

MEDICAL UNIVERSITY HOSPITAL AUTHORITY BOARD OF TRUSTEES MEETING MINUTES
APRIL 11, 2025

The MUHA Board of Trustees convened on April 11, 2025, with the following members present: Charles Schulze, Chair; Dr. Melvin Brown, Vice-Chair; Terri Barnes; Jim Battle; Dr. Fritz Butehorn; Dr. Guy Castles; Dr. Richard Christian; Dr. Paul Davis; Dr. Don Johnson; Barbara Johnson-Williams; Dr. James Lemon; Michael Stavrinakis; and Tom Stephenson.

Item 1. Call to Order.

There being a quorum present, Chairman Schulze called the meeting to order.

Item 2. Roll Call for the MUHA and MUSC Board of Trustees.

Mark Sweatman, Senior Advisor to the Board of Trustees, called the roll and stated that “in compliance with FOIA, the notice of meetings and agendas were furnished to all news media and persons requesting notification.”

Item 3. Date of Next Meeting.

Mark Sweatman reported that the date of the next meeting is May 16, 2025.

Item 4. Approval of Minutes.

Chairman Schulze moved to approve the minutes of February 14, March 18, March 19, March 20, and March 21, 2025.

Board Action: Dr. Brown moved for approval, the motion was seconded and unanimously carried.

Item 4.1 Election of Trustee Emeritus of the Medical University Hospital Authority (MUHA).

Chairman Schulze stated that Mr. William H. Bingham, Sr., had been nominated to become an Emeritus Trustee and asked for a motion to approve this action.

Board Action: A motion was made, seconded, and unanimously voted to make Mr. William H. Bingham, Sr., an Emeritus Trustee.

RECOMMENDATIONS AND INFORMATIONAL REPORTS OF THE PRESIDENT

Item 5. Item removed.

Item 6. Other Business.

None.

AUTHORITY OPERATIONS AND QUALITY COMMITTEE: DR. MURRELL SMITH, CHAIR
(Detailed committee minutes attached.)

Item 7. MUSC Health Status Report.

Dr. Henry “Fritz” Butehorn, reporting on behalf of Dr. Murrell Smith, reported that Dr. Patrick Cawley,

Chief Executive Officer, MUSC Health, presented the MUSC Health Status Report. The report included an update on the upcoming retirement of Chief Information Officer, Todd Leach, FY25 goals performance, a reminder of how we set our annual goals, and the results of the Press Ganey Annual People Survey.

Board Action: Received as information.

Item 8. Quality and Patient Safety Report.

Dr. Butehorn said that Dr. Danielle Scheurer, Chief Quality Officer, MUSC Health, presented the Quality and Safety report focused on Quality WINS, rankings, and scorecards.

Board Action: Received as information.

Item 9. College of Medicine Update.

It was noted by Dr. Butehorn that Dr. Terry Steyer, Dean of the College of Medicine, presented statistics from Match Day, reported the plans of the students during residency, described a new rankings system with tier groupings for medical schools, reviewed the College of Medicine's recent rankings, and discussed new hires.

Board Action: Received as information.

Item 10. Government Affairs Update.

Dr. Butehorn reported that Mark Sweatman, Vice President for Government Affairs, gave an update on the recent legislative activities at the state level, including appropriations relating to MUSC in the areas of tuition and building construction.

Board Action: Received as information.

Item 11. Other Committee Business.

None.

MUHA AND MUSC PHYSICAL FACILITIES COMMITTEE: MS. TERRI BARNES, CHAIR
(Detailed committee minutes attached.)

Item 12. MUHA Lease(s) for Approval.

Ms. Barnes made a motion to approve the following:

- A new MUHA lease on the 7th floor of 125 Doughty Street in Charleston, providing 14,726 square feet of office space for the relocation of Charleston executive leaders from MUSC Main Hospital, and the relocation of College of Medicine offices from Shawn Jenkins Children's Hospital to increase hospital patient services areas. This 15-year lease has a total rent term of \$11,261,022.35.
- A new MUHA lease providing 7,523 square feet of clinical space at 1176 Sam Rittenberg Boulevard in Charleston for the relocation of MUHA Center for Eating Disorders and Revisions Outpatient Therapy from Cannon Park Place. This ten-year term has a total rent term of \$2,826,814.22.

