

**MINUTES
MEDICAL UNIVERSITY HOSPITAL AUTHORITY
BOARD OF TRUSTEES MEETING
October 14, 2016**

The Board of Trustees of the Medical University Hospital Authority convened Friday, October 14, 2016, with the following members present: *Dr. Donald R. Johnson II, Chairman; Mr. William H. Bingham, Sr., Vice-Chairman; Dr. Stanley C. Baker, Jr.; Mr. William A. Baker, Jr.; Ms. Terri R. Barnes; Dr. James Lemon; Ms. Barbara Johnson-Williams; Dr. Ragin C. Monteith; Dr. E. Conyers O'Bryan, Jr.; Mr. Charles W. Schulze; Dr. G. Murrell Smith, Sr.; Mr. Michael E. Stavrinakis; Dr. Charles B. Thomas, Jr.*

The following administrative officials were present: *Dr. David Cole, President; Dr. Lisa Saladin, Interim Provost; Ms. Lisa Montgomery, Executive Vice President for Finance and Operations; Dr. Pat Cawley, CEO, MUSC Health and Vice President for Health Affairs, MUSC; Mr. Jim Fisher, Vice President for Development; Dr. Ray Dubois, Dean, College of Medicine; Ms. Annette Drachman, General Counsel*

Item 1. Call to Order-Roll Call.

There being a quorum present, Chairman Johnson called the meeting to order. Ms. Jane Scutt called the roll. Ms. Scutt announced the following, *"In compliance with the Freedom of Information Act, notice of meetings and agendas were furnished to all news media and persons requesting notification."*

Item 2. Secretary to Report Date of Next Meeting.

The date of the next regularly scheduled meeting is Friday, December 9, 2016.

Item 3. Approval of Minutes of the Regular Meeting of the Medical University Hospital Authority of August 12, 2016.

Board Action: A motion was made for the minutes to be approved. The motion was seconded, voted on and unanimously carried.

RECOMMENDATIONS AND INFORMATIONAL REPORTS OF THE PRESIDENT

OLD BUSINESS: None.

NEW BUSINESS:

Item 4. General Informational Report of the President.

Dr. Cole called on Dr. Saladin who asked that Dr. Gail Stuart introduce the speaker, Dr. Teresa Kelechi. Dr. Kelechi came to MUSC in 1987 and worked clinically in geriatrics and wound care. In 2001, Dr. Kelechi was recruited to the College of Nursing and teaches mainly in the PhD program. Dr. Kelechi gave a presentation on "High Tech, High Touch Nursing Discoveries" and discussed new advancements in wound care including handheld device technology for detection and self-monitoring and non-pharmacological therapies to help with self-managing symptoms. Dr. Cole thanked Dr. Kelechi for her presentation and said that concluded his report.

Item 5. Other Business. None.

OPERATIONS, QUALITY AND FINANCE COMMITTEE. CHAIRMAN: DR. STANLEY C. BAKER, JR. (Committee minutes are attached).

OLD BUSINESS: None.

NEW BUSINESS:

Item 6. MUHA Medical Center Status Report.

Statement: Dr. Baker stated that Dr. Cawley presented the MUHA Status report to committee and gave an update on the following:

- Wins
 - New Family Medicine Residency Program in July 2017 at Tidelands Health
 - Darrick Paul hired as the New Chief People Officer
- FY 2017 Goals Performance Year to Date
- Funds Flow Redesign at MUSC
- Ambulatory Projects Update
 - North Charleston Pediatric Medical Campus – Groundbreaking Summer 2017
 - West Ashley Musculoskeletal Institute – Groundbreaking Summer of 2017
- Clinical Service Update – Mental Health / IOP

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

Item 7. Medical University Hospital Authority Financial and Statistical Report

Statement: Dr. Baker stated that Mr. Mike Dacus, Controller, gave an update on the Medical University Hospital Authority's financial status through August 2016. Mr. Steve Hargett, CFO, gave an update on the FY16 Financial Audit.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

Item 8. Report on Quality and Patient Safety.

