

**MEDICAL UNIVERSITY OF SOUTH CAROLINA (MUSC) BOARD OF TRUSTEES
OCTOBER 9, 2020 MEETING MINUTES**

The MUSC Board of Trustees convened Friday, October 9, 2020, with the following members attending in person or via Webex: Dr. James Lemon, Chair; Mr. Charles Schulze, Vice Chair; Ms. Terri Barnes; Mr. Jim Battle; Mr. Bill Bingham; Dr. Melvin Brown; Dr. Fritz Butehorn; Dr. Guy Castles; Dr. Richard Christian; Dr. Paul Davis; Dr. Don Johnson; Ms. Barbara Johnson-Williams; Dr. Murrell Smith; Mr. Michael Stavrakis; Mr. Tom Stephenson; Dr. Bart Witherspoon. MUSC administrative officials in attendance either in person or via Webex: Dr. David Cole; Dr. Patrick Cawley; Ms. Annette Drachman; Dr. Raymond DuBois; Ms. Lisa Montgomery; Dr. Lisa Saladin; Mr. Mark Sweatman.

Item 1. **Call to Order.**

There being a quorum present, Chairman Lemon called the meeting to order.

Item 2. **Roll Call.**

Mr. Mark Sweatman called the roll and made the following statement, "In compliance with the Freedom of Information Act, notice of meetings and agendas were furnished to all news media and persons requesting notification."

Item 3. **Date of Next Meeting of the MUHA/MUSC Board of Trustees.**

The date of the next regular meeting of the MUHA/MUSC Board of Trustees is December 11, 2020.

Item 4. **Approval of Meeting Minutes of August 14, 2020 and September 16, 2020.**

Chairman Lemon called for a motion for approve the minutes.

Board Action: Mr. Schulze made a motion to approve, it was seconded, voted on and unanimously carried.

RECOMMENDATIONS AND INFORMATIONAL REPORTS OF THE PRESIDENT.

Item 5. **Other Business.**

None.

RESEARCH AND INSTITUTIONAL ADVANCEMENT COMMITTEE. CHAIR: MS. TERRI BARNES

Item 6. **Committee Chair Election.**

A motion was made by Chairman Lemon to re-elect Ms. Terri Barnes as Chair of the Research and Institutional Advancement Committee.

Board Action: The motion made by Chairman Lemon was seconded, voted on and unanimously carried to re-elect Ms. Barnes as Chair of the Research and Institutional Advancement Committee.

Item 7. **Institutional Advancement Report.**

Ms. Kate Azizi, Vice President for Institutional Advancement, reported that as of October 5, 2020, dollars raised to date are \$10,525,786. A record number of medical student scholarships totaling over \$1.5M were awarded to 315 students and almost \$1M in scholarships was awarded to pharmacy students. The College of Medicine launched a campaign to raise \$1M in scholarship funds for underrepresented-in-medicine minority students. Ms. Azizi reminded everyone that December 1, 2020, is the national day of giving and encouraged participation.

Board Action: Received as information

Item 8. **Naming Request for Approval**

Ms. Azizi requested approval to rename the Memory Disorders Clinic to the “Henry and Mollie Fair Memory Disorders Clinic.”

Board Action: Ms. Barnes made a motion to approve, motion was seconded, voted on and unanimously carried.

Item 9. **Report of the Office of Research.**

Dr. Kevin Gray, Assistant Provost for Research, gave an update on extramural research funding from 2011 through 2020 and reporting on the overall research funding by source.

Board Action: Received as information

Item 10. **Supporting Pediatric Research on Outcomes & Utilization of Telehealth (SPROUT).**

Dr. David McSwain, Chief Medical Information Officer, gave a presentation on SPROUT. He discussed the telehealth and virtual care challenges prior to COVID and currently. He gave an overview of the SPROUT Collaborative Telehealth Research Work and discussed how they are addressing barriers to support the growth of impactful services. He discussed the global impact of SPROUT that is in over 120 institutions in 36 states and 4 countries.

Board Action: Received as information

Item 11. **Other Committee Business.**

None.

EDUCATION, FACULTY & STUDENT AFFAIRS COMMITTEE. CHAIR: MS. BARBARA JOHNSON-WILLIAMS.

Item 12. **Committee Chair Election.**

A motion was made by Chairman Lemon to re-elect Ms. Barbara Johnson-Williams as Chair of the Education, Faculty & Student Affairs Committee.