- A new MUHA lease for 4,066 square feet of clinical space at 2070 Northbrook Boulevard, Suite B4, in Charleston for MUSC Health Pediatric Physical & Occupational Therapy. The ten-year term has a total rent term of \$1,279,327.10.

Board Action: The motion made by Ms. Barnes was seconded, voted on, and unanimously carried.

Item 13. MUSC Lease(s) for Approval.

Ms. Barnes made a motion to approve a new MUSC lease for up to 725 parking spaces located at 3600 Rivers Avenue in North Charleston, to provide student and employee remote parking for the MUSC Charleston Campus. This is a one-year lease term, starting in August 2025, has a term rent amount of \$870,000.00.

Board Action: The motion made by Ms. Barnes was seconded, voted on, and unanimously carried.

Item 14. MUHA Establish Project(s) for Approval.

Ms. Barnes made a motion to approve the establishment of a MUHA project at 334 Calhoun Street in Charleston. With a spend of up to \$5,000,000, the lease is for the preparation of demolition drawings, approvals from the City, demolition of existing on-site structures, and the preparation of conceptual design for the new Medical Office building, including programming and budgeting.

Board Action: The motion made by Ms. Barnes was seconded, voted on, and unanimously carried.

Item 15. MUHA Professional Selection(s) for Approval.

Ms. Barnes made a motion to approve the following professional selections for upcoming projects:

Columbia ED Expansion project:

Goodwyn Mills Cawood for the Architectural and Engineering contract
Hood Construction for the Construction Manager at Risk contract

Charleston Cellular Therapy Expansion project:

Greenberg Farrow + HKS for the Architectural and Engineering contract
Samet Construction for the Construction Manager at Risk contract

Hollings Cancer Center at Florence project:

Array Architects for the Architectural and Engineering contract
James R. Vannoy for the Construction Manager at Risk contract

Indefinite Quantity Contract for Mechanical / Electrical / Plumbing/ Fire Protection
Engineering Design (multiple selections):

BR+A Consulting Engineers
CMTA
DWG Consulting Engineering
RMF Engineers

Board Action: The motion made by Ms. Barnes was seconded, voted on, and unanimously carried.

Item 16. Resolution for Approval.

Ms. Barnes made a motion to approve a resolution committing support for the development of an ambulatory clinical facility to replace Rutledge Tower. The resolution stated that the planning and construction of the ambulatory clinical facility at 334 Calhoun Street in Charleston will begin immediately to relocate the numerous services currently provided in Rutledge Tower.

Board Action: The motion made by Ms. Barnes was seconded, voted on, and unanimously carried.

Item 16.1. Other Committee Business.

None.

MUHA AND MUSC AUDIT COMMITTEE: MR. TOM STEPHENSON, CHAIR
(Detailed committee minutes attached.)

Item 17. KPMG FY2025 External Audit Conference.

Mr. Stephenson reported that Alison Upton, Andy Finley, and Steve Reader presented the FY2025 external audit plan for the MUSC enterprise.

Board Action: Received as information.

Item 18. Report of the Office of Internal Audit.

Mr. Stephenson reported that results from recent audits were mailed to board members.

Board Action: Received as information.

Item 19. Other Committee Business.

None.

OTHER BUSINESS FOR THE BOARD OF TRUSTEES

Item 20. Approval of Consent Agenda.

Approval of the consent agenda was requested.

Board Action: Chairman Schulze called for a motion to approve the consent agenda. The motion was made by Vice Chairman Brown, the motion was seconded, voted on, and unanimously carried.

Item 21. Executive Session.

A motion was made by Mr. Battle to move into closed session to discuss the following items: personnel matters; strategy and trade secrets; and negotiations of contracts related to naming opportunities, lease or purchase of real property, and expansion of clinical services.