Statement: Dr. Baker stated that Dr. Scheurer presented the Quality and Patient Safety report to committee and gave an update on the following:

- Review of Quality Oversight for MUSC Health including QAPI priorities
- Quality Performance Results Year to Date
- UHC Rankings – Rankings have improved from 60 in 2014 (lower is better) to 37 in 2016. Goal is Top 25.
- Steps being taken to achieve Baldrige.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

Item 9. **Update on MUSC Physicians.**

Statement: Dr. Baker stated that Dr. Rockey, President, MUSC Physicians, requested approval for the purchase of an Avedro Corneal Cross-Linking Device at a cost of \$55,000. The funds to purchase this item were donated so there will be no actual cost to MUSC Physicians.

Recommendation of Administration: That this purchase be approved.

Recommendation of Committee: That this purchase be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the purchase as presented.

Statement: Dr. Baker stated that Dr. Don Rockey, President, MUSC Physicians, reported that the MUSC Physicians Board recently approved the creation of MUSC Health Partners, a 501c entity, in order to hire non-academic physicians within the health system.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

Item 10. **Legislative Update.**

Statement: Dr. Baker stated that Mr. Mark Sweatman, Director of Government Relations, gave an update on legislative activities.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

Item 11. **Other Committee Business.**

Statement: Dr. Murrell Smith was elected committee chair.

Recommendation of Committee: That Dr. Smith be elected as committee chair.

Board Action: A motion was made, seconded and unanimously voted to approve Dr. Smith's election as Chair of the Authority Operations, Quality and Finance Committee.

Item 12. Medical University Hospital Authority Appointments, Reappointments and Delineation of Privileges (Consent Item).

Statement: An updated list of appointments, reappointments and delineation of privileges to the medical staff for July and August 2016 were presented for approval.

Recommendation of Administration: That the appointments, reappointments and delineation of privileges to the medical staff be approved.

Recommendation of Committee: That the appointments, reappointments and delineation of privileges to the medical staff be approved.

Board Action: Dr. Baker moved that the list of appointments, reappointments and delineation of privileges to the medical staff be approved. The motion was seconded, voted on and unanimously carried.

Item 13. Medical Executive Committee Minutes (Consent Item).

Statement: Minutes of the Medical Executive Committee for July and August 2016 were presented for information.

Recommendation of Administration: That this be received as information.

Recommendation of Committee: That this be received as information.

Board Action: Received as information.

Item 14. Medical Center Contracts and Agreements (Consent Item).

Statement: Contracts and Agreements which have been signed since the last board meeting were presented for information.

Recommendation of Administration: That this be received as information.

Recommendation of Committee: That this be received as information.

Board Action: Received as information.

PHYSICAL FACILITIES COMMITTEE. CHAIRMAN: MR. WILLIAM H. BINGHAM, SR. (Committee minutes are attached).

OLD BUSINESS: None

NEW BUSINESS:

Item 15. Children's Hospital Report.

Statement: Mr. Bingham stated that Matt Wain gave an update to committee on the Children's Hospital timeline and this report was received as information.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Report received as information.

Item 16. **Children's Hospital Financial Update.**

Statement: Mr. Bingham stated that Mr. Steve Hargett gave an update on the financing for the Children's Hospital and this report was received as information.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Report received as information.

Item 17. **MUSC Facilities Procurements/Contracts for Approval**

Mr. Bingham requested approval of the following procurements/contracts:

- Lease renewal of 650 Ellis Oak for 13,220 square feet of space for Family Medicine and the new Hospital Compounding Pharmacy. Annual lease amount is \$369,366.80. Rent shall increase according to the CPI, no less than 2% and no more than 2.75% annually.
- Selection of the following firms for Mechanical Indefinite Delivery Contracts:
 - DWG Inc. Consulting Engineers, Mt. Pleasant, SC
 - Leach Wallace Associates, Inc., Elkridge, MD
 - Mechanical Engineering Consulting Associates, Columbia, SC
 - Newcomb & Boyd, Charleston, SC
 - RMF Engineering

Item 18. **Other Committee Business**

Statement: Mr. Bingham was re-elected committee chair.

Recommendation of Committee: That Mr. Bingham be re-elected as committee chair.

Board Action: A motion was made, seconded and unanimously voted to approve Mr. Bingham's re-election as Chair of Physical Facilities Committee.

CONSENT ITEMS FOR INFORMATION:

Item 19. **Facilities Contracts Awarded (Consent Item).**

Statement: The facilities contracts awarded since the last meeting were presented for information.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Received as information.