Board Action: The motion made by Chairman Lemon was seconded, voted on and unanimously carried to re-elect Ms. Johnson-Williams as Chair of the Education, Faculty & Student Affairs Committee.

Item 13. **Provost Report.**

Dr. Lisa Saladin, Provost, introduced Dr. Saran Huja, Dean of the College of Dental Medicine.

Board Action: Received as information.

Item 14. **College of Dental Medicine Update.**

Dr. Saran Huja, Dean, College of Dental Medicine, gave an update to the Board on the new off campus dental clinics, the Roper Ryan White dental clinic and the West Medical Pavilion Dental Clinic. He reported on the COVID-19 impact on the students and clinics and the negative financial impact on COVID-19 clinic encounters and income. He also gave an overview of the College's Faculty practice and the plans for EHR integration and plans for future initiatives.

Board Action: Received as information.

Item 15. **Other Committee Business.**

None.

FINANCE AND ADMINISTRATION COMMITTEE. CHAIR: MR. JAMES A. BATTLE, JR.

Item 16. **Committee Chair Election.**

A motion was made by Chairman Lemon to re-elect Mr. Jim Battle Chair of the Finance & Administration Committee.

Board Action: The motion made by Chairman Lemon was seconded, voted on and unanimously carried to re-elect Mr. Battle as Chair of the Finance & Administration Committee.

Item 16.1 **EVP for Finance and Operations Report.**

Ms. Lisa Montgomery gave a brief update to the Board on operations and staffing since COVID-19 began impacting the campus in March 2020.

Board Action: Received as information.

Item 17. **MUSC Financial Report.**

Mr. Patrick Wamsley, CFO, presented the August 31, 2020 interim financials. Wamsley reported that days of operating cash was 158 compared to 141 in July. Operating revenues were an unfavorable \$16.6M and operating expenses were a favorable \$18.3M and the unfavorable revenues and favorable expenses are typical for this time of year. The decrease in revenues year-to-date FY21 due to COVID-19 have been mitigated by reduction in spending/expenditure including the hiring freeze in place since March and reduced travel expenses.

Board Action: Received as information.

Item 18. **Refinance of SC Series 2011D State Institution Bonds.**

Mr. Patrick Wamsley requested approval of a resolution authorizing the issuance of not

to exceed \$11,650,000 General Obligation State Institution Refunding Bonds. The University, working closely with the SC State Treasurer's Office will refund existing State Institution Bonds to issue the refunding bonds and generate an estimated net savings of \$2.4 million to the University.

Board Action: Mr. Battle moved for approval, the motion was seconded and unanimously carried.

Item 19. **Increase in Purchasing Card Single Transaction Limit.**

Mr. Patrick Wamsley requested authorization to increase the University's single-transaction purchasing card limit up to \$10,000.

Board Action: Mr. Battle moved for approval, the motion was seconded and unanimously carried.

Item 20. **MUSC Physicians Financial Report.**

Ms. Eva Greenwood, Chief Financial Officer, presented the August 31, 2020, interim financials. Eva Greenwood reported Days cash on hand are very steady at 228 days. The operating margin for August was \$4M resulting in a \$9M favorable operating margin for the two months. The operating margin compared to budget is 4% and revenue is about \$200,000 favorable. Charges were 2% over budget and 1% over last year; payments were 4% over budget and 1% under last year. Ms. Greenwood also reported that MUSC Physicians also saw a pickup on the unrealized investment gain of \$12M.

Board Action: Received as information.

Item 21. **Other Committee Business.**

None.

OTHER BUSINESS FOR THE BOARD OF TRUSTEES

Item 22. **Appointment of Bylaws Ad Hoc Committee.**

Dr. Lemon announced that he has appointed an Ad Hoc committee consisting of Terri Barnes, Charles Schulze, and Tom Stephenson who are charged with working with MUSC staff to review the Bylaws. Proposed changes will be brought before the full board for review and final approval no later than our February 2021 meeting.

Board Action: Received as information.

Item 23. **Approval of Consent Agenda.**

Approval of the Consent Agenda was requested.

Board Action: Chairman Lemon moved for approval; motion was seconded, voted on and unanimously carried.

Item 24. **Executive Session.**

Mr. Jim Battle moved that the Board get into closed session to discuss the following items pursuant to Section 30-4-70(a) of the South Carolina Code:

- SC Code Ann. §30-4-70(a)(2): receipt of legal advice related to a pending, threatened or potential claim covered by the attorney-client privilege; and,
- SC Code Ann. §30-4-70(a)(5) discussion of negotiations pursuant to a contractual arrangement, proposed sale or purchase of property, and expansion of clinical services. Receipt of legal advice related to a pending, threatened or potential claim covered by the attorney-client privilege.

