

MINUTES
MEDICAL UNIVERSITY OF SOUTH CAROLINA
BOARD OF TRUSTEES MEETING
December 9, 2016

The Board of Trustees of the Medical University of South Carolina convened Friday, December 9, 2016, with the following members present: *Dr. Donald R. Johnson II, Chairman; Mr. William H. Bingham, Sr., Vice-Chairman; Dr. Stanley C. Baker, Jr.; Mr. William A. Baker, Jr.; Ms. Terri R. Barnes; Dr. Harold W. Jablon; Dr. James Lemon; Ms. Barbara Johnson-Williams; Dr. E. Conyers O'Bryan, Jr.; Dr. G. Murrell Smith, Sr.; Mr. Thomas L. Stephenson; Dr. Charles B. Thomas, Jr.; Dr. James E. Wiseman (Emeritus)*

The following administrative officials were present: *Dr. David Cole, President; Dr. Lisa Saladin, Interim Provost; Ms. Lisa Montgomery, Executive Vice President for Finance and Operations; Dr. Patrick Cawley, CEO, MUSC Health and Vice President for Health Affairs, MUSC; Mr. Jim Fisher, Vice President for Development; Dr. Raymond Dubois, Dean, College of Medicine; Ms. Annette Drachman, General Counsel*

Item 1. Call to Order- Roll Call.

There being a quorum present, Chairman Johnson called the meeting to order. Ms. Jane Scutt called the roll and made the following announcement, *"In compliance with the Freedom of Information Act, notice of meetings and agendas were furnished to all news media and persons requesting notification."*

Item 2. Secretary to Report Date of Next Meeting.

Ms. Jane Scutt announced that the date of the next regularly scheduled meeting is Friday, February 10, 2017.

Item 3. Approval of Minutes of the Regular Meeting of the Medical University of South Carolina of October 14, 2016.

Board Action: It was moved that the minutes be approved. The motion was seconded, voted on and unanimously carried.

RECOMMENDATIONS AND INFORMATIONAL REPORTS OF THE PRESIDENT.

OLD BUSINESS: None.

NEW BUSINESS:

Item 4. General Informational Report of the President.

Dr. Cole called on Dr. Stuart to introduce the speaker, Dr. Terri Fowler. Dr. Terri Fowler is an Instructor in the Doctor of Nursing Practice Program at the College of Nursing. She earned a Bachelor of Science in Nursing, Master of Science in Nursing, and

Doctor of Nursing Practice from MUSC and is an AANP certified Family Nurse Practitioner. Her clinical interests include chronic disease management, sepsis, and hospital medicine. Dr. Fowler gave a presentation on Virtual Interprofessional (VIP) Learning, an interactive education tool that uses state-of-the-art avatar technology. Dr. Fowler stated that research has shown that the use of avatars can enhance a learner's perception, improve interaction, and motivate outcomes. She also commented that VIP Learning can be widely disseminated to students who are not only physically distant from one another but also not even within the same university. Dr. Cole thanked Dr. Fowler for her presentation and stated this concluded his report.

Recommendation of Administration: That the report be received as information.

Board Action: Received as information.

Item 5. **Other Business.** None.

RESEARCH AND INSTITUTIONAL ADVANCEMENT COMMITTEE. CHAIRMAN: MR. WILLIAM A. BAKER, JR. (Committee minutes are attached.)

OLD BUSINESS: None.

NEW BUSINESS:

Item 6. **General Report of the Vice President for Development.**

Statement: Mr. Baker stated Mr. Jim Fisher provided a report to committee and this was received as information.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Received as information.

Item 7. **Appointments for MUSC Board of Visitors 2017-2018.**

Statement: Mr. Baker requested approval of the appointments to the MUSC Board of Visitors for 2017-2018.

Recommendation of Administration: That these appointments be approved.

Recommendation of Committee: That these appointments be approved.