Board Action: The motion made by Mr. Battle was seconded, voted on, and unanimously carried.

Chairman Schulze announced that the Board of Trustees would move into closed session following the conclusion of the MUHA Board of Trustees Committee meetings.

Item 22. New Business for the Board of Trustees.

None.

Item 23. Report from the Chairman.

None.

AUTHORITY OPERATIONS AND QUALITY COMMITTEE: DR. MURRELL SMITH, CHAIR

Item 24. MUSC Health Charleston Division Appointments, Reappointments, and Delineation of Privileges (Consent item).

Appointments, reappointments, and delineation of privileges for February 2025 were presented for approval.

Board Action: Dr. Butehorn made a motion to approve, his motion was seconded, voted on, and unanimously carried.

Item 25. MUSC Health Regional Health Network Appointments, Reappointments, and Delineation of Privileges (Consent item).

Appointments, reappointments, and delineation of privileges for February and March 2025 were presented for approval.

Board Action: Dr. Butehorn made a motion to approve, his motion was seconded, voted on, and unanimously carried.

Item 26. MUSC Health Midlands- Diagnostic and Interventional Radiology Privileges (Consent item).

Updated credentials guidelines were presented for approval.

Board Action: Dr. Butehorn made a motion to approve, his motion was seconded, voted on, and unanimously carried.

Item 27. Medical Staff Leadership Committee Charleston Minutes (Consent item).

Medical Staff Leadership Committee Charleston Minutes from December 2024 and January 2025 were presented for information.

Board Action: Received as information.

Item 28. Contracts and Agreements (Consent item).

Contracts and agreements since the last board meeting were presented for information.

Board Action: Received as information.

MUHA AND MUSC PHYSICAL FACILITIES COMMITTEE: MS. TERRI BARNES, CHAIR

Item 29. MUSC Community Physicians Leases for Information (Consent item).

Leases for MUSC Community Physicians were presented for information.

Board Action: Received as information.

Item 30. MUSC FY2025 Active Projects >\$250,000 (Consent Item).

A list of MUSC FY2025 active projects greater than \$250,000 was presented for information.

Board Action: Received as information.

Item 31. MUSC Facilities Contracts Awarded (Consent Item).

A report of facilities contracts awarded was presented for information.

Board Action: Received as information.

Item 32. MUSC Professional Services Contracts Awarded (Consent Item).

A list of awarded MUSC professional services contracts was reported for information.

Board Action: Received as information.

MUHA and MUSC AUDIT, COMPLIANCE, AND RISK COMMITTEE: MR. TOM STEPHENSON, CHAIR

Item 33. Revised Internal Audit Charter (Consent item).

A revised Internal Audit Charter was presented for approval.

Board Action: Dr. Stephenson made a motion to approve, his motion was seconded, voted on, and unanimously carried.

There being no further business, the meeting of the MUHA Board of Trustees was adjourned.

Respectfully submitted,

Katherine S. Haltiwanger

Board Secretary

Hospital Operations and Quality Committee Minutes

April 10, 2025

Item 7. MUSC Health Status Report.

Dr. Patrick Cawley, CEO, MUSC Health, gave the MUSC Health Status report for information. He gave an update on leadership and mentioned the upcoming retirement of CIO, Todd Leach in July 2025 and that a search has begun for a new CIO. Dr. Cawley then gave a status report on FY25 Goals Performance, reminding the Board how we set the annual goal performance levels, and showed a detailed breakdown of each division and the system, which showed significant gains across the board. While there are still areas for improvement, the results are trending upward. Next, Dr. Cawley reported on the Press Ganey Annual People Survey, which had strong improvements in employee engagement, safety culture, prevention and reporting, and employee resilience. He mentioned opportunities to strengthen the areas of long-term retention and communication. Lastly, he mentioned the proposed FY26 plans to continue to maintain the areas that have improved and the early look at next year's goals to improve in areas of opportunity.

Committee Action: Received as information.

Item 8. Quality and Patient Safety Report.

