

**MEDICAL UNIVERSITY HOSPITAL AUTHORITY BOARD OF TRUSTEES MEETING MINUTES
MAY 16, 2025**

The MUHA Board of Trustees convened on May 16, 2024, with the following members present: Charles Schulze, Chair; Dr. Melvin Brown, Vice Chair, Terri Barnes, Jim Battle; Dr. Fritz Butehorn; Dr. Richard Christian; Dr. Paul Davis, Dr. Don Johnson; Barbara Johnson-Williams; Dr. James Lemon; Dr. Murrell Smith; Michael Stavrinakis; Tom Stephenson; and Dr. Bart Witherspoon.

Item 1. Call to Order.

There being a quorum present, Chairman Schulze called the meeting to order.

Item 2. Roll Call for the MUHA and MUSC Board of Trustees.

Katherine Haltiwanger, Board Secretary, called the roll and announced that “in compliance with FOIA, the notice of meetings and agendas were furnished to all news media and persons requesting notification.”

Item 3. Date of Next Meeting.

Katherine Haltiwanger announced that the date of the next regular meeting of the MUSC and MUHA Board of Trustees will be August 8, 2025, and a special-called meeting will be held on June 20, 2025, at the MUSC Health Columbia Medical Center, Downtown, in the first-floor classroom.

Item 4. Approval of Minutes.

Chairman Schulze called for a motion to approve the meeting minutes of the April 11, 2025, and the April 21, 2025, meetings.

Board Action: Mr. Schulze made a motion to approve, the motion was seconded, voted on, and unanimously carried.

RECOMMENDATIONS AND INFORMATIONAL REPORT OF THE PRESIDENT

Item 5. Other Business.

None.

AUTHORITY OPERATIONS AND QUALITY COMMITTEE: CHAIR, DR. MURRELL SMITH

Item 6. MUSC Health Status Report.

Dr. Patrick Cawley, Chief Executive Officer, MUSC Health, presented updates to the Board regarding leadership. The new CIO Amar Nagaram will start in July 2025, and Dr. Cawley provided an overview of his background. Dr. Cawley also discussed FY25’s goal-setting and performance levels and the strategic intent moving forward through 2030. This information will help guide the system’s FY26 objectives. He also shared the proposed FY26 scorecard and its focus.

Board Action: Report received as information.

Item 7. Quality and Patient Safety Report.

Dr. Danielle Scheurer, Chief Quality Officer, MUSC Health, reported on Quality patient reported outcome measures (PROMs) and their focus, clinical registries, hospital rankings and their purpose, and scorecard data for the system, Charleston, and RHN divisions. The data covered the FY25 year-to-date.

Board Action: Report received as information.

Item 8. Other Committee Business.

None.

MUHA AND MUSC PHYSICAL FACILITIES COMMITTEE: CHAIR, MS. TERRI BARNES

Item 9. MUHA Lease(s) for Approval.

Mr. Tom Crawford presented a request for the following:

A new lease for 20,732 square feet of office space located at 200 Dozier Boulevard, 1st Floor, Florence, to accommodate the relocation of MUHA finance and human resources care team members. This relocation allows the College of Dental Medicine program to expand in the MUHA Florence Medical Center.

This has a five-year term, with the first year from July 1 – June 30, 2025, estimated at \$248,784.00. Rent increases by two percent annually.

Board Action: Ms. Terri Barnes made a motion to approve, the motion was seconded, voted on, and unanimously carried.

Item 10. MUSC Lease Renewal(s) for Approval.

Mr. Tom Crawford presented a request for the following:

A lease renewal for 4,831 square feet of office space located at 176 Croghan Spur, Suite 104, Charleston, to continue to provide space for the MUSC Department of Psychiatry for Family Services, Global, and Community Health. This has a five-year lease term, with the total rent term of \$877,176.48, and an extended term option to be negotiated.

Board Action: Ms. Terri Barnes made a motion to approve, the motion was seconded, voted on, and unanimously carried.

Item 11. MUHA Acquisition(s) for Approval.

Mr. Tom Crawford presented a request for the following:

An acquisition of 1929 Mountain Laurel Ct in Florence, which is a one-story medical office building consisting of 2 waiting rooms, 15 exam rooms, 2 nurse stations, 6 admin offices, 1 lab, 1 breakroom, and 50 parking spaces. The property is of strategic importance given its location directly across the street from the Florence Medical Center/Pavilion. The location provides 7,950 square feet, a 1.14-acre parcel of land, and 50 parking spaces. The purchase price will not exceed fair market value.