Board Action: Mr. Baker moved that that these appointments be approved. The motion was seconded, voted on and unanimously carried.

Item 8. **Request to Name Operating Rooms in Honor of H. Biemann Othersen, Jr., MD.**

Statement: Mr. Baker requested approval to the name the operating rooms in the new MUSC Shawn Jenkins Children's Hospital and Pearl Tourville Women's Pavilion in honor of H. Biemann Othersen, Jr., MD.

Recommendation of Administration: That this request be approved.

Recommendation of Committee: That this request be approved.

Board Action: Mr. Baker moved that the request to name the operating rooms in honor of H. Biemann Othersen, Jr., MD, be approved. The motion was seconded, voted on and unanimously carried.

Item 9. **General Report of the Vice President for Research.**

Statement: Mr. Baker stated that Mr. Carla Frichtel provided a report to committee and this was received as information.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

Item 10. **General Report of the CEO of the MUSC Foundation.**

Statement: Mr. Baker stated that Mr. Tom Anderson provided a report to committee and this was received as information.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

Item 11. **Other Committee Business**

None.

EDUCATION, FACULTY AND STUDENT AFFAIRS COMMITTEE. CHAIRMAN: DR. E. CONYERS O'BRYAN, JR. (Committee Minutes are attached)

OLD BUSINESS: None.

NEW BUSINESS:

Item 12. General Report of the Interim Provost.

Statement: Dr. O'Bryan stated that under the General Report of the Interim Provost, Ms. Neizel Songalia, fourth year dental medicine student, gave a report on behalf of the Student Government Association and Dr. Walter Renne, Associate Professor, College of Dental Medicine, gave a presentation on advancements in Digital Dentistry at MUSC and these were received as information.

Recommendation of Administration: That these be received as information.

Recommendation of Committee: That these be received as information.

Board Action: Received as information.

Item 12.1 MUSC Foundation for Research Development Board of Directors' Appointments

Statement: Dr. O'Bryan requested approval of the appointments of Nancy K. Demore, MD, FACS and Kenneth J. Ruggiero, PhD, to the Foundation for Research Development Board of Directors, effective December 9, 2016.

Recommendation of Administration: That these appointments be approved.

Recommendation of Committee: That these appointments be approved.

Board Action: Dr. O'Bryan moved that these appointments be approved. The motion was seconded, voted on and unanimously carried.

Item 13. Annual Graduate Medical Education Update.

Statement: Dr. O'Bryan stated that Dr. Benjamin Clyburn, Senior Associate Dean for Graduate Medical Education gave the annual presentation on Graduate Medical Education update to committee and this was received as information.

Recommendation of Administration: That this be received as information.

Recommendation of Committee: That this be received as information.

Board Action: Received as information.

Item 14. Other Committee Business.

None.

Item 15. Conferring of Degrees (Consent Item).

Statement: Approval was requested to confer degrees upon those candidates who, pending successful completion of all requirements for their degrees by the conclusion of the fall semester, have the recommendation of their college dean and faculty.

Recommendation of Administration: That the conferring of degrees be approved.

Recommendation of Committee: That the conferring of degrees be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the conferring of degrees.

Item 16. Faculty Appointments (Consent Item).

Statement: At the request of the Dean of the College of Medicine, administration presents for approval the following requests for faculty appointments:

Stoney A. Abercrombie, M.D., as Professor, (Anderson/Family Medicine) be changed to a secondary/dual appointment, and request a primary appointment in the Department of Family Medicine as Clinical Professor, effective October 1, 2016.

Liwei Chen, M.D., Ph.D., as Adjunct Associate Professor, in the Department of Public Health Sciences, effective September 1, 2106.

Sandra H. Counts, Pharm.D., as Associate Professor, (Anderson/Family Medicine) be changed to a secondary/dual appointment, and request a primary appointment in the Department of Family Medicine as Clinical Associate Professor, effective October 1, 2016.