Dr. Danielle Scheurer Danielle Scheuer presented the Quality and Safety Report, which focused on Quality Wins, including Culture of Safety trends, hospital rankings, and scorecards for the system and individual divisions. The scores, over five years, indicate a general upward trend for all locations, suggesting improvements in the safety culture across the regions.

Committee Action: Received as information.

Item 9. College of Medicine Update.

Dr. Terry Steyer presented the College of Medicine update, which included statistics for this year's Match Day, with an impressive 99% match for the 175 graduating students of the Class of 2025, their areas of focus, and their future plans. Thirty-four percent will remain in South Carolina, with twenty-six percent staying at MUSC. Also mentioned were prestigious programs across the country where MUSC students were matched. Dr. Steyer mentioned the South Carolina High Needs Loan Repayment Program, detailing the award amounts for different categories of medical students, totaling \$1,601,905 for 27 students. Dr. Steyer explained the new US News and World Report ranking methodology for medical schools, the College of Medicine's rankings, and the new tier groupings recently introduced. Also noted was the selection of Dr. Kevin Gray as the Chair of the Department of Psychiatry and Behavioral Sciences, who will replace Dr. Tom Uhde.

Committee Action: Received as information.

Item 10. Government Affairs Update.

Mark Sweatman provided an update and said this week the Senate Finance Committee voted on the 2026 state budget and went along with the House on appropriating an additional \$5 million recurring dollars for MUSC Hollings Cancer Center's Comprehensive Cancer Status. Also, the Senate agreed with the House on new dollars for tuition mitigation for MUSC, and a substantial decrease in tuition was agreed upon for the College of Dental Medicine. He also reported that the Senate added a new \$25 million appropriation for the new College of Medicine building construction. Mark said that MUSC leadership was meeting with DHHS leadership next week to discuss the GME statewide

plan and other issues. The General Assembly plans to adjourn for the year on May 8, but that could change as many of the main issues are still unresolved.

Committee Action: Received as information.

Item 11. Other Committee Business.

None.

Consent Agenda

Item 24. MUSC Health Charleston Division Appointments, Reappointments, and Delineation of Privileges (Consent item).

The Charleston division's appointments, reappointments, and delineation of privileges for February 2025 were presented for approval.

Committee Action: Recommend approval.

Item 25. MUSC Health Regional Health Network Appointments, Reappointments, and Delineation of Privileges (Consent item).

The RHN network's appointments, reappointments, and delineation of privileges for February 2025 were presented for approval.

Committee Action: Recommend approval.

Item 26. MUSC Health Midlands Division Diagnostic and Interventional Radiology Privileges (Consent item).

The criteria for MUSC Health's Midlands Division Diagnostic and Interventional Radiology Privileges were presented for approval.

Committee Action: Recommend approval.

Item 27. Medical Staff Leadership Committee Charleston Minutes (Consent item).

MSLCC minutes from December 2024 and January 2025 were presented for information.

Committee Action: Received as information.

Item 28. Contracts and Agreements (Consent item).

Contracts and agreements since the February 2025 Board meeting were presented for information.

Committee Action: Received as information.

There being no further business, the committee meeting was adjourned.

Shelli Beebe

MUHA and MUSC Physical Facilities Committee Minutes

April 10, 2025

Item 12. MUHA Lease(s) for Approval.

Tom Crawford presented three leases for approval as follows:

- A lease for 14,726 square feet of office space at 125 Doughty Street, 7th floor, for the relocation of Charleston Executive Leaders from MUSC Main Hospital, and College of Medicine offices from Shawn Jenkins Children's Hospital to increase hospital patient services. This lease has a 15-year term for a total rent term of \$11,261,022.35.
- A lease for 7,523 square feet of clinical space located at 1176 Sam Rittenberg Boulevard in Charleston to provide space for the relocation of MUHA Center for Eating Disorders and Revisions Outpatient Therapy from Cannon Park Place. Ten-year term, total rent term of \$2,826,814.22.
- A lease for 4,066 square feet of clinical space located at 2070 North Brook Boulevard, Suite B4, in Charleston to provide space for MUSC Health Pediatric Physical & Occupational Therapy. It's a 10-year lease, total rent term of \$1,279,327.10.