CHILDREN'S HOSPITAL COMMITTEE. CHAIRMAN: DR. RAGIN C. MONTEITH (Committee minutes are attached)

OLD BUSINESS: None.

NEW BUSINESS:

Item 20. Children's Hospital Clinical Overview.

Statement: Dr. Monteith stated that Dr. Elizabeth Mack, Associate Professor of Pediatrics, gave a presentation on Children's Hospitals "Solutions for Patient Safety (SPS) Network."

Recommendation of Administration: That the presentation be received as information.

Recommendation of Committee: That the presentation be received as information.

Board Action: Received as information.

Item 21. Women's Services Clinical Overview.

Statement: Dr. Monteith stated Dr. Charles Rittenberg, Assistant Professor of OB/GYN, Division of Maternal-Fetal Medicine gave a presentation on "Preterm Births: The Problem and Improvements."

Recommendation of Administration: That the presentation be received as information.

Recommendation of Committee: That the presentation be received as information.

Board Action: Received as information.

Item 22. Development Activity Report

Statement: Dr. Monteith stated that Mr. Jim Fisher gave a development activity report on the Shawn Jenkins Children's Hospital and this report was received as information.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

Item 23. Other Committee Business. None

AUDIT COMMITTEE. CHAIRMAN: THOMAS L. STEPHENSON, ESQ. (Committee minutes are attached)

OLD BUSINESS: None

NEW BUSINESS:

Item 24. **Report of the Office of Internal Audit.**

Statement: Dr. Lemon stated that a report had been provided to committee by Ms. Susan Barnhart.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this be received as information.

Board Action: Received as information.

Item 25. **Other Committee Business.**

Statement: Mr. Tom Stephenson was re-elected committee chair.

Recommendation of Committee: That Mr. Stephenson be re-elected as committee chair.

Board Action: A motion was made, seconded and unanimously voted to approve Mr. Stephenson's re-election as Chair of the Authority Audit Committee.

OTHER BUSINESS FOR THE BOARD OF TRUSTEES

Item 26. **Approval of Consent Agenda.**

Statement: Approval of the University Consent Agenda was requested.

Recommendation of Administration: That the consent agenda be approved.

Board Action: It was moved, seconded and unanimously voted that the consent agenda be approved.

Item 27. **New Business for the Board of Trustees.** None.

Item 28. **Report from the Chairman.** None.

There being no further business, the meeting of the Authority Board of Trustees was adjourned.

Respectfully submitted,



Mark C. Sweatman, Secretary

**Medical University Hospital Authority
Hospital Operations, Finance and Quality Committee
October 13, 2016**

Attendees:

Dr. Stanley Baker, Chair	Dr. David Cole	Mr. David McLean
Mr. Bill Baker	Ms. Lisa Montgomery	Ms. Allyson Abernathy
Ms. Terri Barnes	Dr. Patrick Cawley	Ms. Susan Barnhart
Mr. William Bingham, Sr.	Mr. Jim Fisher	Mr. Greg Weigle
Dr. Donald Johnson, II	Dr. Kathleen Brady	Dr. Don Rockey
Ms. Barbara Johnson-Williams	Dr. Lisa Saladin	Ms. Sheila Champlin
Dr. James Lemon	Mr. Mark Sweatman	Ms. Gina Ramsey
Dr. Ragin Monteith	Dr. Danielle Scheurer	Ms. Robin Mutz
Dr. Conyers O'Bryan	Dr. Mark Scheurer	Ms. Heather Woolwine
Mr. Charles Schulze	Dr. Kathleen Brady	Mr. Patrick Wamsley
Dr. Murrell Smith	Dr. Darlene Shaw	Dr. Elizabeth Mack
Mr. Michael Stavrinakis	Mr. Matt Wain	Dr. Charles Rittenberg
Dr. Charles Thomas	Mr. Steve Hargett	Ms. Robin Mutz
Dr. Jim Wiseman	Mr. Mike Dacus	

The meeting was called to order at 8:02 a.m. by Dr. Stanley Baker, Chair.

Item 6. Medical University Hospital Authority Status Report

Dr. Pat Cawley, CEO, MUSC Health, presented the MUHA status report and gave an update on the following:

- Wins
 - New Family Medicine Residency Program starting in July 2017 at Tideland Health
 - Darrick Paul hired as the New Chief People Officer
- FY 2017 Goals Performance Year to Date
- Funds Flow Redesign at MUSC
- Ambulatory Projects Update
 - North Charleston Pediatric Medical Campus – Anticipate Groundbreaking in Summer of 2017
 - West Ashley Musculoskeletal Institute – Anticipate Groundbreaking in Summer of 2017
- Clinical Service Update – Mental Health / IOP

Action: Report received as information.