John E. Franklin, M.D., as Clinical Associate Professor, in the Department of Medicine, Division of General Internal Medicine, effective June 1, 2016.

Christine A. Holmstedt, D.O., [dual appointment] as Associate Professor, in the Department of Medicine, Division of Emergency Medicine, effective September 1, 2016. Dr. Holmstedt's primary appointment rests in the Department of Neurology.

Rachel M. Mayo, Ph.D., as Adjunct Professor, in the Department of Public Health Sciences, effective September 1, 2016.

Pamela J. Pride, M.D., as Clinical Associate Professor, in the Department of Medicine, Division of General Internal Medicine, effective October 17, 2016.

Stuart R. Sprague, Ph.D., as Associate Professor, (Anderson/Family Medicine) be changed to a secondary/dual appointment, and request a primary appointment in the Department of Family Medicine as Clinical Professor, effective October 1, 2016.

Khoa D. Truong, Ph.D., as Adjunct Associate Professor, in the Department of Public Health Sciences, effective September 1, 2016.

Joel E. Williams, MPH, Ph.D., as Adjunct Associate professor, in the Department of Public health Sciences, effective September 1, 2016.

Hunter E. Woodall, M.D., as Professor, (Anderson/Family Medicine) be changed to a secondary/dual appointment, and request a primary appointment in the Department of Family Medicine as Clinical Professor, effective October 1, 2016.

Natawadoe P. Young, M.D., as Associate Professor, (Anderson/Family Medicine) be changed to a secondary/dual appointment, and request a primary appointment in the Department of Family Medicine as Clinical Associate Professor, effective October 1, 2016.

Recommendation of Administration: That these faculty appointments be approved.

Recommendation of Committee: That these faculty appointments be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the faculty appointments.

Item 16.1. Faculty Promotions (Consent Item).

Statement: At the request of the Chair in the Department of Library Science and Informatics, administration presents the following faculty promotion:

From Assistant Professor to Associate Professor

Emily Brennan, M.L.I.S., Associate Professor, Department of Library Science and Informatics

Recommendation of Administration: That this faculty promotion be approved.

Recommendation of Committee: That this faculty promotion be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the faculty promotions.

Item 17. Correction to Item 25. of the October 14, 2016, Board of Trustees Agenda.

A motion was made to approve the correction to Item 25 of the October 14, 2016, Board of Trustees agenda as written below:

Stephane M. Meystre, M.D., Ph.D., as Associate Professor without tenure, on the Academic Investigator track, in the Department of Psychiatry and Behavioral Sciences, effective August 15, 2016.

Anand S. Mehta, D.Phil, as Professor with tenure, on the Academic Investigator track, in the Department of Cell and Molecular Pharmacology and Experimental Therapeutics, effective July 1, 2016.

Recommendation of Administration: That the correction to Item 25 of the October 14, 2016, Board of Trustees agenda be approved.

Recommendation of Committee: That the correction to Item 25 of the October 14, 2016, Board of Trustees agenda be approved for the record.

Board Action: A motion was made, seconded and unanimously voted to approve the correction to Item 25 of the October 14, 2016, Board of Trustees agenda.

**FINANCE AND ADMINISTRATION COMMITTEE. CHAIRMAN: MR. CHARLES W. SCHULZE.
(Detailed Committee Minutes Are Attached To These Minutes)**

OLD BUSINESS: None.

NEW BUSINESS:

Item 18. Financial Status Report of the Medical University of South Carolina.

Statement: Dr. Lemon stated Mr. Patrick Wamsley presented the financial report to committee and this was received as information.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

Item 19. Financial Status Report of MUSC Physicians.

