is at 291 and the debt service coverage is at 18.92 compared to 10.20 last year.

Recommendation of Administration: That this report be received as information.

Board Action: Received as information.

Item 22.1. **Other Committee Business.**

None.

PHYSICAL FACILITIES COMMITTEE. CHAIRMAN: MR. WILLIAM H. BINGHAM, SR.

OLD BUSINESS: None.

NEW BUSINESS:

Item 23. **Election of Committee Chair.**

Board Action: The election for the Chair of the MUHA and MUSC Facilities Committees was conducted in the MUHA Board of Trustees meeting. A motion was made by Chairman Schulze, seconded, voted on and unanimously carried to re-elect Mr. Bingham as Chair of the MUHA and MUSC Physical Facilities Committees.

Item 24. **Facilities Procurement/Contract Proposed.**

Statement: Mr. Greg Weigle, Chief Facilities Officer, MUSC, presented the following procurement/ contract for approval.

- Selection of a design team with pre-construction services to develop the new College of Pharmacy and Innovative Instruction Redesign project through the Design Development (DD) stage which will validate the feasibility study estimate by

furthering the details of the scope, phasing of the project, and enabling moves required to implement the project. The construction estimate will be brought back to the Board for final approval. Amount approved for this request is not to exceed \$2,500,000.

Recommendation of Administration: That this procurement/contract be approved.

Board Action: Mr. Bingham made a motion to approve; the motion was seconded, voted on and unanimously carried.

Item 25. Other Committee Business.

None.

Item 26. Facilities Contracts Awarded (Consent Item).

Statement: Facilities contracts awarded since the last meeting were presented for information.

Recommendation of Administration: That the report be received as information.

Board Action: Received as information.

AUDIT COMMITTEE. CHAIRMAN: THOMAS L. STEPHENSON, ESQ.

OLD BUSINESS:

NEW BUSINESS:

Item 27. Election of Committee Chair.

Board Action: The election for the Chair of the MUHA and MUSC Audit Committees was conducted in the MUHA Board of Trustees meeting. A motion was made by Chairman Schulze, seconded, voted on and unanimously carried to re-elect Mr. Stephenson as Chair of the MUHA and MUSC Audit Committees.

Item 28. Compliance Update.

Board Action: Item deferred.

Item 29. Report of the Office of Internal Audit.

Statement: Mr. Stephenson reported that the results of the audits were mailed to board members.

Recommendation of Administration: That this report be received as information.

Board Action: Received as information.

Item 30. **Increase in External Auditor Fees.**

Statement: Ms. Susan Barnhart, Director of Internal Audit, requested approval of an increase in external auditor fees of \$72,000.

Recommendation of Administration: That the request be approved.

Board Action: Mr. Stephenson made a motion to approve; the motion was seconded, voted on and unanimously carried to approve the increase in external auditor fees of \$72,000.

Item 30. **Other Committee Business.**

None.

Item 31. **Other Committee Business.**

OTHER BUSINESS FOR THE BOARD OF TRUSTEES:

Item 32. **Approval of Consent Agenda.**

Statement: Approval of the consent agenda was requested.

Recommendation of Administration: That the consent agenda be approved.

Board Action: A motion was made by Mr. Schulze, seconded and unanimously voted that the consent agenda be approved.

Item 33. **Executive Session.**

Board Action: See minutes of Board of Trustees meeting on October 11, 2018.

Item 34. **New Business for the Board of Trustees.**

Statement: Dr. Johnson presented a letter to Chairman Schulze nominating Dr. Charles B. Thomas, Jr., for Emeritus Trustee status. Chairman Schulze asked for a motion to approve this nomination.

Board Action: Dr. Lemon made a motion to approve, the motion was seconded and unanimously voted to make Dr. Charles B. Thomas, Jr., an Emeritus Trustee.

Item 35. **Report from the Chairman.**

None.

Item 36. **MUSC/MUHA Board of Trustees Retreat.**

Board Action: Cancelled.

Item 37. **Executive Session.**

Statement: A motion was made by Mr. Jim Battle to move into closed session to discuss the following items pursuant to sections 30-4-70(a) of the South Carolina Code:

- Discussion of information related to the negotiation of contractual arrangements and proposed sale or purchase of property related to the expansion of clinical and educational services.

Board Action: The motion made by Mr. Battle was seconded, voted on and unanimously carried. Chairman Schulze stated that the board would move into closed session immediately following the conclusion of the agenda items.

At 8:56 a.m., the board moved into closed session.

At 10:16 am, the Board returned to open session with no action taken.

There being no further business, the meeting of the MUSC Board of Trustees was adjourned.

Respectfully submitted,



Mark C. Sweatman, Secretary

MCS:jl