Item 7. Medical University Hospital Authority Financial and Statistical Report

Mr. Mike Dacus, Controller gave an update on the Medical University Hospital Authority's financial status through August 2016. Mr. Steve Hargett, CFO, gave an update on the FY16 Financial Audit.

Action: Report received as information.

Item 8. Report on Quality and Patient Safety

Dr. Danielle Scheurer gave the Report on Quality and Patient Safety and gave an updated on the following:

- Review of Quality Oversight for MUSC Health including QAPI priorities
- Quality Performance Results Year to Date
- UHC Rankings – Rankings have improved from 60 in 2014 (lower is better) to 37 in 2016. Goal is Top 25.
- Steps being taken to achieve Baldrige

Action: Report received as information.

Item 9. Update on MUSC Physicians

Dr. Don Rockey, President, MUSC Physicians, requested approval for the purchase of an Avedro Corneal Cross-Linking Device at a cost of \$55,000. The funds for the purchase of this item were donated so there will be no actual cost to MUSC Physicians

Action: Recommend approval.

Dr. Rockey reported that the MUSC Physicians Board recently approved the creation of MUSC Health Partners, a 501c entity, in order to hire non-academic physicians within the health system.

Action: Report received as information

Item 10. Legislative Update

Mr. Mark Sweatman, Director of Government Relations gave an update on legislative activities.

Action: Received as information

Item 11. Other Committee Business

Election of Committee Chair - Dr. Baker made a motion to nominate Dr. Murrell Smith as the Chair of the Authority Operations, Quality and Finance Committee.

Action: The committee unanimously voted in favor of the election of Dr. Murrell Smith as the new Chair of the Authority Operations, Quality and Finance Committee.

CONSENT AGENDA

Item 12. Medical University Hospital Authority Appointments, Reappointments and Delineation of Privileges

The committee reviewed the appointments, reappointments and delineation of privileges requests for the months of July and August 2016. These have been recommended for approval by all appropriate committees.

Action: Recommend approval

Item 13. Medical Executive Committee Minutes

The Medical Executive Committee minutes from July and August 2016 were reviewed by the committee.

Action: Received as information.

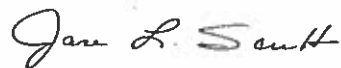
Item 14. Medical Center Contracts and Agreements

Contracts and agreements entered into since the last board meeting were presented.

Action: Received as information.

There being no further business, the committee adjourned at 8:50 a.m.

Respectfully Submitted



Jane L Scutt

**MUHA Physical Facilities Committee
October 13, 2016
Minutes**

Board Members Attending:

Mr. William H. Bingham, Sr., Chair
Dr. Stanley C. Baker, Jr.
Mr. William A. Baker, Jr.
Ms. Terri R. Barnes
Dr. Donald R. Johnson II
Ms. Barbara Johnson-Williams
Dr. James Lemon

Dr. Ragin Monteith
Dr. E. Conyers O'Bryan, Jr.
Mr. Charles W. Schulze
Dr. G. Murrell Smith, Sr.
Mr. Michael E. Stavrinakis
Dr. Charles B. Thomas, Jr.
Dr. Jim Wiseman, Emeritus

Mr. Bill Bingham, Chair, called the meeting to order at 8:50 a.m.

REGULAR ITEMS

Item 15. Children's Hospital Report.

Mr. Matt Wain gave an update on the MUSC Shawn Jenkins Children's Hospital and Women's Pavilion.

Action: Report received as information.

Item 16. Children's Hospital Financial Update.

Mr. Steve Hargett gave an update on the financing for the Children's Hospital.

Action: Report received as information.

Item 17. MUSC Facilities Procurements/Contracts for Approval

Mr. Greg Weigle requested approval of the following:

- Lease renewal of 650 Ellis Oak for 13,220 square feet of space for Family Medicine and the new Hospital Compounding Pharmacy. MUHA further subleases 660 square feet of space to the MUSC College of Medicine Pharmacy. Annual lease amount is \$369,366.80. Rent shall increase according to the CPI, no less than 2% and no more than 2.75% annually.