Statement: Dr. Lemon stated Ms. Gina Ramsey presented the financial report to committee and this was received as information.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

Item 20. **Diversity and Inclusion Update.**

Statement: Mr. Anton Gunn presented the Diversity and Inclusion update to committee. Mr. Gunn reported that under the leadership of President Drs. Cole and Dr. Cawley that much progress has been made on diversity and inclusion goals and objectives that were set forth in the strategic plan. Mr. Gunn also reported that MUSC was recently featured in *Insight into Diversity* which is one of the oldest publications focused on diversity and inclusion in higher education. He concluded his report stating that a full report on diversity and inclusion efforts through the second quarter of FY2017 will be presented at the February 2017 Board meeting.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Received as information.

Item 21. **Other Committee Business.**

Statement: Dr. Lemon stated that Mr. Craig Parks, Senior Research and Budget Analyst with the Senate Finance Committee, gave a report to committee and this was received as information.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Received as information.

Item 22. **Revised Medical University Human Resources Management Policy No. 44: Grievance Procedure (Consent Item).**

Statement: Item was deferred.

Board Action: Received as information.

Item 23. **Financial Status Report of the MUSC Foundation for Research Development (Consent Item).**

Statement: Dr. Lemon stated that MUSC FRD financials were included in the agenda for information.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

PHYSICAL FACILITIES COMMITTEE. CHAIRMAN: MR. WILLIAM H. BINGHAM, SR.
(Committee minutes are attached.)

OLD BUSINESS: None.

NEW BUSINESS:

Item 24. Deferred Maintenance Update

Statement: Item was deferred.

Board Action: Received as information.

Item 25. Facilities Procurements/Contracts Proposed.

Statement: Mr. Bingham requested approval of the following facilities procurements / contracts that presented earlier to committee.

- To reaffirm and modify the original board approval to negotiate the sale of Harborview Office Tower not exclusively to the Foundation but to the best offer approved by the Board. The modification will include the option to sell the entire property including the parking garage or the building only excluding the parking garage. This approval shall be contingent upon the Board's approval of the offer and the South Carolina State Fiscal Accountability Authority (SFAA) and the South Carolina Joint Bond Review Committee (JBRC).
- Awarding of the engineering contract for the Campus Buildings Chill Water and Steam Systems interconnection to the MECA, Inc., from Columbia, South Carolina.

Recommendation of Administration: That the procurements/contracts be approved.

Recommendation of Committee: That the procurements/contracts be approved.

Board Action: A motion was made, seconded and unanimously voted to approve the procurements/contracts as presented.

Item 26. Other Committee Business.

None.

Item 27. Facilities Contracts Awarded (Consent Item).

Statement: The facilities contracts awarded since the last meeting were presented for information.

Recommendation of Administration: That the report be received as information.

Recommendation of Committee: That the report be received as information.

Board Action: Received as information.

AUDIT COMMITTEE. CHAIRMAN: THOMAS L. STEPHENSON, ESQ. (Committee minutes are attached.)

OLD BUSINESS: None

NEW BUSINESS:

Item 28. KPMG Exit Conference.

Statement: Mr. Stephenson stated the KPMG Exit Conference had been held with the committee and received as information.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Received as information.

Item 29. Report of the Office of Internal Audit.

Statement: Mr. Stephenson stated that a report had been provided to committee by Ms. Susan Barnhart.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Received as information.

Item 30. Other Committee Business.

None.

Item 31. Institutional Conflict of Interest FY2016 Annual Report (Consent Item).

Statement: The Institutional Conflict of Interest FY2016 Annual Report was presented for information.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: Received as information.

Board Action: Received as information.

Item 32. Biennial Review of Audit Committee Charter (Consent Item).

Statement: The Biennial Review of the Audit Committee Charter was received as information.

Recommendation of Administration: That this report be received as information.

Recommendation of Committee: That this report be received as information.

Board Action: Received as information.

OTHER BUSINESS FOR THE BOARD OF TRUSTEES

Item 33. Revisions to the Medical University of South Carolina (MUSC) Bylaws.

Statement: Revisions to the MUSC Bylaws were presented for approval.

Recommendation of Administration: That the revisions to the MUSC Bylaws be approved.