Committee Action: All three leases are recommended for approval.

Item 13. MUSC Lease(s) for Approval.

Rick Anderson presented a Parking lease for **up to** 725 parking spaces located at 3600 Rivers Avenue in North Charleston to provide student & employee remote parking for the MUSC Charleston Campus. This is a one-year Lease term, starting in August 2025, with a one-year term rent amount of \$870,000.00.

Committee Action: Recommend approval.

Item 14. MUHA Establish Project(s) for Approval.

Tom Crawford requested approval of a new project at 334 Calhoun Street in Charleston. This is for the spend of up to \$5,000,000 for the preparation of demolition drawings, securing approvals from the City, the demolition of existing on-site structures, and the preparation of conceptual design for the new Medical Office building, including programming and budgeting.

Committee Action: Recommend approval.

Item 15. MUHA Professional Selection(s) for Approval.

Tom Crawford brought forth several professional selections for approval, which are as follows:

- For the Columbia ED Expansion project, the request is to award the Goodwyn Mills Cawood firm the Architectural and Engineering contract, and Hood Construction the Construction Manager at Risk contract.
- For the Cellular Therapy Expansion project, the request is to award Greenberg Farrow + HKS the Architectural and Engineering contract and Samet Construction the Construction Manager at Risk contract.
- For the Hollings Cancer Center at Florence project, the request is to award Array Architects the Architectural and Engineering contract and James R. Vannoy the Construction Manager at Risk

contract.

- For the Indefinite Quantity Contract for Mechanical / Electrical / Plumbing/ Fire Protection Engineering Design, the request is to award this to the following four firms:

BR+A Consulting Engineers, CMTA, DWG Consulting Engineering, and RMF Engineers

Committee Action: Recommend approval of all selections.

Item 16. Resolution for Approval.

A resolution was introduced to commit support for the development of an ambulatory clinical facility to replace Rutledge Tower. The resolution stated that the planning and construction of the ambulatory clinical facility at 334 Calhoun Street in Charleston will begin immediately to relocate the numerous services currently provided in Rutledge Tower.

Committee Action: Recommend approval.

Item 16.1. Other Committee Business.

None.

Consent Agenda

Item 29. MUSC Community Physicians Leases for Information (Consent Item).

MUSC Community Physicians Leases were presented for information.

Committee Action: Received as information.

Item 30. MUSC FY2025 Active Projects >\$250,000 (Consent Item).

MUSC FY2025 Active Projects greater than \$250,000 were presented for information.

Committee Action: Received as information.

Item 31. MUSC Facilities Contracts Awarded (Consent Item).

Facilities contracts awarded were presented for information.

Committee Action: Received as information.

Item 32. MUSC Professional Services Contracts Awarded (Consent Item).

MUSC Professional Services Contracts Awarded were presented for information.

Committee Action: Received as information.

There being no further business, the committee meeting was adjourned.

Shelli Beebe

MUHA and MUSC Audit, Compliance, and Risk Committee Minutes
April 10, 2025

Item 17. KPMG FY2025 External Audit Entrance Conference

Alison Upton, Andy Finley, and Steve Reader of KPMG presented the FY 2025 external audit plan and strategy for the MUSC enterprise. The team reviewed the key themes of their presentation to the board, which included required communications, audit scope, committee insights, key risks and improving the audit experience. The single audit overview, which is required by federal regulation, focused on compliance and internal control over compliance for programs that are federally funded.

Committee Action: Received as information.

Item 18 Internal Audit Report.

Dr. Melvin Brown reported that Susan Barnhart, Director of Internal Audit, shared the results of recent audits conducted by her office, and she would be glad to answer any questions.

Committee Action: Received as information.

Item 19. Other Committee Business.

None.

Consent Agenda

Item 33. Revised Internal Audit Charter (Consent Item)

A revised Internal Audit Charter was presented for approval.

Committee Action: Recommend for approval.

With no further business, the meeting was adjourned.