Board Action: The motion made by Mr. Battle was seconded, voted on and unanimously carried. Chairman Lemon stated that the board would move into closed session immediately following the end of the MUSC Committee presentations.

Item 25. **New Business for the Board of Trustees.**

None.

Item 26. **Report from the Chairman.**

None.

EDUCATION, FACULTY & STUDENT AFFAIRS COMMITTEE. CHAIR: MS. BARBARA JOHNSON-WILLIAMS.

Item 27. **Endowed Chair Appointments (Consent Item).**

Approval was requested for the following Endowed Chair appointments:

College of Medicine

Raymond N. Dubois, M.D., Ph.D., Professor and Dean, College of Medicine, for appointment to the Charles Westerfield Coker Chair in GI Malignancy, effective September 1, 2020.

James C. Oates, M.D., Professor, in the Department of Medicine and Director of the Division of Rheumatology and Immunology, for appointment to the Richard M. Silver, M.D., Endowed Chair in Rheumatology and Immunology, effective October 9, 2020.

John M. Wrangle, MD, MPH, Associate Professor in the Department of Medicine, for appointment to the SmartState Burtschy Family Distinguished Endowed Chair in Lung Cancer Research, effective October 9, 2020.

Board Action: Ms. Barbara Johnson-Williams moved for approval; motion was seconded, voted on and unanimously carried.

Item 28. **Distinguished University Professor (Consent Item).**

Approval was requested for the following Distinguished University Professor appointment:

College of Medicine

Don C. Rockety, M.D., Distinguished University Professor in the College of Medicine, Department of Medicine, effective October 9, 2020.

Board Action: Ms. Barbara Johnson-Williams moved for approval; motion was seconded, voted on and unanimously carried.

Item 29. Faculty Appointments (Consent Item).

Approval was requested for the following faculty appointments:

College of Dental Medicine

Chin-Lo-Hahn, DDS, Ph.D., secondary appointment as Associate Professor, in the Department of Oral Health Sciences, effective September 1, 2020.

College of Nursing

John Bian, Ph.D., Associate Professor, on the Educator/Researcher track, in the Department of Nursing, effective July 1, 2020.

College of Medicine

Scott Evan Benjamin, M.D., as Clinical Associate Professor, in the Department of Pediatrics, Division of Pediatric Neurology, effective September 1, 2020

Karen S. Helfer, Ph.D. as Visiting Professor, in the Department of Otolaryngology-Head and Neck Surgery, effective October 15, 2020

Dalila Watford Lewis, M.D., F.A.A.P., as Clinical Associate Professor, in the Department of Pediatrics, Division of Pediatric Neurology, effective August 1, 2020.

David W. Potts, M.D., as Affiliate Professor, in the Department of Medicine, Division of Infectious Diseases (MUSC-AnMed Health), effective June 1, 2020.

Jeffrey J. Pu, M.D. Ph.D., as Associate Professor, on the Academic Clinician track, in the Department of Medicine, Division of Hematology/Oncology, with dual appointment as Associate Professor, in the Department of Microbiology and Immunology, effective August 1, 2020. Dr. Pu's primary appointment will rest in the Department of Medicine, Division of Hematology/Oncology.

Janaina de Brito Nogueira Souza, M.D., as Associate Professor, on the Clinician Educator track, in the Department of Pediatrics, Division of Pediatric Gastroenterology, effective August 1, 2020.

Tara Van Leuven, M.D. as Clinical Associate Professor, in the Department of Obstetrics and Gynecology, Division of Benign OB, effective August 13, 2020.

Board Action: Ms. Barbara Johnson-Williams moved for approval; motion was seconded, voted on and unanimously carried.

Item 30. Change in Faculty Status (Consent Item).

Approval was requested for the following changes in faculty status:

College of Medicine

Geoffrey A. Forbus, M.D., from Associate Professor to Clinical Associate Professor, in the Department of Pediatrics, Division of Pediatric Cardiology, effective June 1, 2020.

Tatyana Gudz, Ph.D., from Associate Professor to Adjunct Associate Professor, in the Department of Neuroscience, effective July 1, 2020.

Horst Rieke, M.D., Ph.D., from Professor to Affiliate Professor, in the Department of Anesthesia and Perioperative Medicine, effective July 1, 2020.

Board Action: Ms. Barbara Johnson-Williams moved for approval; motion was seconded, voted on and unanimously carried.