Board Action: It was moved, seconded and unanimously voted that the revisions to the MUSC Bylaws be approved.

Item 34. Approval of Consent Agenda.

Statement: Approval of the Consent Agenda was requested.

Recommendation of Administration: That the consent agenda be approved.

Board Action: It was moved, seconded and unanimously voted that the consent agenda be approved.

Item 35. New Business for the Board of Trustees.

None.

Item 36. **Report from the Chairman.**

None.

There being no further business, the meeting of the MUSC Board of Trustees was adjourned.

Respectfully submitted,



Mark C. Sweatman, Secretary

MCS:js
Attachments

**MEDICAL UNIVERSITY OF SOUTH CAROLINA
RESEARCH AND INSTITUTIONAL ADVANCEMENT COMMITTEE MINUTES
December 9, 2016**

Committee Members Present: Dr. Charles B. Thomas, Jr. (Chair); Dr. Donald R. Johnson II, Mr. William H. Bingham, Sr.; Dr. Stanley C. Baker, Jr.; Mr. William A. Baker, Jr.; Ms. Terri R. Barnes; Ms. Barbara Johnson-Williams; Dr. Harold Jablon; Dr. James Lemon; Dr. E. Conyers O'Bryan, Jr.; Dr. G. Murrell Smith, Sr.; Mr. Tom Stephenson; Mr. Michael E. Stavrinakis.

Mr. William Baker, Chair, called the meeting to order at 10:50 a.m.

REGULAR AGENDA

Item 6. General Report of the Vice President for Development

Mr. Jim Fisher gave an update on development activities. Mr. Fisher reported that the Office of Development and Alumni Affairs has successfully secured over \$27.3 million in new gifts and pledges. Mr. Fisher stated that the department continues to focus a great deal of attention and energy on the fundraising campaign for the new Shawn Jenkins Children's Hospital and Pearl Tourville Women's Pavilion.

Action: Report received as information.

Item 7. Appointments for MUSC Board of Visitors 2017-2018

Mr. Jim Fisher presented the MUSC Board of Visitors 2017-2018 appointments for approval.

Action: Recommend approval.

Item 8. Request to Name Operating Rooms in Honor of H. Biemann Othersen, Jr., MD

Mr. Jim Fisher presented a request to name the operating rooms in the new MUSC Shawn Jenkins Children's Hospital and Pearl Tourville Women's Pavilion in honor of H. Biemann Othersen, Jr., MD.

Action: Recommend Approval

Item 9. General Report of the Vice President for Research

Ms. Carla Frichtel presented on behalf of Dr. Kathleen Brady and gave an update to committee on the following:

- Research Areas of Focus
- Strategic Research Initiatives
- NIH Awards
- Annual & Year-to-Date Funding through October 2016.

Action: Report received as information.

Item 10. **Report of the CEO of the MUSC Foundation**

Mr. Tom Anderson presented the MUSC Foundation Report and gave an update on the following:

- Investment Report as of September 30, 2016
- New Foundation Board Members
- Transfer support of \$18.6 million for Children's Hospital
- Closed on WestEdge parcel
- Favorable audit report for FY2016

At the conclusion of Mr. Anderson's report, he played a video commemorating the 50th Anniversary of the MUSC Foundation.

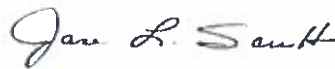
Action: Report received as information.

Item 11. **Other Committee Business**

None.

There being no further business, the meeting was adjourned at 11:14 a.m.

Respectfully submitted,



Jane L. Scutt

EDUCATION, FACULTY AND STUDENT AFFAIRS COMMITTEE. CHAIRMAN: DR. E CONYERS O'BRYAN, JR.