Board Action: Ms. Terri Barnes made a motion to approve, the motion was seconded, voted on, and unanimously carried.

Item 12. MUSC Budget Adjustment(s) for Approval.

Ms. Susie Edwards presented and requested the following:

Professional services for an assessment of current business operations (Human Resources, Finance, Payroll, Procurement, Grants) for Shared Services. The total amount of the contract is \$465,000, with \$232,500 to be paid in FY2025 and the remainder of the funds is to be included in the FY2026 Capital Budget.

Board Action: Ms. Terri Barnes made a motion to approve, the motion was seconded, voted on, and unanimously carried.

Item 13. Other Committee Business.

None.

MUHA AND MUSC AUDIT, COMPLIANCE, AND RISK COMMITTEE: CHAIR, MR. TOM STEPHENSON

Item 14. Other Committee Business.

None.

OTHER BUSINESS FOR THE BOARD OF TRUSTEES

Item 15. Approval of Consent Agenda.

Approval of the consent agenda was requested by Chairman Schulze.

Board Action: Dr. Melvin Brown made a motion for the approval of the consent agenda. The motion was seconded, voted on, and unanimously carried.

Item 16. Executive Session.

A motion was made by Mr. Jim Battle to move into closed session to discuss the following items pursuant to sections 30-4-70(a)(1) and (a)(2) and 30-4-40(a)(1) of the South Carolina Code for the following:

- negotiations pursuant to proposed contractual arrangements,
- purchase of real property,
- strategy and trade secrets, and
- employment, appointment, compensation, promotion of an employee or a person regulated by a public body or the appointment of a person to a public body.

Board Action: The motion made by Mr. Battle was seconded, voted on, and unanimously carried. Chairman Schulze announced that the Board of Trustees would move into closed session following the conclusion of the MUHA Board of Trustees Regular Agenda.

Item 17. New Business for the Board of Trustees.

None.

Item 18. Report from the Chairman.

None.

CONSENT AGENDA

AUTHORITY OPERATIONS AND QUALITY COMMITTEE: CHAIR, DR. MURRELL SMITH

Item 19. MUSC Health Charleston Division Appointments, Reappointments, And Delineation of Privileges.

Appointments, reappointments, and delineation of privileges for April 2025 were presented for approval.

Board Action: Chairman Schulze moved for approval, the motion was seconded, voted on, and unanimously carried.

Item 20. MUSC Health Unified RHN Appointments, Reappointments, and Delineation of Privileges.

Appointments, reappointments, and delineation of privileges for April 2025 were presented for approval.

Board Action: Chairman Schulze moved for approval, the motion was seconded, voted on, and unanimously carried.

Item 21. System Customer Satisfaction and Grievance Policy Revision(s) for Approval.

Changes to the Customer Satisfaction and Grievance Policy were presented for approval.

Board Action: Mr. Schulze made a motion to approve, the motion was seconded, voted on, and unanimously carried.

Item 22. Medical Staff Leadership Committee Charleston Minutes.

Minutes for the February 2025 MSLCC meeting were provided as information.

Board Action: Report received as information.

Item 23. Contracts and Agreements.

A list of agreements entered into by MUHA since the February 2025 meeting of the Board of Trustees was provided for information.

Board Action: Report received as information.

MUHA AND MUSC PHYSICAL FACILITIES COMMITTEE: CHAIR, MS. TERRI BARNES

Item 24. MUSC Community Physicians Lease(s) for Information.

A lease for approximately 4,670 square feet of clinical space located at Village Park, 1747 –1749 Village Park Drive in Orangeburg for the MUSC Family Medicine GME Program was presented for information. The annual lease is \$109,184.60, with the base rent to increase 3% annually.

Board Action: Lease received as information.

Item 25. MUSC FY2025 Active Projects >\$250,000.

A current active projects list over \$250,000.00 was presented for information.

Board Action: Lease received as information.

Item 26. MUSC Facilities Contract(s) Awarded.

A current list of facilities contracts awarded was presented for information.

Board Action: Lease received as information.

Item 27. MUSC Professional Services Contract(s) Awarded.

A roster with professional services contracts was given for information.

Board Action: Lease received as information.

There being no further business, the meeting of the MUHA Board of Trustees was adjourned.

Respectfully submitted,

Katherine S. Haltiwanger

Board Secretary