Item 31. **Faculty Tenure (Consent Item).**

Approval was requested for the following faculty for tenure:

Academic Affairs Faculty

E. Brooke Fox, MS, CA, Associate Professor, Academic Affairs Faculty, effective January 1, 2021.

College of Dental Medicine

Monica Cayouette, DMD, MS, FACP, Associate Professor, Department of Oral Rehabilitation, effective January 1, 2021.

College of Health Profession

Nancy E. Carson, Ph.D., OTR/L, Professor, Department of Rehabilitation Sciences Occupational Therapy, Academic Educator track, effective January 1, 2021.

Na Jin Seo, Ph.D., Associate Professor, Department of Rehabilitation Sciences Occupational Therapy and Department of Health Science and Research, Academic Researcher track, effective January 1, 2021.

College of Pharmacy

Nicole A. Pilch, PharmD, MSCR, BCPS, FAST, Associate Professor, Clinical Pharmacy and Outcome Sciences, Educator Clinician track, effective January 1, 2021.

Christopher S. Wisniewski, PharmD, MSCR, BCPS, Associate Professor, Department of Clinical Pharmacy and Outcome Sciences, Educator Clinician track, effective January 1, 2021.

College of Medicine

Alexander V. Alekseyenko, Ph.D., Professor, Department of Public Health Sciences; Joint: CODM, Department of Oral Health Sciences; Joint: CHP, Health Sciences Leadership and Management, Academic Clinician track, effective January 1, 2021.

Carl Atkinson, Ph.D., Associate Professor, Department of Microbiology and Immunology, Dual: Dept. of Surgery, Division of Transplant Surgery, Academic Investigator track, effective January 1, 2021.

Alice M. Boylan, M.D., Professor, Department of Medicine, Division of Pulmonary and Critical Care Medicine, Clinician Educator track, effective January 1, 2021.

Allison Ross Eckard, M.D., Associate Professor, Department of Pediatrics, Division of Pediatric Infectious Diseases, Academic Clinician track, effective January 1, 2021.

Mark Andrew Eckert, M.D, Ph.D., Professor, Dept. of Otolaryngology-Head and Neck Surgery; Joint: CHP, Department of Health Sciences Research, Academic Investigator track, effective January 1, 2021.

J. Terrill Huggins, M.D., Professor, Department of Medicine, Division of Pulmonary and Critical Care Medicine, Clinician Educator track, effective January 1, 2021.

Amanda C. LaRue, Ph.D., Professor, Department of Pathology and Laboratory Medicine, Academic Investigator track, effective January 1, 2021.

Lee R. Leddy, M.D., MSCR, Professor, Department of Orthopaedics and Physical Medicine, Clinician Educator track, effective January 1, 2021.

Hesheng Liu, Ph.D., Professor, Department of Neuroscience, Academic Investigator track, effective January 1, 2021.

Mark Alan Lockett, M.D., Professor, Department of Surgery, Division of Oncologic Surgery, Clinician Educator track, effective January 1, 2021.

Shikhar Mehrotra, Ph.D., Associate Professor, Department of Surgery, Division of General Surgery, Dual: Dept. of Microbiology and Immunology, Academic Investigator track, effective January 1, 2021.

Russell A. Norris, Ph.D., Associate Professor, Department of Regenerative Medicine and Cell Biology; Dual: Dept. of Medicine, Division of Cardiology, Academic Investigator track, effective January 1, 2021.

Mark P. Rubinstein, Ph.D., Associate Professor, Department of Surgery, Division of Oncologic Surgery Academic Investigator track, effective January 1, 2021.

M. Olivia Titus, M.D., Associate Professor, Department of Pediatrics, Division of Pediatric Emergency Medicine, Clinician Educator track, effective January 1, 2021.

Sinai C. Zyblewski, M.D., Associate Professor, Department of Pediatrics, Division of Pediatric Cardiology, Clinician Educator track, effective January 1, 2021.

Board Action: Ms. Barbara Johnson-Williams moved for approval motion was seconded, voted on and unanimously carried.

Item 32. Hollings Cancer Center Directorship (Consent Item).

Raymond N. Dubois, M.D., Ph.D., Professor and Dean of the College of Medicine, as the Director of the Hollings Cancer Center, effective September 1, 2020.

Board Action: Received as information.

There being no further business, the meeting of the MUSC Board of Trustees was adjourned.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mark C. Sweatman". The signature is fluid and cursive, with a large loop at the end.

Mark C. Sweatman, Secretary