MINUTES

Board Members Attending:

Dr. E. Conyers O'Bryan, Jr., Chair
Dr. Stanley C. Baker
Mr. William A. Baker, Jr.
Ms. Terri R. Barnes
Mr. James A. Battle
Mr. William H. Bingham, Sr.
Dr. Donald R. Johnson, II

Ms. Barbara Johnson-Williams
Dr. James Lemon
Dr. G. Murrell Smith, Sr.
Mr. Michael E. Stavrinakis
Mr. Tom Stephenson
Dr. Charles B. Thomas, Jr.
Dr. Jim Wiseman (Emeritus)

The meeting was called to order by Dr. Conyers O'Bryan, Chair, at 11:14 a.m.

REGULAR AGENDA

Item 12. General Report of the Interim Provost.

Student Update: Neizel Songalia, fourth year dental medicine student, gave a general update on behalf of the Student Government.

Provost Report: College of Dental Medicine, Dr. Walter Renne, gave a presentation on advancements in Digital Dentistry at MUSC covering the CAD/CAM, esthetic and implant clinics, including milled crowns, same day digital crowns, digital impressions and virtual surgery.

Recommendation of Committee: *That these reports be received as information.*

Item 12.1. MUSC Foundation for Research Development Board of Directors' Appointments.

A motion was made to approve the appointments of Nancy K. Demore, M.D., FACS and Kenneth J. Ruggiero, Ph.D., to the Foundation for Research Development Board of Directors, effective December 9, 2016.

Recommendation of Committee: *That these appointments to the Foundation for Research Development Board of Director be approved effective December 9, 2016.*

Item 13. Annual Graduate Medical Education (GME) Update

Dr. Benjamin Clyburn, Senior Associate Dean for Graduate Medical Education gave a brief annual presentation on Graduate Medical Education, summarizing resident information on MUSC, and reviewed the accreditation requirements and proposed revisions.

Recommendation of Committee: *That this report be received as information.*

Item 14. Other Committee Business.

CONSENT AGENDA

Item 15. Conferring of Degrees.

A motion was made to approve the conferring of degrees upon those candidates who, pending successful completion of all requirements for their degrees by the conclusion of the fall semester, have the recommendation of their college dean and faculty.

Recommendation of Committee: That the conferring of degrees be approved.

Item 16. Faculty Appointments

Statement: At the request of the Dean of the College of Medicine, administration presents for approval the following requests for faculty appointments:

Stoney A. Abercrombie, M.D., as Professor, (Anderson/Family Medicine) be changed to a secondary/dual appointment, and request a primary appointment in the Department of Family Medicine as Clinical Professor, effective October 1, 2016.

Liwei Chen, M.D., Ph.D., as Adjunct Associate Professor, in the Department of Public Health Sciences, effective September 1, 2016.

Sandra H. Counts, Pharm.D., as Associate Professor, (Anderson/Family Medicine) be changed to a secondary/dual appointment, and request a primary appointment in the Department of Family Medicine as Clinical Associate Professor, effective October 1, 2016.

John E. Franklin, M.D., as Clinical Associate Professor, in the Department of Medicine, Division of General Internal Medicine, effective June 1, 2016.

Christine A. Holmstedt, D.O., [dual appointment] as Associate Professor, in the Department of Medicine, Division of Emergency Medicine, effective September 1, 2016. Dr. Holmstedt's primary appointment rests in the Department of Neurology.

Rachel M. Mayo, Ph.D., as Adjunct Professor, in the Department of Public Health Sciences, effective September 1, 2016.

Pamela J. Pride, M.D., as Clinical Associate Professor, in the Department of Medicine, Division of General Internal Medicine, effective October 17, 2016.

Stuart R. Sprague, Ph.D., as Associate Professor, (Anderson/Family Medicine) be changed to a secondary/dual appointment, and request a primary appointment in the Department of Family Medicine as Clinical Professor, effective October 1, 2016.

Khoa D. Truong, Ph.D., as Adjunct Associate Professor, in the Department of Public Health Sciences, effective September 1, 2016.

Joel E. Williams, MPH, Ph.D., as Adjunct Associate professor, in the Department of Public health Sciences, effective September 1, 2016.