- Selection of the following firms for Mechanical Indefinite Delivery Contracts:
 - DWG Inc. Consulting Engineers, Mt. Pleasant, SC
 - Leach Wallace Associates, Inc., Elkridge, MD
 - Mechanical Engineering Consulting Associates, Columbia, SC
 - Newcomb & Boyd, Charleston, SC
 - RMF Engineering

Action: Recommend Approval.

Item 18. Other Committee Business

Election of Committee Chair - Mr. Schulze made a motion to re-elect Mr. Bill Bingham as the Chair of the MUHA Physical Facilities Committee.

Action: The committee unanimously voted in favor of the re-election of Mr. Bill Bingham as the Chair of the MUHA Physical Facilities Committee.

CONSENT ITEMS FOR INFORMATION:

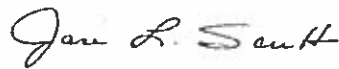
Item 19. Facilities Contracts Awarded

Facilities contracts entered into since the last meeting were presented for information.

Action: Report received as information.

With no further business, the meeting was adjourned at 9:05 a.m.

Respectfully submitted,



Jane L. Scutt

**Medical University Hospital Authority
Children's Hospital Committee Minutes
October 13, 2016**

Board Members Attending:

Dr. Ragin Monteith, Chair

Mr. Bill Baker

Ms. Terri Barnes

Mr. William Bingham, Sr.

Dr. Stanley Baker

Dr. Donald Johnson II

Ms. Barbara Johnson-Williams

Dr. James Lemon

Dr. Conyers O'Bryan

Mr. Charles Schulze

Dr. Murrell Smith

Mr. Michael Stavrinakis

Dr. Charles Thomas

Dr. Jim Wiseman, Emeritus

The meeting was called to order by Dr. Ragin Monteith at 9:05 a.m.

Item 21. Children's Hospital Clinical Overview

Dr. Elizabeth Mack, Associate Professor of Pediatrics, gave a presentation on Children's Hospitals "Solutions for Patient Safety (SPS) Network."

Action: Report received as information.

Item 22. Women's Services Overview

Dr. Charles Rittenberg, Assistant Professor of OB/GYN, Division of Maternal-Fetal Medicine gave a presentation on "Preterm Births: The Problem and Improvements."

Action: Report received as information.

Item 23. Development Activity Report

Mr. Jim Fisher reported that \$103,402,550 has been raised for the Children's Hospital Building Campaign which is 83% of the goal of \$125 million. Mr. Fisher also gave an update on naming opportunities for the Children's Hospital.

Action: Report received as information.

Item 24. Other Committee Business

None.

With no further business, the meeting was adjourned at 9:35 a.m.

Respectfully submitted,



Jane L. Scutt

**Medical University Hospital Authority
Audit Committee
October 13, 2016
Minutes**

Board Members Attending:

Dr. James Lemon, Acting Chair
Dr. Stanley C. Baker
Mr. William A. Baker, Jr.
Ms. Terri R. Barnes
Mr. William H. Bingham, Sr.
Dr. Donald R. Johnson II
Ms. Barbara Johnson-Williams

Dr. E. Conyers O'Bryan, Jr.
Mr. Charles W. Schulze
Dr. G. Murrell Smith, Sr.
Mr. Michael E. Stavrinakis
Mr. Tom Stephenson
Dr. Charles B. Thomas, Jr.

Dr. Lemon called the meeting to order on behalf of Mr. Stephenson who was absent.

REGULAR AGENDA

Item 24. Report of the Office of Internal Audit.

Ms. Susan Barnhart, Director of Internal Audit, stated that she had previously sent the result of audits to the board members and if there were questions, she would be happy to address them. There being none, the report was received as information.

Recommendation of Committee: That this be received as information.

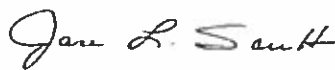
Item 25. Other Committee Business.

Election of Committee Chair - Dr. Lemon made a motion to re-elect Mr. Stephenson as the Chair of the Authority Audit Committee

Recommendation of Committee: The committee unanimously voted in favor of the re-election of Mr. Tom Stephenson as the Chair of the Authority Audit Committee.

With no further business, the meeting was adjourned.

Respectfully submitted,



Jane L. Scutt