Hunter E. Woodall, M.D., as Professor, (Anderson/Family Medicine) be changed to a secondary/dual appointment, and request a primary appointment in the Department of Family Medicine as Clinical Professor, effective October 1, 2016.

Natawadoe P. Young, M.D., as Associate Professor, (Anderson/Family Medicine) be changed to a secondary/dual appointment, and request a primary appointment in the Department of Family Medicine as Clinical Associate Professor, effective October 1, 2016.

Recommendation of Committee: That the faculty appointments be approved.

Item 16.1 Faculty Promotions.

Statement: At the request of the Chair in the Department of Library Science and Informatics, administration presents the following faculty promotion:

From Assistant Professor to Associate Professor

Emily Brennan, M.L.I.S., Associate Professor, Department of Library Science and Informatics

Recommendation of Committee: That this faculty promotion be approved.

Item 17. Correction to Item 25. of the October 14, 2016, Board of Trustees Agenda.

A motion was made to approve the correction to Item 25 of the October 14, 2016, Board of Trustees agenda as written below:

Stephane M. Meystre, M.D., Ph.D., as Associate Professor without tenure, on the Academic Investigator track, in the Department of Psychiatry and Behavioral Sciences, effective August 15, 2016.

Anand S. Mehta, D.Phil, as Professor with tenure, on the Academic Investigator track, in the Department of Cell and Molecular Pharmacology and Experimental Therapeutics, effective July 1, 2016.

Recommendation of the Committee: That the correction be approved for the record.

With no further business, the meeting was adjourned at 11:37 a.m.

Respectfully submitted,

Robin R. Hancock

**MEDICAL UNIVERSITY OF SOUTH CAROLINA
FINANCE AND ADMINISTRATION COMMITTEE**

December 8, 2016

Minutes

Board Members Attending:

Mr. William A. Baker, Jr.

Dr. Stanley C. Baker, Jr.

Mr. Jim Battle

Ms. Terri R. Barnes

Mr. William H. Bingham, Sr.

Dr. Donald R. Johnson II.

Ms. Barbara Johnson-Williams

Dr. James Lemon

Dr. E. Conyers O'Bryan, Jr.

Dr. G. Murrell Smith, Sr.

Mr. Michael E. Stavrinakis

Mr. Tom Stephenson

Dr. Charles B. Thomas, Jr

Dr. Jim Wiseman, Emeritus

Dr. Lemon called the meeting to order at 11:41, on behalf of Mr. Schulze who was absent.

REGULAR AGENDA

Item 18. Financial Status Report of the Medical University of South Carolina.

Mr. Patrick Wamsley presented the October interim financials and reported 131 Days of Operating Cash and a Current Funds (Operating Budget) margin of (\$2.4 million) or (.99%). He noted increases in Federal and MUSC Physicians Reimbursements, all positively impacting the bottom line.

Mr. Wamsley also discussed how certain non-cash transactions such as the pension expense, investment earnings/losses and depreciation expense affected the all-funds (audited) financial statements. It was noted that the bottom-line improvement from last year approximately equated the change in investment earnings for the current year.

Recommendation of Committee: Received as information

Item 19. Financial Status Report of the MUSC Physicians.

Ms. Gina Ramsey gave an update on the MUSC Physicians' financial performance through October 2016.

Recommendation of Committee: Received as information.

Item 20. Diversity and Inclusion Update.

This committee report will be given during the Board of Trustees meeting on Friday.

Recommendation of Committee: Received as information.

Item 21. **Other Committee Business.**

Mr. Craig Parks, Senior Research and Budget Analyst, Senate Finance Committee, discussed FY 18 State Budget forecast and impacts on the State and MUSC.

Recommendation of Committee: Received as information

With no further business, the meeting was adjourned at 11:45

Respectfully submitted,

A handwritten signature in black ink that reads "Jane L. Scutt". The signature is written in a cursive, flowing style.

Jane L. Scutt

**Medical University of South Carolina
Physical Facilities Committee
December 8, 2016
Minutes**

Board Members Attending:

Mr. William H. Bingham, Sr., Chair
Dr. Stanley C. Baker, Jr.
Mr. William A. Baker, Jr.
Ms. Terri R. Barnes
Mr. Jim Battle
Dr. Donald R. Johnson II
Dr. Harold Jablon
Ms. Barbara Johnson-Williams

Dr. James Lemon
Dr. E. Conyers O'Bryan, Jr.
Dr. G. Murrell Smith, Sr.
Mr. Michael E. Stavrinakis
Mr. Tom Stephenson
Dr. Charles B. Thomas, Jr.
Dr. Jim Wiseman, Emeritus

Mr. Bingham called the meeting to order at 11:41 a.m.

REGULAR AGENDA

Item 24. Deferred Maintenance Update

Item deferred.

Action: Received as information.

Item 25. Facilities Procurements/Contracts Proposed.

Mr. Greg Weigle presented the following facilities procurement/contracts for approval:

- To reaffirm and modify the original board approval to negotiate the sale of Harborview Office Tower not exclusively to the Foundation but to the best offer approved by the Board. The modification will include the option to sell the entire property including the parking garage or the building only excluding the parking garage. This approval shall be contingent upon the Board's approval of the offer and the South Carolina State Fiscal Accountability Authority (SFAA) and the South Carolina Joint Bond Review Committee (JBRC).
- Awarding of the engineering contract for the Campus Buildings Chill Water and Steam Systems interconnection to the MECA, Inc., from Columbia, South Carolina.

Item 26. Other Committee Business

None.

CONSENT AGENDA

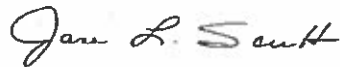
Item 27. Facilities Contracts Awarded

The facilities contracts since the last board meeting were presented for information.

Recommendation of Committee: That this report be received as information.

With no further business, the meeting was adjourned at 11:46 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jane L. Scutt".

Jane L. Scutt

**Medical University of South Carolina
Audit Committee
December 8, 2016
Minutes**

Board Members Attending:

Mr. Tom Stephenson, Chair.
Dr. Stanley C. Baker
Mr. William A. Baker, Jr.
Ms. Terri R. Barnes
Mr. Jim Battle
Mr. William H. Bingham, Sr.
Dr. Donald R. Johnson II

Ms. Barbara Johnson-Williams
Dr. Harold Jablon
Dr. James Lemon
Dr. E. Conyers O'Bryan, Jr.
Dr. G. Murrell Smith, Sr.
Mr. Michael E. Stavrinakis
Dr. Charles B. Thomas, Jr.
Dr. Jim Wiseman (Emeritus)

Mr. Tom Stephenson, Chair, called the meeting at 11:46 a.m.

REGULAR AGENDA

Item 28. KPMG Exit Conference

Ms. Jennifer Hall, Audit Managing Director with KPMG, presented the results of the 2016 audits. She provided an overview of the results; reviewed significant audit areas; internal control observations and audit adjustments. She also reviewed the industry focus areas and recently issued accounting standards.

Recommendation of Committee: Received as information.

Item 29. Report of the Office of Internal Audit.

Mr. Stephenson stated that the results of the audits were mailed to the board members and if there were questions, Susan Barnhart would be happy to address them.

Recommendation of Committee: That this be received as information.

Item 30. Other Committee Business.

None.

CONSENT AGENDA

Item 31. Institutional Conflict of Interest FY2016 Annual Report.

The institutional Conflict of Interest FY2016 Annual Report was presented for information.

Item 32. **Biennial Review of Audit Committee Charter.**

The Biennial Review of the Audit Committee Charter was presented for information.

Recommendation of Committee: Received as information.

With no further business, the meeting was adjourned at 11:55 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jane L. Scutt".

Jane L. Scutt

